

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: January 13, 2015	Time Needed: 5 Minutes
Requesting Department: Employee Recognition	Presenter(s) Name: Danielle Hancock
Motion before the Board: Presentation Only	
Recommendation: (who, what, where, when, how, etc.)	
<p>Background: (why should it be done, what will happen if not approved, etc. include resolution) The Care Committee is presenting the Employee Recognition Awards for four individuals as December monthly recognition award recipients. The recipients are:</p> <p>Michael Sandoval-Facilities Construction Foreman-Facilities Management Anna Ericksen-Drafter-Assessor Ron Smith-Collections/Deferral Specialist-Superior Court Leann Baker-Secretary-Facilities Management</p>	
Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.)	
Reviewed and approved by:	County Manager County Attorney Human Resources Finance IT <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Board Action Taken Approved Denied No Action Continued Continued to: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> _____	
Approved with changes as follows: _____	
Clerk's Notes	
Date:	Initial:

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday** before the BOS meeting.