

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: January 27, 2015	Time Needed: CONSENT
Requesting Department: Health	Presenter(s) Name: Mary Herring, Director
Motion before the Board: Approve Grant Agreement with Delta Dental of Arizona Foundation for \$21,780.00 for a Coordinator for the Navajo-Apache-Gila Oral Health Coalition for March 1, 2015 to February 28, 2017.	
Recommendation: (who, what, where, when, how, etc.) Approve	
Background: (why should it be done, what will happen if not approved, etc. include resolution) This grant will provide funding for staff to maintain the Navajo-Apache-Gila Oral Health Coalition and fund Coalition activities from March 1, 2015 to February 28, 2017.	
Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.) No Match Required	
Reviewed and approved by: County Manager _____ County Attorney _____ Human Resources _____ Finance _____ IT _____	
Board Action Taken: Approved <input type="checkbox"/> Denied <input type="checkbox"/> No Action <input type="checkbox"/> Continued <input type="checkbox"/> Continued to: Approved with changes as follows <input type="checkbox"/>	
Clerk's Notes: Date: _____ Initial: _____	

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **4:00 p.m. the Thursday prior to the Managers' meeting. Please be present at the Agenda Meeting to ensure placement on the agenda.**



January 5, 2015

Mary Herring, Health Director
Navajo County Public Health Services District
117 E. Buffalo Street
Holbrook, Arizona 86025

Re: Delta Dental of Arizona Foundation 2015 Grant Agreement

Dear Ms. Herring;

Congratulations on receiving a grant award of \$21,780 to Navajo County Public Health Services District ("Organization") for each of two years, and \$407 in oral hygiene supplies for the first year as approved by the Delta Dental of Arizona Foundation Board of Directors. Funding beyond the first year of the Organization's proposed plan is approved upon satisfactory progress on the activities proposed in the Organizations' grant application, and timely and complete Interim and Final Report submission for the first year. Upon receipt and review of the Final Report, the next year's funding will be released to the Organization.

Signing this letter of understanding will constitute the Organization's agreement with the Foundation. After signing both copies, please keep one copy for your records and mail the second copy to Dr. Sandi Perez at Delta Dental of Arizona Foundation, 5656 West Talavi Blvd., Glendale, AZ 85306 by **January 30, 2015**.

- The grant period for this award is **March 1, 2015 – February 28, 2017**.
- This agreement includes an understanding that the Foundation may make public disclosure of the amount and intent of the grant and the identity of the Organization as the recipient if the Foundation elects to do so.
- **By January 23, 2015**, please contact Julie Roorda at 602-588-3980/ jroorda@deltadentalaz.com to confirm the date by which you would like to receive these supplies. Please note that each organization is entitled only to the approved supplies during the grant period.
- It is our understanding that the Organization is a 501 c (3) organization or eligible government entity, sovereign Indian Nation, or public school, and that the Foundation will be promptly notified if that tax status is altered.
- The unused portion of the grant funding will be withdrawn if at any time the Organization's status with the IRS is terminated, and may be withdrawn at the discretion of the Foundation

if there are any claims, charges, or investigations of alleged fraud, misrepresentation, crime, or regulatory infraction pertaining to the program, the Organization, or its principals or affiliates.

- Grant funding will be used and restricted for the sole purpose of funding the program as outlined in the grant application. Any portion of the grant funding not used should be remitted back to the Foundation at the end of the grant period.
- None of the grant funding can be used for private benefit, political campaign, or carrying on propaganda.
- The Organization may not assign its rights and/or obligations under this agreement to any other party.
- The Organization is required to maintain adequate financial records and books. The Foundation will have the right to inspect these as well as any records or databases associated with this grant.
- It is mutually understood that the Foundation will be given prompt written notice of any material change in the budget or operations that exceeds ten percent (10%) of the whole proposed budget as outlined in the grant proposal.
- The Organization must submit a complete **Interim Report no later than August 3, 2015**. An Interim Report template will be sent no later than a month before the due date.
- The Organization must submit a complete **Final Report no later than March 30, 2016**. A Final Report template will be sent no later than a month before the due date.
- A *separate* financial report (not a summary in the narrative) detailing the use of the Delta Dental of Arizona Foundation funds is required to be submitted with each of the above-mentioned reports.
- For proper use of the logo of the Delta Dental of Arizona Foundation, please read and sign the enclosed policy. Return the signed policy form with the signed grant agreement to the Foundation office.
- Any external communications and publicity related to the proposal supported by the Foundation must include a standard public acknowledgement that funding for this program is: **“Generously funded by the Delta Dental of Arizona Foundation” or “Partially funded by the Delta Dental of Arizona Foundation”**.
- Please keep the Foundation informed of any and all events related to the program and provide the Foundation with copies of all related news releases, articles, newsletters and/or other communications.

- In the process of delivering services as noted in the grant proposal, the Organization is expected to adhere to all applicable Federal and State laws, rules, regulations and statutes, including the Arizona Board of Dental Examiners Practice Act and dental standards of care.
- If the funded program includes dental exams or dental screenings, then the Organization is *strongly* encouraged to have a protocol in place to provide a link to available dental care services for individuals with dental needs, particularly urgent needs.
- Delta Dental of Arizona Foundation may request approval to distribute materials created as a result of the grant, and/or present/publish on the results of the funded program.
- The Organization may be asked to have a representative attend (in person or via teleconference, if available) any grantee trainings offered by Delta Dental of Arizona Foundation.

This letter constitutes the entire Foundation agreement with the Organization as to its subject matter and any modifications must be in writing and signed by an *authorized* Officer of each party. We look forward to working with you in the coming year.

Sincerely,



Sandra Ernst Perez, Ph.D.
Vice President of Communications and Community Benefit

Cc: Ashlee Dailey, Manager, Finance Department, Delta Dental of Arizona

By signing this agreement, I represent that I have the authority to and intent to bind the Organization to the terms of this agreement.

Signature: _____ Date: _____

Organization: _____

Title: _____

