

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: March 10, 2015	Time Needed: CONSENT										
Requesting Department: Board of Supervisors	Presenter(s) Name N/A										
Motion before the Board: Special Event Liquor License											
Recommendation: (who, what, where, when, how, etc.) Staff recommends Approval											
<p>Background: (why should it be done, what will happen if not approved, etc. include resolution)</p> <p>The White Mountain Firefighters Foundation is requesting a special event liquor license for a charitable occasion on April 18, 2015 from 6:00PM to 10:20PM being held at The Gathering Place in Pinetop. 4756 Buck Springs Rd. Pinetop, AZ. 85929 5th annual Hook & Ladder Dinner Auction</p>											
<p>Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.)</p> <p>None</p>											
Reviewed and approved by:	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">County Manager</td> <td style="text-align: center;">County Attorney</td> <td style="text-align: center;">Human Resources</td> <td style="text-align: center;">Finance</td> <td style="text-align: center;">IT</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	County Manager	County Attorney	Human Resources	Finance	IT	<input type="checkbox"/>				
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							
<p>Board Action Taken</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Approved</td> <td style="text-align: center;">Denied</td> <td style="text-align: center;">No Action</td> <td style="text-align: center;">Continued</td> <td style="text-align: center;">Continued to:</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">_____</td> </tr> </table>		Approved	Denied	No Action	Continued	Continued to:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Approved	Denied	No Action	Continued	Continued to:							
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____							
Approved with changes as follows: _____											
Clerk's Notes											
Date:	Initial:										

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday before the BOS meeting.**

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 1

(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No

(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name White Mountains Firefighters Foundation Percentage 100%

Address 2922 W White Mountain Blvd. Lakeside Arizona 85929
Street City State Zip

Name _____ Percentage _____

Address _____
Street City State Zip

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?

(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

4 Number of Police _____ Number of Security Personnel Fencing Barriers

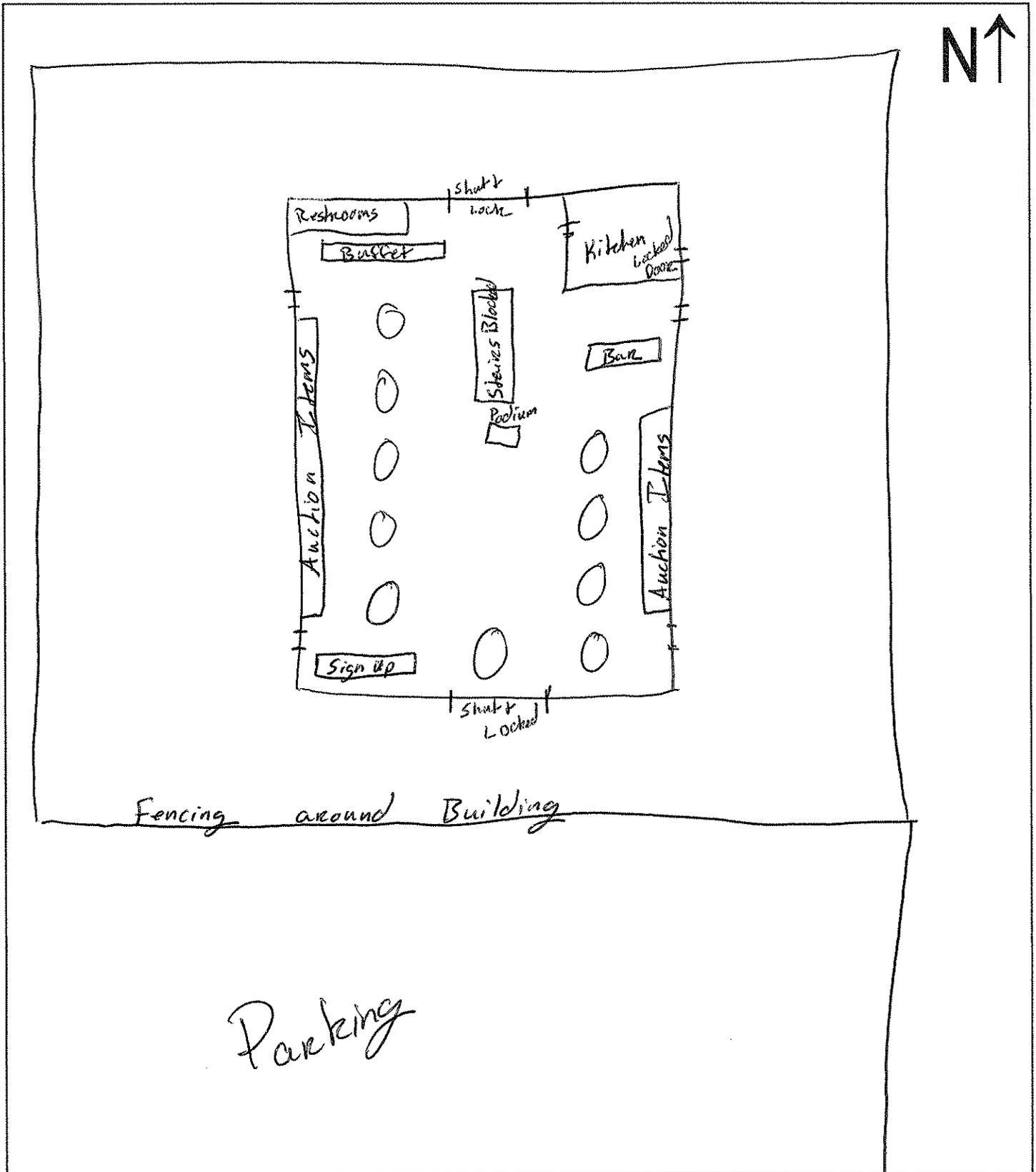
Explanation: We will have security personnel at all of the exits from the structure. Signs will also be posted so people know that they are unable to take liquor past that point.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. §4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>4/18/2015</u>	<u>Saturday</u>	<u>6:00pm</u>	<u>10:30pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, _____ declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print full name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X _____
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this _____
Day Month Year
State _____ County of _____

My Commission Expires on: _____
Date Signature of Notary Public

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, _____ declare that I am the APPLICANT filing this application as
(Print full name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X _____
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this _____
Day Month Year
State _____ County of _____

My Commission Expires on: _____
Date Signature of Notary Public

The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(government official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____



5th Annual Hook & Ladder Dinner Auction

April 18th 2015
6:30pm - 10:30pm

Gathering Place in Pinetop
Tickets are \$25.00 Per Person

Tickets must be purchased in advance.

For information regarding the event please contact Kristy
Coffman at (928) 368-3014 and leave a message, or email
wmfff@outlook.com





Kristy Coffman
White Mountain Firefighters Foundation
PO Box 955
Lakeside, Arizona 85929

Dear Sir or Madam;

For the past 19 years the White Mountain Firefighters Association has conducted a holiday food drive for needy citizens in our area, as well as a Christmas toy drive for the children of those same families. This effort has always been driven by donations from the community as well as events hosted by the Firefighters Association. Last year we provided Christmas toys for over 100 local families and Thanksgiving and Christmas food baskets to an additional 150 families.

In addition to these holiday efforts, we also assist families who have been displaced from their homes due to fire or other tragedy throughout the year.

The 5th annual Hook and Ladder dinner auction, will be held on April 18th, 2015 at The Gathering Place in Pinetop. This is our major fund raising event and is limited to 200 people who purchase tickets in advance.

The 501(c)3 tax identification number for the White Mountains Firefighters Foundation is 46-1541275. Please use this number for your tax records when you make your donation. You can donate cash, products or services that can be auctioned at our April 18th dinner or can be used in either our food or toy drive. In addition to contributing to a very worthy cause, your business will be recognized on banners, and tickets to various events, as a valuable contributor to our community

We thank you in advance for your cooperation and participation in our community. If you have any questions, please contact Kristy at (928) 368-3014 or via email at wmfff@outlook.com.

Thank you,

A handwritten signature in black ink, appearing to read "Kristy Coffman", written over a horizontal line.

Kristy Coffman



**Hook & Ladder Dinner Auction
Corporate Sponsorship**

Still Assignment Sponsor

Value of donation greater than \$200.00 or Cash donation \$200.00

Includes 1 ticket to attend the dinner

1st Alarm Sponsor

Value of donation of greater than \$300.00 or cash donation of \$300.00

Includes 2 tickets to attend the dinner

2nd Alarm Sponsor

Value of donation greater than \$400.00 or Cash donation \$400.00

Includes 3 tickets to attend the dinner

3rd Alarm Sponsor

Value of donation of greater than \$500.00 or cash donation of \$500.00

Includes 4 tickets to attend the dinner

4th Alarm Sponsor

Value of donation greater than \$1000.00 or Cash donation \$1000.00

Includes 8 tickets to attend the dinner and table recognition