

# **Contract and Scope of Work Document**

## **Whiteriver Public Library**

E-RATE 2015

April 16, 2015

## Contract and Agreement

April 16, 2015

Whiteriver Public Library  
PO Box 370  
Whiteriver, AZ 85941  
928-338-4884

### E-RATE 470 2015

The parties, with understanding and exchange of value for consideration, legally enter into and agree to be bound by this Contract and Agreement referenced within between CLH International, Inc., (provider) with principal offices at 1337 E University Dr., Tempe, AZ 85281 and White River Public Library with principal offices at Whiteriver, AZ 85941 includes the following:

### SCOPE OF WORK

#### CLH International Inc. Responsibilities:

**Locations:** Cibecue, McNary and Whiteriver

1. Provide quantity 3- NPLAPU03 Ubiquiti UniFi UAP-AC IEEE 802.11n 1.27 Gbps Wireless Access Point - ISM Band - UNII Band 2 x RJ45	3 @ \$338.80	\$1016.40
2. Install Access Point to existing cabling- standard labor	3 @ \$85.00	\$255.00
3. Provide quantity 3- Cisco SG200-50P SLM2048PT-NA 24 x 10/100/1000(PoE) + 24 x 10/100/1000 + 2 x combo Gigabit SFP - desktop, rack-mountable – PoE	3 @ 747.78	\$2243.34
4. Installation network switches- enterprise labor rate	3 @ 125.00	\$375.00
5. Travel time for install- round trip		\$400.00
Sales tax	8.1%	\$264.04

#### Customer Responsibilities:

1. Provide access to work areas according to the agreed upon project schedule.
2. Ensure that access be afforded to our technicians and suppliers.
3. Provide adequate rack space for each network component proposed.
4. Customer shall provide a Single Point of Contact (SPOC) to act as spokesperson and technical resource for the duration of the project.
5. Customer will provide needed network configuration tables, lists, IP addresses, network configuration to facilitate accurate network LAN configuration.
6. Customer will provide timely review of requests for information from CLH International Inc.

7. Customer will make timely reviews of work and authorize payments as called out in the Payment Schedule.

### **Project Management:**

1. CLH International Inc. will assign a project manager to oversee onsite activities, scheduling, installation activities and will ensure quality assurance of all work operations. The project manager will serve as the SPOC (single point of contact) throughout the duration of the project. All project related inquiries, changes or critical decisions affecting project scheduling will be made through the project manager. The project manager will coordinate the logistics and the duration of the project.
2. Project Length- To be determined and agreed upon post funding approval  
Site Conditions- the School/Library District will provide an accessible work site permitting completion of all work operations without undue additional cost to CLH International Inc., its employees, its agents, subcontractors or others enjoined to complete this contract.
3. Pathways- CLH will inspect and test existing pathways to compile useable pathways or cabling for standard installations. In the event no pathway exists or existing cabling will not support contracted network equipment customer will be required to provide adequate cabling to support contracted equipment. No core drilling is included in this contract. Any additional requirements to meet code or safety rules, laws or codes will be an addendum to this scope of work and require authorization to proceed.
4. Change Orders- Change Orders will be issued for any changes not contained within the body of this scope of work or accepted quotes **Q010483**. These are the only documents used to create this contract and will govern the terms and conditions under Arizona State Law and all applicable Federal Law for E-RATE. All change orders, additions, subtractions or rebates will be in the form of writing on approved change order forms and submitted to the assigned Project Manager who will review and submit to CLH International Inc. for approval. Verbal discussions will not serve as a binding agreement. All change orders requesting additional work and/or charges will be signed by the requesting authorized customer representative and submitted by the project manager to CLH International Inc. management for approval. Once approved the project schedule will be adjusted to reflect the additional items of work.
5. Work Hours- Normal Day Tour is from the hours of 8 am -5 pm Monday through Friday exceptions are for recognized national holidays. There is no overtime allotted to this project at this time and all operations will be scheduled accordingly. At the request of the school/library accommodations can be made to schedule shift for classes being held. Access to classrooms must be provided in an orderly progression site by site. Access to school/library facilities must be provided in a timely manner to avoid lost productive time. Any delays must be communicated to CLH International project manager 2 hours prior to shift start. All customer delays will be accounted for and reflected in the project schedule.
6. Equipment Lift - An equipment lift has not been included in this proposal.
7. Asbestos- It is assumed that the work site is free from hazardous materials. If during the installation and completion of work operations it is determined the presence of asbestos or other hazardous materials exists it will be brought to the attention of the SPOC verbally and in writing to the school/library for immediate direction and remediation. Any delay caused by a work place hazard, such as asbestos, will not be held against CLH International Inc.
8. Drop Ceiling- It has been assumed the buildings have drop ceilings. If conduit or latch duct is required to conceal the communications cables then a change order will be issued.

### **E-RATE Project Terms and Conditions**

This agreement is subject to the project being accepted and approved, and a Funding Commitment Decision Letter (FCDL) with funding commitment issued by the USAC-SLD (E-RATE) for the items and services requested. In the event that an E-Rate funding award is not made for the items or services sought in this agreement, this agreement and subsequent award may be executed upon submission of a P.O. electronically to [evanf@clh.com](mailto:evanf@clh.com) or mailed to 1337 E University Dr. Tempe, AZ. All sections of this project, other than those

sections expressly identified as NON ERATE or ERATE Ineligible, are contingent upon Funding Commitments issued through the FCC E-RATE program, as identified through an FCDL issued by the USAC-SLD of the FCC to the customer. Upon issuance of an FCDL and confirmation of intent to proceed by the customer in the form of a duly filed Form 486 with the SLD, CLH will order all equipment and items approved by the SLD for funding. CLH will then invoice the SLD and the District for their respective amounts as customer requested service are initiated and delivered. CLH will also invoice the district for its full matching “undiscounted” amounts and any project costs in excess of the SLD funding commitment.

In the event a funding commitment from the SLD had not yet been received, the customer may elect to proceed with the project in advance of the funding commitment, so far as work commences within the fiscal year meeting the guidelines set forth by USAC if the customer elects to proceed with the project in advance of receiving necessary funding commitments from the SLD. CLH International Inc. will invoice the customer all project costs in FULL, including otherwise discounted amounts anticipated from the SLD. At such time the funding commitments are received from the SLD by filing a Bear 472 form, which CLH International Inc. will certify for work completed or in-progress.

## **PROJECT SCHEDULE- TBD**

Commencement Date: No Earlier than April 30, 2015

### **Payment Schedule**

Please choose your method for invoicing and payment

**BEAR Option #1** Yes  No  please indicate with X

Whiteriver Public Library will file FCC Form 472 (BEAR) Form, when paying CLH International Inc. in full for the services and want to be reimbursed for the discounted amount.

CLH International Inc. will approve the form before it is submitted to USAC. USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. CLH International Inc. will then pass the reimbursement on to the applicant.

**SPI Option #2** Yes  No  please indicate with X

CLH International Inc. will file the FCC Form 474, the Service Provider Invoice (SPI) Form, if they have provided discounted bills to their customer and want to be reimbursed for the discount amount.

Under both invoice methods, USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. Note that applicant is required to pay the non-discount portion of the cost of the services.

For more details on the E-RATE Schools and Libraries Program visit [www.usac.org](http://www.usac.org) invoicing schools and libraries applicants [Step 7 Invoicing](#)

### **Filing Deadline**

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You must file and your service provider must approve BEAR Forms no later than 120 days after the last day to receive service or 120 days after the FCC Form 486 Notification Letter date, whichever is later. If you miss this deadline you can request an invoice deadline extension.

**Payment Schedule**

Whiteriver Public Library agrees to pay CLH International Inc. for services in accordance with SLD guidelines:

Provide quantity 3- NPLAPU03 Ubiquiti UniFi UAP-AC IEEE 802.11n 1.27 Gbps Wireless Access Point - ISM Band - UNII Band 2 x RJ45	3 @ \$338.80	\$1016.40
Install Access Point to existing cabling- standard labor	3 @ \$85.00	\$255.00
Provide quantity 3- Cisco Cisco SG200-50P SLM2048PT-NA 24 x 10/100/1000 (PoE) + 24 x 10/100/1000 + 2 x combo Gigabit SFP - desktop, rack-mountable – PoE	3 @ \$747.78	\$2243.34
Installation network switches- enterprise labor rate	3 @ \$125.00	\$375.00
Travel time for install- round trip		\$400.00
Sales tax	8.1%	\$264.04
<b>Total Contract Payout</b>	<b>100%</b>	<b>\$4,553.78</b>

Accepted this Date: April 16, 2015

Commencement Date: TBD

Customer: Whiteriver Public Library

Provider: CLH International Inc.

Signature: 

Signature: \_\_\_\_\_

Title: County Manager

Title: \_\_\_\_\_

Date: April 16, 2015

Date: \_\_\_\_\_

SPIN 143004457

MESC 12N-CLH-0119



# **Contract and Scope of Work Document**

## **Navajo County Library District**

E-RATE 2015

April 16, 2015

## Contract and Agreement

April 16, 2015

Navajo County Library District  
121 W Buffalo Street  
PO BOX 668  
Holbrook, AZ 86025  
928-524-4745

### E-RATE 470 2015

The parties, with understanding and exchange of value for consideration, legally enter into and agree to be bound by this Contract and Agreement referenced within between CLH International, Inc., (provider) with principal offices at 1337 E University Dr., Tempe, AZ 85281 and Navajo County Library District with principal offices at 121 W Buffalo Street PO BOX 668 Holbrook, AZ 86025 includes the following:

### SCOPE OF WORK

#### CLH International Inc. Responsibilities:

CLH will provide labor and materials to install the following:

1. Install CAT6 cable drops Blue, Plenum 150ft or less	8 @ \$115.00	\$920.00
2. Install Belkin 24 port CAT6 Patch Panel	1 @ \$149.00	\$149.00
3. Install Cisco 2960X-48LPS-L 48 x 10/100/1000 PoE+ 4 x Gig SFP	1 @ \$3108.33	\$3108.33
4. Install Star Tech Wall Mount Open Cabinet 6U RK619WALLOH	1 @ \$ 249.00	\$249.00
5. Installation Labor – Enterprise Switch	1 @ \$125.00	\$125.00
6. Installation Labor – Standard Labor hardware	3 @ \$85.00	\$255.00
7. Installation Labor – Standard Labor travel	8 @ \$85.00	\$680.00
8. Sales tax Tempe, AZ	8.1%	\$358.61

9. Location of install to be determined

**Customer Responsibilities:**

1. Provide access to work areas according to the agreed upon project schedule.
2. Ensure that access be afforded to our technicians and suppliers.
3. Provide adequate rack space for each network component proposed.
4. Customer shall provide a Single Point of Contact (SPOC) to act as spokesperson and technical resource for the duration of the project.
5. Customer will provide needed network configuration tables, lists, IP addresses, network configuration to facilitate accurate network LAN configuration.
6. Customer will provide timely review of requests for information from CLH International Inc.
7. Customer will make timely reviews of work and authorize payments as called out in the Payment schedule.

**Project Management:**

1. CLH International Inc. will assign a project manager to oversee onsite activities, scheduling, installation activities and will ensure quality assurance of all work operations. The project manager will serve as the SPOC (single point of contact) throughout the duration of the project. All project related inquiries, changes or critical decisions affecting project scheduling will be made through the project manager. The project manager will coordinate the logistics and the duration of the project.
2. Project Length- To be determined and agreed upon post funding approval  
Site Conditions- the School/Library District will provide an accessible work site permitting completion of all work operations without undue additional cost to CLH International Inc., its employees, its agents, subcontractors or others enjoined to complete this contract.
3. Pathways- CLH will inspect and test existing pathways to compile useable pathways or cabling for standard installations. In the event no pathway exists or existing cabling will not support contracted network equipment customer will be required to provide adequate cabling to support contracted equipment. No core drilling is included in this contract. Any additional requirements to meet code or safety rules, laws or codes will be an addendum to this scope of work and require authorization to proceed.
4. Change Orders- Change Orders will be issued for any changes not contained within the body of this scope of work or accepted quotes Q010463. This is the only document used to create this contract and will govern the terms and conditions under Arizona State Law and all applicable Federal Law for E-RATE. All change orders, additions, subtractions or rebates will be in the form of writing on approved change order forms and submitted to the assigned Project Manager who will review and submit to CLH International Inc. for approval. Verbal discussions will not serve as a binding agreement. All change orders requesting additional work and/or charges will be signed by the requesting authorized customer representative and submitted by the project manager to CLH International Inc. management for approval. Once approved the project schedule will be adjusted to reflect the additional items of work.
5. Work Hours- Normal Day Tour is from the hours of 8 am -5 pm Monday through Friday exceptions are for recognized national holidays. There is no overtime allotted to this project at this time and all operations will be scheduled accordingly. At the request of the school/library accommodations can be made to schedule shift for classes being held. Access to classrooms must be provided in an orderly progression site by site. Access to school/library facilities must be provided in a timely manner to avoid lost productive time. Any delays must be communicated to CLH International project manager 2 hours prior to shift start. All customer delays will be accounted for and reflected in the project

schedule.

6. Equipment Lift - An equipment lift has not been included in this proposal.
7. Asbestos- It is assumed that the work site is free from hazardous materials. If during the installation and completion of work operations it is determined the presence of asbestos or other hazardous materials exists it will be brought to the attention of the SPOC verbally and in writing to the school/library for immediate direction and remediation. Any delay caused by a work place hazard, such as asbestos, will not be held against CLH International Inc.
8. Drop Ceiling- It has been assumed the buildings have drop ceilings. If conduit or latch duct is required to conceal the communications cables then a change order will be issued.

### **E-RATE Project Terms and Conditions**

This agreement is subject to the project being accepted and approved, and a Funding Commitment Decision Letter (FCDL) with funding commitment issued by the USAC-SLD (E-RATE) for the items and services requested. In the event that an E-Rate funding award is not made for the items or services sought in this agreement, this agreement and subsequent award may be executed upon submission of a P.O. electronically to [evanf@clh.com](mailto:evanf@clh.com) or mailed to 1337 E University Dr. Tempe, AZ. All sections of this project, other than those sections expressly identified as NON ERATE or ERATE Ineligible, are contingent upon Funding Commitments issued through the FCC E-RATE program, as identified through an FCDL issued by the USAC-SLD of the FCC to the customer. Upon issuance of an FCDL and confirmation of intent to proceed by the customer in the form of a duly filed Form 486 with the SLD, CLH will order all equipment and items approved by the SLD for funding. CLH will then invoice the SLD and the District for their respective amounts as customer requested service are initiated and delivered. CLH will also invoice the district for its full matching "undiscounted" amounts and any project costs in excess of the SLD funding commitment.

In the event a funding commitment from the SLD had not yet been received, the customer may elect to proceed with the project in advance of the funding commitment, so far as work commences within the fiscal year meeting the guidelines set forth by USAC if the customer elects to proceed with the project in advance of receiving necessary funding commitments from the SLD. CLH International Inc. will invoice the customer all project costs in FULL, including otherwise discounted amounts anticipated from the SLD. At such time the funding commitments are received from the SLD by filing a Bear 472 form, which CLH International Inc. will certify for work completed or in-progress.

### **PROJECT SCHEDULE- TBD**

Commencement Date: No Earlier than April 30, 2015

### **Payment Schedule**

Please choose your method for invoicing and payment

**BEAR Option #1** Yes \_\_\_\_\_ No **X** please indicate with X

Navajo County Library District will file FCC Form 472 (BEAR) Form, when paying CLH International Inc. in full for the services and want to be reimbursed for the discounted amount.

CLH International Inc. will approve the form before it is submitted to USAC. USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. CLH International Inc. will then pass the reimbursement on to the applicant.

**SPI Option #2** Yes  No  please indicate with X

CLH International Inc. will file the FCC Form 474, the Service Provider Invoice (SPI) Form, if they have provided discounted bills to their customer and want to be reimbursed for the discount amount. Under both invoice methods, USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. Note that applicant is required to pay the non-discount portion of the cost of the services.

For more details on the E-RATE Schools and Libraries Program visit [www.usac.org](http://www.usac.org) invoicing schools and libraries applicants [Step 7 Invoicing](#)

**Filing Deadline**

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You must file and your service provider must approve BEAR Forms no later than 120 days after the last day to receive service or 120 days after the FCC Form 486 Notification Letter date, whichever is later. If you miss this deadline you can request an invoice deadline extension.

**Payment Schedule**

Navajo County Library District agrees to pay CLH International Inc. for services in accordance with SLD guidelines:

Install CAT6 cable drops Blue, Plenum 150ft or less	8 @ \$115.00	\$920.00
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Installation Labor – Standard Labor hardware	3 @ \$85.00	\$255.00
Installation Labor – Standard Labor travel	8 @ \$85.00	\$680.00
Sales tax Tempe, AZ	8.1%	<u>\$358.60</u>
<b>Total Contract Payout</b>	<b>100%</b>	<b>\$5,844.94</b>

Accepted this Date: April 16, 2015

Commencement Date: TBD

Customer: Navajo County Library District

Provider: CLH International Inc.



Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: County Manager

Title: \_\_\_\_\_

Date: April 16, 2015

Date: \_\_\_\_\_

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# **Contract and Scope of Work Document**

## **Navajo County Library District**

E-RATE 2015

April 16, 2015

## Contract and Agreement

April 16, 2015

Navajo County Library District  
121 W Buffalo Street  
PO BOX 668  
Holbrook, AZ 86025  
928-524-4745

### E-RATE 470 2015

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### SCOPE OF WORK

#### CLH International Inc. Responsibilities:

CLH will provide the following E-RATE items:

- |  |                |             |
|--|----------------|-------------|
| 1. APC Smart-UPS X 3000 Rack/Tower LCD - UPS ( rack-mountable / external ) - AC 120 V - 2700 Watt - 3000 VA - Ethernet 10/100, RS-232, USB - 10 output connector(s) - 2U - Canada, United States - with APC UPS Network Management Card AP9631 | 1 @ \$1,559.55 | \$ 1,559.55 |
| 2. Cisco Aironet 1702i Controller-based - Wireless access point - 802.11ac (draft 5.0) - 802.11a/b/g/n/ac (draft 5.0) - Dual Band  | 1 @ \$382.24   | \$ 382.24   |
| 3. Sales tax Tempe, AZ   | 8.1%           | \$ 157.28   |

### **Customer Responsibilities:**

1. Provide access to work areas according to the agreed upon project schedule.
2. Ensure that access be afforded to our technicians and suppliers.
3. Provide adequate rack space for each network component proposed.
4. Customer shall provide a Single Point of Contact (SPOC) to act as spokesperson and technical resource for the duration of the project.
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4. Change Orders- Change Orders will be issued for any changes not contained within the body of this scope of work or accepted quotes **Q010479**. This is the only document used to create this contract and will govern the terms and conditions under Arizona State Law and all applicable Federal Law for E-RATE. All change orders, additions, subtractions or rebates will be in the form of writing on approved change order forms and submitted to the assigned Project Manager who will review and submit to CLH International Inc. for approval. Verbal discussions will not serve as a binding agreement. All change orders requesting additional work and/or charges will be signed by the requesting authorized customer representative and submitted by the project manager to CLH International Inc. management for approval. Once approved the project schedule will be adjusted to reflect the additional items of work.
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- 6.

7. Equipment Lift - An equipment lift has not been included in this proposal.
8. Asbestos- It is assumed that the work site is free from hazardous materials. If during the installation and completion of work operations it is determined the presence of asbestos or other hazardous materials exists it will be brought to the attention of the SPOC verbally and in writing to the school/library for immediate direction and remediation. Any delay caused by a work place hazard, such as asbestos, will not be held against CLH International Inc.
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### **PROJECT SCHEDULE- TBD**

Commencement Date: No Earlier than April 30, 2015

### **Payment Schedule**

Please choose your method for invoicing and payment

**BEAR Option #1** Yes \_\_\_\_\_ No **X** please indicate with X

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**SPI Option #2** Yes  No  please indicate with X

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### **Filing Deadline**

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You must file and your service provider must approve BEAR Forms no later than 120 days after the last day to receive service or 120 days after the FCC Form 486 Notification Letter date, whichever is later. If you miss this deadline you can request an invoice deadline extension.

### **Payment Schedule**

Navajo County Library District agrees to pay CLH International Inc. for services in accordance with SLD guidelines:

APC Smart-UPS X 3000 Rack/Tower LCD - UPS ( rack-mountable / external ) - AC 120 V - 2700 Watt - 3000 VA - Ethernet 10/100, RS-232, USB - 10 output connector(s) - 2U - Canada, United States - with APC UPS Network Management Card AP9631

1 @ \$1,559.55 \$ 1,559.55

Cisco Aironet 1702i Controller-based - Wireless access point - 802.11ac (draft 5.0) - 802.11a/b/g/n/ac (draft 5.0) - Dual Band

1 @ \$382.24 \$ 382.24

Sales tax Tempe, AZ

8.1% \$ 157.28

**Total Contract Payout**

**100% \$2,099.07**

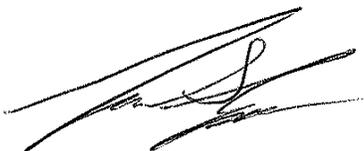
Accepted this Date: April 16, 2015

Commencement Date: TBD

Customer: Navajo County Library District

Provider: CLH International Inc.

Signature:



Title: County Manager

Date: April 16, 2015

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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# **Contract and Scope of Work Document**

## **Navajo County Library District**

E-RATE 2015

April 16, 2015

## Contract and Agreement

April 16, 2015

Navajo County Library District  
121 W Buffalo Street  
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### SCOPE OF WORK

#### CLH International Inc. Responsibilities:

**Locations:** Clay Springs, Pinedale, Heber (Rim Community), and Woodruff libraries

CLH will provide Labor and materials to install the following E-RATE items:

- |  |              |            |
|--|--------------|------------|
| 1. UAP-AC Ubiquiti UniFi UAP-AC IEEE 802.11n 1.27 Gbps Wireless Access Point - ISM Band - UNII Band 2 x RJ45 | 4 @ \$338.80 | \$1,355.20 |
| 2. Cisco SG200-50P – Switch SLM2048PT-NA – 24 x 10/100/1000 (PoE) + 24 x 10/100/1000 + 2 x combo Gigabit SFP | 4 @ \$747.78 | \$2,991.12 |
| 3. Installation, activation and configuration- Enterprise Switch   | 4 @ \$125.00 | \$500.00   |
| 4. Installation, activation and configuration- Standard Labor  | 4 @ \$ 85.00 | \$340.00   |
| 5. Installation, activation and configuration- travel time   | 8 @ \$85.00  | \$ 680.00  |

**Customer Responsibilities:**

1. Provide access to work areas according to the agreed upon project schedule.
2. Ensure that access be afforded to our technicians and suppliers.
3. Provide adequate rack space for each network component proposed.
4. Customer shall provide a Single Point of Contact (SPOC) to act as spokesperson and technical resource for the duration of the project.
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**Project Management:**

1. CLH International Inc. will assign a project manager to oversee onsite activities, scheduling, installation activities and will ensure quality assurance of all work operations. The project manager will serve as the SPOC (single point of contact) throughout the duration of the project. All project related inquiries, changes or critical decisions affecting project scheduling will be made through the project manager. The project manager will coordinate the logistics and the duration of the project.
2. Project Length- To be determined and agreed upon post funding approval  
Site Conditions- the School/Library District will provide an accessible work site permitting completion of all work operations without undue additional cost to CLH International Inc., its employees, its agents, subcontractors or others enjoined to complete this contract.
3. Pathways- CLH will inspect and test existing pathways to compile useable pathways or cabling for standard installations. In the event no pathway exists or existing cabling will not support contracted network equipment customer will be required to provide adequate cabling to support contracted equipment. No core drilling is included in this contract. Any additional requirements to meet code or safety rules, laws or codes will be an addendum to this scope of work and require authorization to proceed.
4. Change Orders- Change Orders will be issued for any changes not contained within the body of this scope of work or accepted quotes **Q010480**. This is the only document used to create this contract and will govern the terms and conditions under Arizona State Law and all applicable Federal Law for E-RATE. All change orders, additions, subtractions or rebates will be in the form of writing on approved change order forms and submitted to the assigned Project Manager who will review and submit to CLH International Inc. for approval. Verbal discussions will not serve as a binding agreement. All change orders requesting additional work and/or charges will be signed by the requesting authorized customer representative and submitted by the project manager to CLH International Inc. management for approval. Once approved the project schedule will be adjusted to reflect the additional items of work.
5. Work Hours- Normal Day Tour is from the hours of 8 am -5 pm Monday through Friday exceptions are for recognized national holidays. There is no overtime allotted to this project at this time and all operations will be scheduled accordingly. At the request of the school/library accommodations can be made to schedule shift for classes being held. Access to classrooms must be provided in an orderly progression site by site. Access to school/library facilities must be provided in a timely manner to avoid lost productive time. Any delays must be communicated to CLH International project manager 2 hours prior to shift start. All customer delays will be accounted for and reflected in the project schedule.

6. Equipment Lift - An equipment lift has not been included in this proposal.
7. Asbestos- It is assumed that the work site is free from hazardous materials. If during the installation and completion of work operations it is determined the presence of asbestos or other hazardous materials exists it will be brought to the attention of the SPOC verbally and in writing to the school/library for immediate direction and remediation. Any delay caused by a work place hazard, such as asbestos, will not be held against CLH International Inc.
8. Drop Ceiling- It has been assumed the buildings have drop ceilings. If conduit or latch duct is required to conceal the communications cables then a change order will be issued.

### **E-RATE Project Terms and Conditions**

This agreement is subject to the project being accepted and approved, and a Funding Commitment Decision Letter (FCDL) with funding commitment issued by the USAC-SLD (E-RATE) for the items and services requested. In the event that an E-Rate funding award is not made for the items or services sought in this agreement, this agreement and subsequent award may be executed upon submission of a P.O. electronically to [evanf@clh.com](mailto:evanf@clh.com) or mailed to 1337 E University Dr. Tempe, AZ. All sections of this project, other than those sections expressly identified as NON ERATE or ERATE Ineligible, are contingent upon Funding Commitments issued through the FCC E-RATE program, as identified through an FCDL issued by the USAC-SLD of the FCC to the customer. Upon issuance of an FCDL and confirmation of intent to proceed by the customer in the form of a duly filed Form 486 with the SLD, CLH will order all equipment and items approved by the SLD for funding. CLH will then invoice the SLD and the District for their respective amounts as customer requested service are initiated and delivered. CLH will also invoice the district for its full matching "undiscounted" amounts and any project costs in excess of the SLD funding commitment.

In the event a funding commitment from the SLD had not yet been received, the customer may elect to proceed with the project in advance of the funding commitment, so far as work commences within the fiscal year meeting the guidelines set forth by USAC if the customer elects to proceed with the project in advance of receiving necessary funding commitments from the SLD. CLH International Inc. will invoice the customer all project costs in FULL, including otherwise discounted amounts anticipated from the SLD. At such time the funding commitments are received from the SLD by filing a Bear 472 form, which CLH International Inc. will certify for work completed or in-progress.

### **PROJECT SCHEDULE- TBD**

Commencement Date: No Earlier than April 30, 2015

### **Payment Schedule**

Please choose your method for invoicing and payment

**BEAR Option #1** Yes \_\_\_\_\_ No   X   please indicate with X

Navajo County Library District will file FCC Form 472 (BEAR) Form, when paying CLH International Inc. in full for the services and want to be reimbursed for the discounted amount.

CLH International Inc. will approve the form before it is submitted to USAC. USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. CLH International Inc. will then pass the reimbursement on to the applicant.

**SPI Option #2** Yes  X  No \_\_\_\_\_ please indicate with X

CLH International Inc. will file the FCC Form 474, the Service Provider Invoice (SPI) Form, if they have provided discounted bills to their customer and want to be reimbursed for the discount amount. Under both invoice methods, USAC will review the invoice and process a payment to CLH International Inc. when payment is approved. Note that applicant is required to pay the non-discount portion of the cost of the services.

For more details on the E-RATE Schools and Libraries Program visit [www.usac.org](http://www.usac.org) invoicing schools and libraries applicants [Step 7 Invoicing](#)

**Filing Deadline**

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You must file and your service provider must approve BEAR Forms no later than 120 days after the last day to receive service or 120 days after the FCC Form 486 Notification Letter date, whichever is later. If you miss this deadline you can request an invoice deadline extension.

**Payment Schedule**

UAP-AC Ubiquiti UniFi UAP-AC IEEE 802.11n 1.27 Gbps Wireless Access Point - ISM Band - UNII Band 2 x RJ45	4 @ \$338.80	\$1,355.20
Cisco SG200-50P – Switch SLM2048PT-NA – 24 x 10/100/1000 (PoE) + 24 x10/100/1000 + 2 x combo Gigabit SFP	4 @ \$747.78	\$2,991.12
Installation, activation and configuration- Enterprise Switch	4 @ \$125.00	\$500.00
Installation, activation and configuration- Standard Labor	4 @ \$85.00	\$340.00
Installation, activation and configuration- travel time	8c @ \$85.00	\$680.00
Sales tax Tempe, AZ	8.1%	\$ 352.05
<b>Total Contract Payout</b>	<b>100%</b>	<b>\$6,218.37</b>

Accepted this Date: April 16, 2015

Commencement Date: TBD

Customer: Navajo County Library District

Provider: CLH International Inc.

Signature: 

Signature: \_\_\_\_\_

Title: County Manager

Title: \_\_\_\_\_

Date: April 16, 2015

Date: \_\_\_\_\_

