

## NAVAJO COUNTY AGENDA ITEM REQUEST FORM

<b>Meeting Date:</b> May 11, 2015	<b>Time Needed:</b> 5 Minutes															
<b>Requesting Department:</b> Public Works	<b>Presenter(s) Name:</b> William R. Bess, P.E., CFM															
<b>Motion before the District:</b> Approval of Amendment No. Three to the Victory Heights Road Maintenance Contract #B12-04-010 with Perkins Cinders, Inc., extending the contract for an additional year (June 11, 2015 through June 10, 2016).																
<b>Recommendation:</b> (who, what, where, when, how, etc.) Staff recommends approval.																
<b>Background:</b> (why should it be done, what will happen if not approved, etc. include resolution)  On August 21, 2006, the Victory Heights Road Maintenance District was formed by Resolution #68-06. On June 26, 2012, the Board of Directors approved a contract with Perkins Cinders, Inc. for road maintenance and related improvements. This Contract may be renewed for up to four additional one-year terms. This contract has worked very well for this District. Therefore, we are recommending that the contract be extended one additional year (June 11, 2015 to June 10, 2016).  Concurrence has been received by the Victory Heights Road Maintenance District Advisory Committee and the Contractor.																
<b>Fiscal Impact:</b> (what will it cost, where funds will come from, is it budgeted, etc.)  Funds will come from taxes accessed for the District.																
<b>Reviewed and approved by:</b>	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 15%;">County Manager</td> <td style="text-align: center; width: 15%;">County Attorney</td> <td style="text-align: center; width: 15%;">Human Resources</td> <td style="text-align: center; width: 15%;">Finance</td> <td style="text-align: center; width: 15%;">IT</td> <td style="text-align: center; width: 15%;">Public Works</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/> <i>WRB</i></td> </tr> </table>	County Manager	County Attorney	Human Resources	Finance	IT	Public Works	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>WRB</i>							
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<b>Clerk's Notes</b>																
<b>Date:</b>	<b>Initial:</b>															

**REMINDER:** Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday before the BOS meeting.**



## Navajo County Public Works Department

### CONTRACT AMENDMENT NO. 3 VICTORY HEIGHTS ROAD MAINTENANCE DISTRICT CONTRACT NO. B12-04-010

In accordance with the provisions of the above-referenced contract, the terms and conditions are hereby amended as follows:

1. **CONTRACT EXTENSION**: The above contract is hereby mutually extended June 11, 2015 through June 10, 2016, unless terminated, canceled or extended as otherwise provided in the contract.

Except as expressly amended herein, the above-referenced contract is hereby ratified and reaffirmed.

Please signify your acceptance of this amendment by signing and returning to the above address attention Jeanine Carruthers, as soon as possible.

Mr. Perkins  
Perkins Cinders, Inc.  
1950 E. Adams, Suite C  
Show Low, AZ 85901

Contractor hereby acknowledges receipt of and agreement with this amendment. A signed copy must be filed with the Navajo County Public Works Department. If you need to make changes to your address, correct the address above and initial.		The above referenced Contract Amendment is hereby executed this 11th day of May 2015, at Holbrook, Arizona.	
<hr/>		<hr/>	
Signature		Chairwoman, Board of Directors	
Date			
<hr/>			
Typed/Printed Name and Title			

## Jeanine Carruthers

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**From:** Brandon Perkins <brandon@perkinscinders.com>  
**Sent:** Wednesday, April 8, 2015 8:39 AM  
**To:** Jeanine Carruthers  
**Subject:** Re: Contract B12-04-010 Victory Heights Road Maintenance District

Yes we sure will. Thank you.

Sent from my iPhone

On Apr 8, 2015, at 8:16 AM, Jeanine Carruthers <[Jeanine.Carruthers@navajocountyaz.gov](mailto:Jeanine.Carruthers@navajocountyaz.gov)> wrote:

Mr. Perkins,

The Victory Heights Road Maintenance District, Contract B12-04-010, is due to expire on June 10, 2015. Would you be agreeable to renewing the contract for an additional year?

**Jeanine Carruthers, CPPB | Deputy Director of Public Works Administration**

***We are Navajo County***

100 West Public Works Drive

PO Box 668 | Holbrook AZ 86025

Phone (928) 524-4117 | Fax (928) 524-4122

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**Teamwork | Accountability | Integrity | Excellence | Innovation**

## Jeanine Carruthers

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**From:** oliverstvist@frontier.com  
**Sent:** Monday, April 6, 2015 3:59 PM  
**To:** Jeanine Carruthers  
**Cc:** Bill Bess; Christine Segovia  
**Subject:** Re: Perkins Cinders Contract

Jeanine; We would like to extend the contract. Thank you for reminding me.

Al

On Monday, April 6, 2015 3:30 PM, Jeanine Carruthers <[Jeanine.Carruthers@navajocountyaz.gov](mailto:Jeanine.Carruthers@navajocountyaz.gov)> wrote:

Al,

The contract with Perkins Cinders for the Victory Heights Road Maintenance District is due to expire June 10<sup>th</sup>. This contract allows for 4 extensions and we've extended it twice. Would you like us to contact Perkins Cinders to see if they are willing to renew the contract for an additional year?

**Jeanine Carruthers, CPPB | Deputy Director of Public Works Administration**

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