

**BOARD OF SUPERVISORS
NAVAJO COUNTY, ARIZONA**

September 24, 2003

Supervisors' Chambers, Holbrook, Arizona - Time: 10:05 a.m.

PRESENT: Pete Shumway, Chairman; JR. DeSpain, Vice-Chairman; Percy Deal, Member; Jesse Thompson, Member; Mel Bowers, Jr., County Attorney; Jimmy Jayne, County Manager; and Judy Jones, Clerk of the Board. (Mr. Brownlow absent due to previous commitment) Mr. Thompson led the Pledge of Allegiance and offered the Invocation.

CALL TO THE PUBLIC: No comments were offered.

CONSENT AGENDA: **Mr. Thompson made a motion** to authorize the Chairman to sign the items in the Consent Folder; motion seconded by Mr. DeSpain; vote unanimously carried. The following items were included in the Consent Agenda: 1) Voucher List for Payment; 2) Superior Court: Reappointment of Michala Ruechel, Dale Patton and Robert Van Wyck as Superior Court Judge Pro Tempore for a 12 month period beginning January 1, 2004; 3) Appointment of Arnold Scott to serve on the Board of Adjustment as representative from District III, for the period from October 1, 2003 to September 30, 2004; 4) Back Tax Land Deeds: APN 105-09-198D; 105-32-079, 197,199; 105-33-007, 016, 022, 032, 120, 121, 122, 131, 148, 151, 171, 229, 305; 105-34-013, 050, 075; 105-33-147; 105-33-099, 100, 102, 102 (Sun Valley area); 5) Justice Court reports (August): Winslow, Snowflake, Kayenta, Show Low; 6) Constable reports (August): Winslow, Holbrook, Pinetop, Show Low, Snowflake; 7) Juvenile Justice System Report (August)

KAYENTA TOWNSHIP: Anthony Peterman, Project Consultant: Funding assistance from District I Special Road/Safety Funds to assist with purchasing of a stoplight for Kayenta Township: Mr. Peterman explained that ADOT has completed a feasibility study for a stoplight in Kayenta. The study determined that a stoplight was necessary. The Township currently has 75% of the funding needed to install the stoplight. (ADOT-\$78,000; Kayenta Township-\$39,000) The BIA has been approached regarding the remaining 25%, but they have advised there is no funding available. The ADOT Project Manager for this project, Jamie Kamal, explained the procedure used to determine the feasibility for the project. Mr. Deal advised he has visited with the Township and the Chapter and he supports their efforts to provide safety measures in the community. Mr. Kamal added that there have been accidents at the intersection, but no fatalities to date. He said the stoplight should be in place before any do happen. **Mr. Deal made a motion** to approve funding assistance in the amount of \$30,000, from District I Special Project Road Funds to assist with purchase of a stoplight for Kayenta Township; motion seconded by Mr. Thompson; vote unanimous approving the motion. (Manual warrant requested)

KAYENTA UNIFIED SCHOOL DISTRICT: Julius Young, Operations Director: 1) Motion to rescind previous motion (September 15, 2003) to approve the request to extend Memorandum of Agreement with Kayenta Unified School District: **Mr. Shumway made a motion** to rescind the previous motion of September 15, 2003 to approve the Memorandum of Agreement with Kayenta Unified School District; motion seconded by Mr. Deal; vote unanimously carried.

2) Approval of Amendment # 2 to extend the Memorandum of Agreement with Kayenta Unified School District for the salary of a heavy equipment operator to assistance with maintenance of school bus routes and maintenance expenses funding from TEA-21 and District 1 Special Road Funds: Mr. Deal explained that he wanted to correct the errors in the motion made at the last meeting. He said he wished to approve \$30,000 for the maintenance operator, and \$15,000 for maintenance expenses for the heavy equipment. **Mr.**

Deal made a motion to approve Amendment #2 and extend the MOA, and to authorize funding assistance in the amount of \$30,000 (for operator salary) from TEA-21 funds; and to authorize assistance in the amount of \$15,000 (for equipment maintenance expenses) from District I Special Project Road Funds; motion seconded by Mr. DeSpain; vote unanimously carried. (Manual warrant requested)

EMERGENCY SERVICES: Paul Jaster, Director: **Resolution** approving and authorizing the chairman to execute the Arizona Emergency Management Master Mutual Aid Agreement: Mr. Jaster explained that the original agreement was implemented in 1995. This new agreement updates and clarifies certain items from the original. The County Supervisors Association has requested resolutions adopting the new agreement from each county. **Mr. DeSpain made a motion** to adopt **Resolution #63-03**, approving and authorizing the Chairman to execute the Arizona Emergency Management Master Mutual Aid Agreement as presented; motion seconded by Mr. Thompson; vote unanimously carried.

ADMINISTRATION: Jimmy Jayne, County Manager: 1) **Approval of use of General Fund contingency funds to reimburse HURF Building Account for monies used to replace HVAC system:** **Mr. DeSpain made a motion** to use General Fund contingency funds to reimburse HURF Building Account in the amount of \$299,375.10 for monies used to replace the HVAC system; motion seconded by Mr. Thompson; vote unanimously carried.

2) **Review Finance Director job description and Salary Range and proceed with advertisement:** Mr. Jayne presented a proposed job description for the Finance Director position. He noted that this one page document is different from the current job description, which is approximately three pages long. He said this abbreviated description will be adequate for the advertisement. Mr. Jayne advised that the salary for this position will be a range 32 (\$71,903 - \$87,687). He advised the Board that Ms. Mickle has done a wonderful job as interim finance director, but the time has come to move forward and formally fill the position. He is asking approval from the Board to proceed with the advertisement at this time, and he will present a more specific time-line at the October 6th meeting. **Mr. Deal made a motion** to authorize the County Manager to proceed with the advertisement of the Finance Director position as presented; motion seconded by Mr. DeSpain; vote unanimously carried.

HOPI TRIBE'S ELDERLY RECOGNITION COMMITTEE: Daryl Pahona, Chairman: Funding assistance from District II Special Project Funds to assist with expense for the annual event recognizing the elderly: (Mr. Pahona was unable to attend) Mr. Thompson explained that the committee is requesting assistance for the annual tribute to the elderly, which will be held in October this year. Any assistance will be greatly appreciated. **Mr. Thompson made a motion** to approve funding assistance in the amount of \$200, from District II Special Project Funds, to assist with expenses for the annual tribute to the elderly, as presented; motion seconded by Mr. Deal; vote unanimously carried. (Manual warrant requested)

PUBLIC WORKS: Bill Cox, Director and Jesse Thompson, District II: Funding assistance from District II Special Road Funds to purchase a road grader for maintenance of school bus route in District II: Mr. Cox advised that his department had two motor graders which were to be traded in when two new graders were purchased. One of these motor graders has a trade-in value of \$16,200. Mr. Thompson has requested that he be allowed to purchase this motor grader for the trade-in price, to use as back-up for maintenance of school bus routes in his district. Mr. Thompson acknowledged that this equipment will be used as back-up for the two graders currently in operation in his district. **Mr. Thompson made a motion** to approve the purchase of the

used 1978 Motor Grader from the Public Works Department, with funding in the amount of \$16,200 to come from District II Special Project Road Funds; motion seconded by Mr. Deal; vote unanimously carried.

ARIZONA COUNTY INSURANCE POOL (ACIP): Tommy Price, Risk Manager: Overview of recent actions/decision by ACIP regarding TULIP and artificial lakes: Mr. Price explained that TULIP is the “Tenant User Liability Insurance Program”, which has been in effect for the last 6 years. It is a program designed for vendors who have events on county property and have no liability insurance of their own. They can purchase the insurance through this program. TULIP costs ACIP \$6000 per year, and in the last four years, it has been used only twice. As the program is not cost-effective, ACIP would like to cancel it. Mr. Price advised that Navajo County has never used this program; any vendors on county property have provided their own insurance. Mr. Price also advised that some counties have been putting artificial lakes in subdivisions without notice to ACIP. The counties are advised that any artificial lakes currently in existence will be “grandfathered” in. (Navajo County lakes include: Cholla, Show Low, McHood and Woodland) Any others will not be covered if not approved by ACIP in advance. **Mr. Shumway made a motion** to support the decision to cancel the TULIP program as presented; motion seconded by Mr. Deal; vote unanimously carried.

BOARD BUSINESS: Mr. Jayne said he met with Jan Houck at the Arizona Fire District Association meeting and she will be requesting information and funding sources for the volunteer fire districts in Navajo County, as well as on the reservations. Mr. Jayne also advised that Dr. Brent Brown (brother of Senator Jack Brown) has replaced Steve Besich in the Governor’s office, and deals with rural counties. He will be attending the Board meeting on October 6th to address the Board on the Governor’s behalf. Lastly, Mr. Jayne advised that it appears Congress will be extending the current TEA-21 funding levels for 5-6 months. Mr. Deal updated the Board on the grant from the University of Arizona re the 5-year contract with Hardrock Chapter and one Hispanic community to address diabetes and other health disparities. Mr. DeSpain said he attended the ADOT Transportation Board meeting in Holbrook and visited with Mr. Radicke regarding a project in Joseph City. He said he was impressed that Mr. Radicke met with him at 6:00 a.m. the next day in Joseph City to go over the project. He also thanked Mr. Parsons for attending that early morning meeting. Mr. DeSpain asked Mr. Jayne to come to the Holbrook Road Yard at his convenience so that he can see the facility. Mr. Shumway presented a Proclamation from the President re Patriot Day, 2003. He also updated the Board on the flooding situation in Snowflake.

At this time, the Board presented crowns and flowers to the Navajo County Fair & Rodeo Queen 2003/2004, Tyrell Wiltbank; Teen Queen London DuPeire; Jr. Teen Queen Nikki Pogue; and Lil’ Buckaroo Queen Codi Sharp.

BOARD OF SUPERVISORS: WORK SESSION: This item was continued to October 14, 2003.

PAYROLL ACTIONS: Karen Bray, Payroll Supervisor, presented a list of payroll actions. **Mr. Deal made a motion** to approve the payroll actions as submitted, with the corrections as presented by Ms. Bray; motion seconded by Mr. DeSpain; vote unanimous approving the motion.

There being no further business to come before the Board of Supervisors, the meeting was adjourned until Monday, October 6, 2003, upon a **motion made by Mr. Thompson**; motion seconded by Mr. DeSpain; vote unanimously carried. The meeting adjourned at 11:25 a.m.

APPROVED:

Pete Shumway, Chairman

DATE: _____

ATTEST: _____
Judy Jones, Clerk of the Board

The following Navajo County demands were audited, approved and ordered paid by the Board:
KayentaTwnshp\$30000;AWHardy\$3500;ACIP\$2920.80;APS\$8532.49;BStarns\$1800;BrimhallSnd&Rck\$2538.55;CHolliday\$2949.50;Chevron\$1075.41;ChollaRdyMx\$1365.51;CtyHlbrk\$16885;ClrkSupCrt\$2685.42;CCC\$1891.59;DJones\$6199.16;DMiller\$1051.40;E&ESrvcs\$1306.72;ESRI\$29977.11;EdMosesDodge\$23696.84;FrontierCarrierSrvcs\$2433,93;HookCnsltng\$3600;KnsStBnk\$1628.03;KayentaUSD\$2724.21;KwanSftwrEng\$3000;GForsyth\$4731.67;NCRF\$8371.04;NCSU\$6000;Neuropsychology\$1870.25;NovalisTech\$2495;Psych&Cnsltng\$1150;ReidheadSnd&Rck\$17494.14;SpicersPaper\$1144.98;StAz\$1004.25;NavNtn\$20348.34;TransourceComp\$1345.85;TruTempEqpt\$6562;UnitedRentals\$4945.53;WestGroup\$4761.72;WMRDC\$5500;WMH\$1113.52;WoodLwOfc\$2916.67;YoungsFutTire\$4093.75;KAchinaOfcBldg\$1785.47;NCRF\$3000;Walmart\$7700.27