

**BOARD OF SUPERVISORS
NAVAJO COUNTY, ARIZONA**

November 15, 2005

Board of Supervisors Chambers, Holbrook, Arizona – Time: 9:03 a.m.

PRESENT: Jerry Brownlow, Chairman; Jesse Thompson, Member; David Tenney, Member; James G. Jayne, County Manager; Mel Bowers, County Attorney; Darlene Fraley, Deputy Clerk of the Board; David; J. R. DeSpain was absent. Percy Deal, Member, entered the meeting in progress.

Mr. Tenney led the Pledge of Allegiance and gave the invocation.

CALL TO THE PUBLIC:

BOARD OF SUPERVISORS/BOARD OF EQUALIZATION: Discussion and possible board action re: Petitions for Review of Notice of Change Valuation: Board of Equalization Session: Mr. Thompson made a motion to enter into the Board of Equalization Session; motion seconded by Mr. Tenney; vote unanimous approving the motion. The Deputy Clerk of the Board swore in the Assessor, Appraisers and Petitioner. Cammy Darris introduced her staff and provided supporting documentation for assessed valuation recommendations.

Steven Harrington 212-37-038B: **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Keith & Kathleen Johnson 212-49-037D: **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

C Leon & Barbara Bigler 202-07-004A: Marlene Sample presented documentation. **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Robert Mardon 201-15-016: Roy White provided supporting documentation for the proposed assessed valuation. **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Patrick & Sydney Suter 209-10-210: Mr. Suter presented his protest of the assessed valuation, providing documentation regarding homes in the area that were assessed for much less, discussing their construction type. He reported that while he had bought the home in December for \$217,000, there were personal property options that brought the value down to \$199,000. In response to a question from Mr. Tenney as to why he is protesting a tax valuation of \$160,000 when he paid \$199,000 for the home, Mr. Suter stated he was basing his protest on the assessed value of the surrounding homes. Chris Frayer presented comparables and supporting documentation of the assessed valuation price. She reported that many of the surrounding homes received a 10% obsolescence reduction in assessed valuation because of the Rodeo Chediski fire and that reduction will be removed in 2007. **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Joel Bloomstone 209-45-025: Chris Frayer read Mr. Bloomstone's letter protesting the assessed valuation. **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Dennis & Jacqueline Werner 207-18-001Y: Roy White provided supporting documentation for this assessed valuation. **Mr. Tenney made a motion** to uphold the Assessor's recommendation; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Mr. Thompson made a motion to adjourn the board of Equalization Session and reconvene the regular session; motion seconded by Mr. Tenney; vote unanimous approving the motion.

The Board recognized the presence of past Supervisor Pete Shumway and Jack Latham of Congressman Renzi's office. Mr. Deal entered at this point.

CALL TO THE PUBLIC: Mr. Ray Badger of Silver Lakes Estates addressed the Board advising them of robbery attempts and a home invasion in their area, stating the Code Enforcement Officer's enforcement of regulations regarding transients living in empty homes would be helpful to the Sheriff's office deputies in the area. He said he understood that this office had been vacant until recently and requested the Board's assistance to assure that this issue is a top priority with the new enforcement office. Mr. Tenney stated he and Mr. Fraley were meeting on this issue following this meeting.

CONSENT AGENDA: 1) Voucher list for payment; 2) Tax roll corrections; 3) Back tax land deeds 4) Minutes of Board of Supervisors Meetings—September 6, 2005, October 3, 2005, October 17, 2005, October 24, 2005; 5) Letters of appreciation to Carlos Attakai, Garry Bigler, Earl Kester, Howard Hamilton for their contribution to the success of the Kayenta Renovation Project; 6) Naming an existing road: Sun Valley area "Chase Road"; Sun Valley area "Abner Road"; Pinetop/Lakeside area "Bayleaf Lane"; Pinetop/Lakeside area "Norfin Lane"; 7) Approve installation of two STOP signs; one at the intersection of Apache Cove and Pinal Drive and the other at the intersection of Pima Way and Cochise Drive in Show Low area to regulate traffic on Pima Way; 8) Reimbursement of funds to County Attorney Bad Check program for hosting semi-annual bad check program meeting; 9) Letter of support for Navajo Nation rural addressing and enhanced 9-1-1; 10) Approve quarterly report by County Attorney bad check program; 11) 2006 meeting calendar; 12) Authorize Deputy Clerk to apply to ADOT Special Investigations for undercover plates for Sheriff; 13) Amendment #1 to the Workforce Investment Act contract #E5706009 to increase the full contract amount to \$336,407; **Mr. Thompson made a motion** to approve the Consent Agenda and authorize the Chairman to sign the related documents; motion seconded by Mr. Tenney; vote unanimous approving the motion.

HUMAN RESOURCES: Gail Calisen

- 1) Discussion and possible approval of a temporary office support specialist in the personnel department:
Ms. Calisen requested an extension of the temporary employment of an office support specialist in her department to prepare and file personnel and payroll related documents that have been pending since the implementation of the new software program. **Mr. Thompson made a motion** to approve a temporary office support specialist in the personnel department until November 25, 2005; motion seconded by Mr. Tenney; vote unanimous for the motion.
- 2) Discussion and possible approval of Personnel Actions: **Mr. Tenney made a motion** to approve the Personnel Actions as presented; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Back Tax Land Sale: June Foard: Ms. Foard reported that 131 parcels were sold for a total of \$149,976, with the total of the base acceptable price being just over \$45,000. She thanked the Board as auctioneers as well as Janella Foard and Treasurer's office for assistance during the sale. Mr. Thompson inquired if the listing was made available to the tribes and Ms. Foard stated it was not specifically sent to the tribes and outlined the methods used to publicize the auction.

SHERIFF'S OFFICE: Greg Eavanson: Discussion and possible approval of intergovernmental agreement between the Sheriff's Office and deputy for transfer of ownership of K9 to the Sheriff's office for law enforcement purposes: After some discussion where it was explained that this dog is the Deputy's

personal dog and that after DPS training school it will be used for drug intervention, **Mr. Tenney made a motion** to approve an agreement between the Sheriff's Office and deputy for transfer of ownership of K9 to the Sheriff's office for law enforcement purposes; motion seconded by Mr. Thompson; vote unanimous approving the motion.

NAVAJO COUNTY WIA: Gail Sadler

- 1) Discussion and possible approval of Navajo County WIA Two Year Strategic Plan for submission to the Governor's Council on Workforce Policy: Following Ms. Sadler's explanation of the plan, **Mr. Tenney made a motion** to approve the submission of the Navajo County WIA Two Year Strategic Plan to the Governor's Council on Workforce Policy; motion seconded by Mr. Deal; vote unanimous approving the motion with Mr. Thompson absent for the vote.
- 2) Discussion and possible approval of appointment of Thomas Chacon to serve on the Navajo County Workforce Investment Board representing Job Corps and David Anderson, White Mountain Regional Economic Development, representing Business and Economic Development with both terms to expire July 1, 2008: Following Ms. Sadler's explanation of WIB member responsibilities, **Mr. Tenney made a motion** to approve appointment of Thomas Chacon to serve on the Navajo County Workforce Investment Board representing Job Corps and David Anderson, White Mountain Regional Economic Development, representing Business and Economic Development with both terms to expire July 1, 2008; motion seconded by Mr. Thompson; vote unanimous approving the motion.

PUBLIC WORKS: Dusty Parsons, Leida Hatch, Carol Fraley, Bill Fraley

- 1) Discussion and possible approval by **Resolution # ____ - 05** to acknowledge receipt of petition from property owners who propose the annexation of property to the existing Scott's Pine Tract A Improvement District of Navajo County, AZ; set bond; set hearing for December 5, 2005 at 10:00 a.m.; order notice to be mailed and published: Ms. Fraley and Ms. Hatch addressed the Board advising that during its formation in May 2004 the legal description of Improvement District did not include this area. Legal counsel advised it would be in the best interest of all to re-form the district formed through Resolution 35-05. They reported they had received the appropriate number of signatures and no opposition to the action. Mr. Tenney made a motion to approve by **Resolution # 78 - 05** to acknowledge receipt of petition from property owners who propose the annexation of property to the existing Scott's Pine Tract A Improvement District of Navajo County, AZ; set bond; set hearing for December 5, 2005 at 10:00 a.m.; order notice to be mailed and published; motion seconded by Mr. Thompson. In response to a question regarding the amount of bond, Mr. Tenney amended his motion and Mr. Thompson amended his second to include a \$500.00 as the bond amount. Vote unanimous approving the amended motion. Petition submitted to annex property into existing Scott's Pine Tract A Improvement District; filed with Clerk to set hearing to hear arguments for and against annexation.
- 2) Discussion and possible approval by **Resolution # ____ - 05** the Final Plat with Financial Assurances for the White Mountain Lake Vistas Unit I subdivision: Mr. Fraley reviewed his staff report, stating that staff recommends approval of this item. Mr. Isaacson expressed his appreciation to all who have visited the project and invited everyone to visit. **Mr. Tenney made a motion** to approve by **Resolution # 77- 05** the Final Plat with Financial Assurances for the White Mountain Lake Vistas Unit I subdivision; motion seconded by Mr. Thompson; vote unanimous approving the motion.

Mr. Brownlow presented a plaque to Pete Shumway issued by the Whitehouse Cooperative Conservation and signed by a Cabinet Member in recognition of Mr. Shumway's contributions to environmental efforts especially as related to the County Partnership Restoration Program.

HEALTH DEPARTMENT/BIO-TERRORISM: Mary Tyler, Kevin Neill

Board of Directors Session Navajo County Public Health Services District: Mr. Tenney made a motion to enter into the **Board of Directors Session** for the **Navajo County Public Health Services District**; motion seconded by Mr. Thompson; vote unanimous approving the motion.

1. Discussion and possible approval of intergovernmental agreement with Hopi Junior/Senior high schools to provide the use of school facilities to Navajo County Public Health Services District during a public health emergency and as a site for mass vaccination/dispensing clinic: Mr. Neil responded to questions regarding this program. **Mr. Thompson made a motion** to approve an intergovernmental agreement with Hopi Junior/Senior high schools to provide the use of school facilities to Navajo County Public Health Services District during a public health emergency and as a site for mass vaccination/dispensing clinic; motion seconded by Mr. Tenney; vote unanimous approving the motion.
2. Discussion and possible approval of intergovernmental agreement with Blue Ridge Unified School District to provide the use of school facilities to Navajo County Public Health Services District during a public health emergency and as a site for mass vaccination/dispensing clinic: **Mr. Thompson made a motion** to approve an intergovernmental agreement with Blue Ridge Unified School District to provide the use of school facilities to Navajo County Public Health Services District during a public health emergency and as a site for mass vaccination/dispensing clinic; motion seconded by Mr. Tenney; vote unanimous approving the motion.
3. Discussion and possible approval of renewal of lease with the Navajo Christian Foundation for Bio-Terrorism Tribal Liaison office space in Dilcon: **Mr. Thompson made a motion** to approve the renewal of lease with the Navajo Christian Foundation for Bio-Terrorism Tribal Liaison office space in Dilcon; motion seconded by Mr. Tenney; vote unanimous approving the motion.
Discussion and possible approval of Bio Terrorism 2005-2006 budget: Mr. Tenney made a motion to approve the 2005-2006 Bio Terrorism budget; motion seconded by Mr. Thompson. Mr. Neill responded to questions from the board regarding this budget. Vote unanimous approving the motion.

FINANCE: James Menlove, Mary Springer: Mr. Menlove introduced George Gil who has accepted the position of Human Resource Analyst and Mr. Gil reviewed his background and experience with the Board.

1. Discussion and possible approval of a temporary office support specialist for up to three months—Mr. Menlove advised the Board that due to the implementation of the new software program there is a need for temporary assistance to assure that payables are processed in a timely manner. He stated there is sufficient funding in vacancy savings to fund this position. He reported the department is remodeling the administration conference room into a file room. Mr. Tenney made a motion to authorize finance to employ a temporary office support specialist for up to three months; motion seconded by Mr. Thompson; vote unanimous approving the motion.
2. Discussion and possible approval to advertise and obtain a Request for Proposals for replacement of eight security doors including hardware in the Max unit (H-Pod) of the old jail with unbudgeted costs to be expensed between Federal Bureau of Prisons funding and general fund capital line: Ms. Springer reviewed the proposal advising this item is not budgeted yet it has become a safety issue due to the 35 year old doors failing. **Mr. Tenney made a motion** to authorize the purchasing department to advertise and obtain a Request for Proposals for replacement of eight security doors including hardware in the Max unit (H-Pod) of the old jail with unbudgeted costs to be expensed between Federal Bureau of Prisons funding and general fund capital line; motion seconded by Mr. Thompson; vote unanimous approving the motion.
3. Discussion and possible approval of purchase of steel building for storage use for jail and the Sheriff's office in the approximate amount of \$15,000 using Department of Correction funds: **Mr. Tenney made a motion** to approve the purchase of a steel building for storage use for the jail and the Sheriff's office in the approximate amount of \$15,000 using Department of Correction funds; motion seconded by Mr. Thompson; vote unanimous approving the motion.

4. Discussion and possible approval of award of bid for intercom and access control upgrade for jail to DisCorp who is regional distributor and service provider for Montgomery Technologies intercom and access control components: Ms. Springer requested that DisCorp be designated as a sole source provider for this project as they are the regional distributor and service provider for the existing County equipment and this project is considered impracticable to compete to other sources as it would be extremely more costly to replace the entire intercom and access control system. **Mr. Tenney made a motion** to approve the award of the bid for intercom and access control upgrade for the jail to DisCorp as a sole source provider, who is the regional distributor and service provider for Montgomery Technologies intercom and access control components: motion seconded by Mr. Thompson; vote unanimous approving the motion.
5. Discussion and possible approval to authorize Finance/Purchasing to award contract to IT Solutions for card access and badge identification equipment: In response to questions from Board members regarding the disparity in costs proposed on the received bids Ms. Springer stated that references on IT Solutions were exceptionally good and the equipment will be under warranty. **Mr. Tenney made a motion** to authorize the award of a contract to IT Solutions for card access and badge identification equipment; motion seconded by Mr. Thompson; vote unanimous approving the motion.
6. Discussion and possible authorization for the Finance Department to solicit a separate and distinct line of credit for Navajo County fire districts and other special districts (i.e. political subdivisions) in accordance with A.R.S. §11.604.01 et al: Mr. Menlove advised that discussion had been held with Lance Payette and it was determined statute is very clear that fire districts and other special districts must obtain lines of credit to operate when they exceed their cash balance. **Mr. Tenney made a motion** to authorize the Finance Department to solicit a separate and distinct line of credit for Navajo County fire districts and other special districts (i.e. political subdivisions) as needed in accordance with A.R.S. §11.604.01 et al; motion seconded by Mr. Thompson. Mr. Bowers clarified that if an entity exceeds its line of credit or has no line of credit, any un-funded warrants must be marked as not paid for lack of funds. Mr. Menlove stated he has visited fire district boards and has been portraying this information. He reported the process would not change until an award is brought back for Board action. Vote unanimous approving the motion.

BOARD BUSINESS: Board members reported on activities within their districts and issues their committees are addressing. Mr. Deal requested that a letter be prepared for the next Consent Agenda addressed to the Navajo Nation to confirm \$5,000 is available from Navajo County for Chapter projections

ADJOURN: At 11:21 a.m., **Mr. Thompson made a motion** to adjourn; motion seconded by Mr. Tenney; vote unanimous approving the motion.

APPROVED:

DATE:

Jesse Thompson, Chairman

ATTEST:

Clerk/Deputy Clerk of the Board