

**NAVAJO COUNTY BOARD OF SUPERVISORS MINUTES
TUESDAY, SEPTEMBER 5, 2006**

9:04 a.m. CALL TO ORDER: Supervisor DeSpain led the Pledge of Allegiance and offered the invocation.

PRESENT: Jesse Thompson, Chairman; J.R. DeSpain, Member; David Tenney, Member; Jerry Brownlow, Member; Mel Bowers, County Attorney; James G. Jayne, County Manager, and Darlene Fraley, Clerk of the Board. Percy Deal, Vice-Chairman, was not present.

CALL TO THE PUBLIC: Hugo Lusten of Snowflake, AZ provided information to Supervisor DeSpain regarding dissolution of a district. Mr. Lusten advised he would like to discuss Constitutional amendments #4, 5 at the next meeting. Supervisor DeSpain advised he went to the Lusten property and there has been difficulty with washed out roads. He advised he will accumulate information and pass it on to Mr. Lusten. Mr. Bowers advised that his office drafted a memo on open range laws several years ago that is still current that was provided to Mr. Lusten.

CONSENT AGENDA: a) Voucher list for payment; b) Minutes—June 19 and July 31; c) DES Contract E5706009 Amendment 5 to increase WIA funding by accepting 30% transfer of Dislocated Worker funds into Adult funding (\$22,206) and include two Set Aside Awards: \$2,199 for incumbent nursing training and \$33,500 for technical assistance increasing total contract to \$664,958; d) Renewal of IGA with the Arizona Division of Emergency Management to renew Homeland Security and Preparedness funding originally signed in 2003 and renewed in 2004 and 2005; e) Justice Court Reports: Snowflake #3 July; Kayenta #4 July; Show Low #5 July; f) Constable Reports: Holbrook #1 July; Winslow #2 July; Snowflake #3 July; Show Low #5 July; Lakeside, Whiteriver, Pinetop, Cibecue, Hondah #6 July; g) Juvenile Justice System July Report; h) Clerk of the Court Report: July; i) Name an existing road in the Snowflake area “Caspian Way” in Section 09, Township 13, North Range 22 East; j) Intergovernmental Agreement for Election Services with Winslow Unified School District; k) Intergovernmental Agreement for Election Services with Joseph City Unified School District #2; l) Intergovernmental Agreement for Election Services with Snowflake Unified School District #5; m) Intergovernmental Agreement for Election Services with Heber-Overgaard Unified School District #6; n) Intergovernmental Agreement for Election Services with Cedar Unified School District #25; o) Intergovernmental Agreement for Election Services with Kayenta Unified School District #27; p) Intergovernmental Agreement for Election Services with Northern Arizona Institute of Technology (NAVIT); q) Intergovernmental Agreement for Election Services with Northeast Arizona Technological Institute of Vocational Education (NATIVE); r) Intergovernmental Agreement for Election Services with Clay Springs/Pinedale Fire District; s) Intergovernmental Agreement for Election Services with Lakeside Fire District; t) Intergovernmental Agreement for Election Services with Linden Fire District; u) Intergovernmental Agreement for Election Services with Pinetop Fire District; v) Intergovernmental Agreement for Election Services with White Mountain Lake Fire District; w) Intergovernmental Agreement for Election Services with Woodruff Fire District; x) Intergovernmental Agreement for Election Services with Navapache Hospital District; y) Intergovernmental Agreement for Election Services with Clay Springs Domestic Water Improvement District; z) Intergovernmental Agreement for Election Services with Ponderosa Domestic Water Improvement District; aa) Intergovernmental Agreement for Election Services with Porter Mountain Domestic Water Improvement District; bb) Intergovernmental Agreement for Election Services with Three-O-Three Domestic Water Improvement District; cc) Intergovernmental Agreement for Election Services with Wonderland Acres Domestic Water Improvement District; dd) Intergovernmental Agreement for Election Services with Woodruff Domestic Water Improvement District; **Supervisor Brownlow made a motion** to authorize the Chairman to sign the items in the Consent Agenda; motion seconded by Supervisor Tenney; vote unanimous approving the motion.

HUMAN RESOURCES: Consideration and possible approval of Personnel Actions: Gail Calisen reviewed the personnel action report of 42 items. **Supervisor Tenney made a motion** to approve the personnel actions as presented and authorize the Chairman to sign these items; motion seconded by Supervisor DeSpain; vote unanimous approving the motion.

GIS/ASSESSOR: Presentation of transition process from Auto-cad to Geographic Information Systems to more efficiently process land splits: Cammy Darris advised that currently the Assessor's office utilizes a CAD program but in order to facilitate getting the information in a usable format to GIS, they have explored utilizing a Geographic Information System. She reported this will not ease the Assessor's workload and initially will actually increase the learning curve but it is their intent that this will help with public addressing for schools, emergency services, etc. Public Works' employees Judy Needham and Melanie D'Angelo reported that Public Works has been working with the Assessor's office taking classes to learn how to create and edit parcels with ArcGis and they discussed the GIS functions that would enable departments to share data rather than re-creating it. Ryan Taylor discussed the conversion process advising they would do a batch conversion, processing future developer's maps the same way. He reviewed the conversion steps for each layered map. He discussed the need for parcel numbers to be assigned in order to facilitate the permit process. He reported it will take four days of straight processing, not including preparation work, to do the conversion. Anna Ericksen discussed the process as it will impact the Assessor's office displaying schematics of the process.

ELECTIONS: Acknowledgment of emergency change of polling place in Taylor #2 Precinct from Taylor Elementary School Gym to the Taylor Intermediate School Gym for the Primary Election: Kelly Dastrup advised elections was notified late in August that Taylor Elementary was flooded and the gym is now being used to house three classrooms. The principal of Taylor Intermediate offered that facility, re-arranging schedules to facilitate elections. She advised that the change notification will be on ballot information sent as well as media notification will be made and that a submission has been made to the Department of Justice. **Supervisor Tenney made a motion** to approve the change in the polling place as listed; motion seconded by Supervisor Brownlow; vote unanimous approving the motion.

NAVAJO COUNTY WIA: Consideration and possible approval of proposed IGA with Gila County allowing Navajo County to utilize \$10,000 in Rapid Response monies to provide business services in Navajo and Apache County: Gail Sadler was not present so this item will be continued until September 18th.

FINANCE/PURCHASING:

- a. Consideration and possible approval to award contract for RFP B06-04-027 software delivery, maintenance and implementation for work management system to Terra Genesis Inc.: Mary Springer advised the existing PECOS system is not optimum for the information needed in today's market. She reported that four entities offered proposals and it was the consensus of the evaluating group that Terra Genesis Inc. best fits the needs of the department. **Supervisor DeSpain made a motion** to approve awarding the contract for RFP B06-04-027 software delivery including maintenance and implementation for the work management system to Terra Genesis Inc; motion seconded by Supervisor Tenney; vote unanimous approving the motion.
- b. Consideration and possible approval of application to apply for owner-occupied Emergency Repair program with the Arizona Department of Housing: Randy Sullivan addressed the Board advising that letters of intent for these grants were signed last month and submitted to ADOH advising this application would be submitted. Supervisor Brownlow inquired if the administration would continue to be through NACOG and Mr. Sullivan advised it would be. **Supervisor Tenney made a motion** to approve by **Resolution #79-06** the submittal of an application to apply for the owner-occupied Emergency Repair program with the Arizona Department of Housing; motion seconded by Supervisor Brownlow. In response to a question, Mr. Sullivan advised there is no money left in prior programs; that funds reverted back to the state. Vote unanimous approving the motion.
- c. Consideration and possible approval of application for owner-occupied rehabilitation program with the Arizona Department of Housing: Randy Sullivan discussed the differences between the emergency and rehabilitation programs. **Supervisor Tenney made a motion** to approve by **Resolution #80-06** the submittal of an application for the owner-occupied rehabilitation program with the Arizona Department of Housing; motion seconded by Supervisor Brownlow. Supervisor Brownlow inquired if those who are already on the list for rehabilitation will remain on the list and Mr. Sullivan advised that is the case. Mr. Sullivan advised there have been previous difficulties using funds on the reservation due to building codes but Mr. Stevens is addressing this. Chairman Thompson advised that NACOG Emergency funding can not be used on the reservation but these emergency funds could be used on the reservation. Supervisor Brownlow advised Mr. Sullivan that he appreciates him

following this issue as the Board will have future questions. Vote unanimous approving the motion. James Jayne thanked Mr. Sullivan for addressing and running this program.

LEGAL DEFENDER: Consideration and possible approval of professional services agreement for investigative services for Jim Currier and Larry Ratcliff: Jane Karges advised the Board that this agreement will provide the Legal Defender's office with contract investigative services. **Supervisor DeSpain made a motion** to approve the contracts as presented; motion seconded by Supervisor Brownlow; vote unanimous approving the motion.

PUBLIC HEALTH DISTRICT: BOARD OF DIRECTORS SESSION: **Supervisor Tenney made a motion** to go into the Public Health District Board of Directors' session, seconded by Supervisor Brownlow; and vote unanimous approving the motion. Consideration and possible approval of IGA Amendment #5 of Contract #HG361082 with the Arizona Department of Health Services for WIC program services for 10/1/06 to 9/30/07 in the amount of \$348,790: Dr. Kartchner introduced Mary Tyler who introduced Donna Stubblefield as the new WIC Director. Ms. Stubblefield discussed the amendment to the WIC program to be used for continued funding to provide services to 2000 women, infants and children through six clinic sites in Navajo County: Winslow, Holbrook Snowflake, Heber, Show Low, and Pinetop. **Supervisor Tenney made a motion** to approve IGA Amendment #5 of Contract #HG361082 with the Arizona Department of Health Services for WIC program services for 10/1/06 to 9/30/07 in the amount of \$348,790; motion seconded by Supervisor Brownlow; vote unanimous with Supervisor DeSpain absent for the vote. **Supervisor Brownlow made a motion** to return to regular session; motion seconded by Supervisor Tenney; vote unanimous approving the motion with Supervisor DeSpain absent for the vote.

PUBLIC WORKS: Consideration and possible approval by **Resolution Number - 06** to extinguish a 50' easement between parcels 206-15-005 and 206-15-003, Book 4 of Survey, Page 87: Carol Fraley advised she received a request from Lloyd Patterson for an extinguishment of a 50' easement running between his two lots, stating this does not create an access problem. **Supervisor Tenney made a motion** to approve by **Resolution Number 81-06** the extinguishment of a 50' easement between parcels 206-15-005 and 206-15-003, Book 4 of Survey, Page 87; motion seconded by Supervisor Brownlow; vote unanimous approving the motion. Supervisor Tenney advised that he had a meeting in the Linden area with a similar request and requested that Dusty Parsons accompany him to the area.

BOARD OF SUPERVISORS: Consideration and possible acceptance of back tax land list and authorize publication of the same with notice of the 2006 Back Tax Auction to be scheduled for October 23, 2006 at 1:30 p.m.: June Foard addressed the Board advising this list, if accepted, would be advertised in the contract newspaper and on the website, stating there are 119 properties, most within the Sun Valley area. **Supervisor Brownlow made a motion** to accept the back tax land list and authorize publication of the same with notice of the 2006 Back Tax Auction to be scheduled for October 23, 2006 at 1:30 p.m.; motion seconded by Supervisor DeSpain; vote unanimous approving the motion.

WELLNESS PROGRAM

- a. Consideration and possible approval of letter of support to Navajo County employees for wellness program: **Supervisor DeSpain made a motion** to approve this letter of support; motion seconded by Supervisor Tenney ; vote unanimous approving the motion.
- b. Presentation of award for naming the wellness program: Karen Bray presented a gift card to Mary Springer as the winner of the "Name the Wellness Program" contest.

Dusty Parsons recognized Leo Sheppard Sr. of the Blue Gap area who is the new transportation liaison for the Public Works department working in the Pinon area.

NAVAJO COUNTY FAIR:

- a. Presentation of Fair events: Sam Pogue addressed the Board advising the Fair will start in a little over one week

with impressive fairground improvements. He advised this is the 75th year celebration and discussed entertainment that will be offered. He introduced Mina Henning who has been very active with the Rodeo Queens. Supervisor DeSpain commended Sam Pogue and Mina Henning on the improvements at the fair grounds advising that one building has been torn down and a tent is on its way. He expressed appreciation to Mary Springer for assistance in purchasing items for the event and Public Works staff for grading and sealing additional grounds area. He thanked James Jayne and James Menlove who assures funding is available to have a fairgrounds of which residents can be proud. Chairman Thompson stated that Sam Pogue has also been reaching out to the Navajo Nation Southwest Fair Board to exchange ideas to improve the fairgrounds. Sam Pogue thanked Dusty Parsons and his crew from the road yards for their tremendous amount of work to improve the fairgrounds. He thanked volunteers who have worked to make this event a success. Supervisor DeSpain recognized the parents and volunteers in the audience who have supported the Rodeo Queens. He thanked Mina Henning and Sam Pogue. Sam Pogue thanked James Jayne and James Menlove for their support.

- b. Crowning of Navajo County Rodeo Queens: Mina Henning thanked the Board for taking the time to crown the Queens. She commended the young women for their representation of Navajo County throughout the State. She advised this year they are sanctioned by GCPRA, NMRA, CRA, and AIRC and can attend all of those rodeos. She discussed new events that have received national recognition and invited everyone to attend the rodeo. She thanked the Board for their support and introduced the Queens. Mrs. Maestas thanked the Board, administration, Mina Henning and Sam Pogue for their support of this event.

BOARD BUSINESS: Supervisors reported on events and activities within their districts, participation on committees, and upcoming state events.

RECOGNITION AWARD TO PUBLIC WORKS EMPLOYEES: Dusty Parsons recognized and expressed appreciation to his staff that recently went to the reservation to assist residents in the area in the recent flooding. Chairman Thompson presented letters of appreciation from Supervisor Deal.

ADJOURN at 11:09 a.m., Supervisor Tenney made a motion to adjourn; motion seconded by Supervisor Brownlow; vote unanimous approving the motion.

APPROVED:

DATE:

Jesse Thompson, Chairman

ATTEST:

Clerk of the Board