

**NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES**  
**TUESDAY, MARCH 10, 2009**

**PRESENT:** Jerry Brownlow, Chairman; Jesse Thompson, Vice-Chairman; and Jonathan Nez, Supervisor were present.

**9:05 a.m. Call to Order:** Supervisor Nez led the Pledge of Allegiance and offered the invocation.

**CALL TO THE PUBLIC:** No response.

**CONSENT AGENDA:** : a) Application for a special event liquor license for a fund raising event on April 18, 2009 for St. Anthony School at Pinetop Country Club, 6734 Country Club Drive, Pinetop; b) Reissuance of Redemption Checks; c) Letters to Congresswoman Kirkpatrick requesting support to fund Army Corps Feasibility Study for the Winslow Levee Rehabilitation, Pinon Road Yard, and Obed Bridge; d) Letter to Senator Kyl requesting support to fund the Army Corps Feasibility Study for the Winslow Levee Rehabilitation; e) Sympathy letters for Mark Herrington and Rick Slone; f) Cell phone stipend changes; g) Justice Court reports: Holbrook #1, February; Winslow #2, February; Snowflake #3, February; Kayenta #4, February; Show Low #5, February; Pinetop #6, February, 2009; h) Contract Amendment Keefe Commissary Network, LLC; i) Contracts signed by County Manager per Board of Supervisors resolution: Contract Extension #B07-010-001 VitalChek and Navajo County Library District Contract with SirsiDynix in the amount of \$1,500.00

**Supervisor Thompson made a motion** to authorize the Chairman to sign the items on the Consent Agenda; motion seconded by Supervisor Nez. Vote unanimous approving the motion.

**Human Resources:** Consideration and action related to Personnel Action report: Gail Calisen summarized the 37 item Personnel Action Report. **Supervisor Thompson made a motion** to approve the Personnel Action Report as presented; motion seconded by Supervisor Nez. Vote unanimous approving the motion. Chairman Brownlow explained that the six layoff positions in the Judicial Branch were due to state budget cuts.

**BOARD OF SUPERVISORS:**

- a. Quality Emulsions and Navajo County Recognizing Excellence: Cherlyn Yazzie, Program Manager for the AZ Nutrition Network, along with her staff, was recognized by Mary Tyler for bringing nutrition education to second and fifth graders from Kayenta to Cibecue and everywhere in between.
- b. Navajo County Cost Cutting Awards: Dan Hinz recognized Leanne Baker from Facilities Management for her suggestion to convert C-fold paper towels to roll dispenser paper towels at a cost savings to the county of \$5,600, 60% of the annual budget for paper towels.
- c. Personnel Service Awards: Delanna Caraway recognized Nancy Farr, Craig Urling, Joshua Reizer, Darin Foshee, and Donette Goodman for their years of service to Navajo County.

**ADMINISTRATION/COUNTY ATTORNEY:**

Consideration and possible approval of a contract with John Flynn, PolicyLogic, LLC., naming him the successor District Administrator for the White Mountain Lakes Fire District and relieving Dusty Parsons: Jason Moore, Deputy County Attorney, discussed the item. He recommended that Dusty Parsons, who has fulfilled his initial job duties, be released from his duties as District Administrator for the White Mountain Lakes Fire District. Mr. Moore recommended that John Flynn of PolicyLogic, LLC be appointed. Mr. Flynn has over twenty years of fire district experience. Larry Messick, Chairman of the White Mountain Lakes Fire District Advisory Committee, addressed the board and recommended the appointment of John Flynn. Mr. Flynn then addressed the board and stated his qualifications.

**Supervisor Thompson made a motion** that Assistant County Manager Dusty Parsons be relieved of his duties as District Administrator of the White Mountain Lakes Fire District and that a contract with John Flynn of PolicyLogic, LLC be entered into as successor District Administrator for the White Mountain Lakes Fire District; motion seconded by Supervisor Nez. Vote unanimous approving the motion.

### **ELECTIONS:**

- a. Consideration and possible adoption of **Resolution Number 10-09** canceling the election for Timberland Acres Domestic Water Improvement District scheduled for May 19, 2009 and appointing Sharon Shields, with a four (4) year term to the Board of Directors as she was the only candidate who filed nominating papers for the one (1) vacant position: Following Election Director Lisa McKee's review of this item, **Supervisor Thompson made a motion** to adopt **Resolution Number 10-09** cancelling the election and appointing Sharon Shields with a four year term to the Board of Directors; motion seconded by Supervisor Nez. Vote unanimous approving the motion.
- b. Consideration and possible adoption of **Resolution Number 11-09** canceling the election for Timberland Acres Special Road District #1 scheduled for May 19, 2009 and appointing Brian Shields and Caiaphas (CD) Nunnally both with a three (3) year term to the Board of Directors as they were the only candidates who filed nominating papers for the two (2) vacant positions: Lisa McKee discussed the item. **Supervisor Thompson made a motion** to adopt **Resolution 11-09** as presented; motion seconded by Supervisor Nez. Vote unanimous approving the motion.

**SHERIFF:** Consideration and possible approval to enter into Agreements for Professional Services for appointments as Alternate Medical Examiners with up to eight physicians for medical examiner services: Chief Deputy Bernard Huser reviewed the item and introduced Brock Bevell, Medical Examiner for the county, who put the information together. Currently the Medical Examiner does not have the authority to perform autopsies which are being done in Tucson. **Supervisor Nez made a motion** to enter into agreements for professional services for appointment as Alternate Medical Examiners with up to eight physicians for medical examiner services; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

### **PUBLIC WORKS:**

- a. Consideration and possible approval of the amended lease agreement for the boundary of the Navajo County business site in the Kayenta Township: Homero Vela discussed the item. **Supervisor Nez made a motion** to amend the lease agreement for the boundary of the Navajo County business site in the Kayenta Township; Supervisor Nez made the statement that he had run this item by the Navajo Nation Department of Justice and for the county's information there are certain business site leases in Kayenta that are still under the auspices of the Navajo Nation, however, this is an older lease that is under the Kayenta Township. It will go through the Navajo Nation Department of Justice before signature of the Navajo Nation President. Supervisor Thompson stated a contingent from Navajo County made an onsite visit and seconded the motion. Vote unanimous approving the motion.
- b. Consideration and possible award of Contract #B09-01-014 purchase of one Crack Sealer to Crafc0, Inc. in the amount of \$58,288.54: Homero Vela discussed the item, which fulfilled Navajo County bidding procedures, and recommended approval. **Supervisor Thompson made a motion** to award contract B09-01-014 for the purchase of one Crack Sealer to Crafc0, Inc. in the amount of \$58,288.54; motion seconded by Supervisor Nez. Vote unanimous approving the motion. Supervisor Nez proposed a question on due diligence in the procurement process which was answered by County Attorney Brad Carlyon.
- c. Navajo County Flood Control District **Board of Directors' Session:** Consideration and possible approval to enter into a Joint Funding Agreement with the United States Geological Survey for water resources investigations and the maintenance agreement for 3 Surface-Water Gauging Stations: **Supervisor Nez made a motion** to enter into the Navajo County Flood Control District **Board of Directors' Session;** motion seconded by Supervisor Thompson. Vote unanimous approving the motion. Trent Larson discussed the item. **Supervisor Thompson made a motion** to approve Navajo County Flood Control

District to enter into a Joint Funding Agreement with the United States Geological Survey for water resources investigations and the maintenance agreement for three (3) Surface-Water Gauging Stations. This is a three year agreement and the Navajo County Flood Control District portion will be \$88,200 with funding by USGS in the amount of \$58,800; motion seconded by Supervisor Nez. **Supervisor Thompson made a motion** to return to regular session; motion seconded by Supervisor Nez. Vote unanimous approving the motion.

**SUPERINTENDENT OF SCHOOLS:** Consideration and possible approval of an amendment to Intergovernmental Agreement (IGA) #29881 between the Arizona Supreme Court, Administrative Office of the Courts (AOC), the Navajo County Board of Supervisors through the Navajo County School Superintendent, and the Navajo County Superior Court through the Juvenile Court; for Title I and other associated funds for juvenile detention education services: Linda Morrow presented the item and introduced the Administrator for Hope School and jail education program, Mr. Michael Lange, along with Tammi Phillips, Fiscal Manager. **Supervisor Thompson made a motion** to amend IGA #29881 between the Arizona Supreme Court, Administrative Office of the Courts (AOC), the Navajo County Board of Supervisors through the Navajo County School Superintendent, and the Navajo County Superior Court through the Juvenile Court; for Title I and other associated funds for juvenile detention education services; motion seconded by Supervisor Nez who then asked a question regarding funding expenditure. Ms. Morrow responded to his concerns. Vote unanimous approving the motion.

**FINANCE:**

- a. Consideration and possible adoption of updated travel policy: Mary Springer discussed the changes and updates in the travel policy. She introduced Bencita Nelson who is instrumental on a day to day basis in the implementation of the policy. **Supervisor Thompson made a motion** to approve the updated travel policy as presented; seconded by Supervisor Nez. Vote unanimous approving the motion.
- b. Consideration and possible approval to ratify execution of \$54,200 contract with Maximus Consulting Services, Inc. dated as of February 10, 2009, for County-wide user fee study identifying potential sources of revenue for County departments: Mary Springer discussed the item; **Supervisor Thompson made a motion** to ratify the contract; motion seconded by Supervisor Nez. Vote unanimous approving the motion.
- c. Budget Update: Finance Director James Menlove addressed the board regarding a summary as to where the county currently stands financially and how the county can remain fiscally sound. Mr. Menlove responded to a question from Supervisor Thompson regarding audit status and a question from Supervisor Nez regarding the availability of an economist. Further the County Manager responded to an inquiry by Supervisor Nez with regards to the possibility of a part time economist on staff. No action.

**BOARD BUSINESS:** Report from Board Members: Supervisor Thompson indicated that there was a very healthy discussion with the Hopi Tribe in a meeting set up by Supervisor Nez and attended by chapter officials from District I. There was also a meeting with a veterans group and they are very interesting in creating further partnership with the county.

**ADJOURN**: at 10:26 a.m. **Supervisor Thompson made a motion** to adjourn; motion seconded by Supervisor Nez. Vote unanimous approving the motion.

**APPROVED:**

**DATE: April 14, 2009**

---

**Jerry Brownlow, Chairman**

**ATTEST:**

---

**Melissa W. Buckley, Clerk of the Board**