

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
TUESDAY, October 22, 2013

Present: Sylvia Allen, Supervisor; Dawnafe Whitesinger, Supervisor; David Tenney, Supervisor; and Jesse Thompson, Vice-Chairman were present in person. Chairman Nez was absent.

9:04 a.m. Call To Order: Pledge of Allegiance and Invocation led by **Supervisor Allen**.

Happy Birthday was sung to Manny Hernandez, Treasurer.

CALL TO THE PUBLIC: Terry Hill extended an invitation to the Board of Supervisors to attend the State Superintendent of Schools John Huppenthal's Town Hall meeting to be held at the VFW on Oct. 23rd. The subject would be the Common Core Standards which are being implemented in the Arizona schools. He indicated November 11th is Veterans Day and invited everyone to the VFW's Show Low Post ceremonies at the Veterans Memorial at the City Hall in Show Low. Nick Lund, President of TRACKS addressed the Board and reported that a group of approximately 350 volunteers build and maintain the White Mountain Trail Systems which is about 200 miles in the Apache-Sitgreaves National Forest, with most of it being within Navajo County. He stated that this trail system is a major economic factor in the County with the visitors it attracts. He expressed appreciation to Supervisor Whitesinger for attending and giving a welcome to the 18th annual tour of the White Mountains where they had 650 mountain bike riders. He further spoke about the safety improvement project which is being implemented to the Trail Systems. He indicated about every quarter mile they put up new trail marker diamonds with each diamond having a unique code on them, which allow GPS capabilities to assist all the regional emergency responders and dispatchers. He reported this should help anyone who is lost or hurt to have a quick response for assistance and to be located easily within approximately five minutes or less. Mr. Lund reported TRACKS has presented this to the Arizona State Committee on Trails and has recommended this type of model be approved for the State of Arizona. He reported the Arizona Game & Fish Department's Heritage Fund Grant, plus the County and Hon-Dah have provided financial support to help pay for the diamonds and the efforts involved in the project.

CONSENT AGENDA: a) Minutes: September 24, 2013; October 8, 2013 b) Constable Report: Snowflake Precinct #3, September 2013; Show Low Precinct #5, September 2013; Pinetop-Lakeside Precinct #6, September 2013 c) Apache and Navajo Counties Mayors and Councilmembers Association Articles of Association d) Contract 2014-PT-058 with the Governor's Office of Highway Safety for \$6,492.50 for capital equipment for the Selective Traffic Enforcement Program e) Contract 2014-PT-018 with the governor's Office of Highway Safety for \$10,000 for overtime for the Selective Traffic Enforcement Program f) Contract 2014-AL-022 with Governor's Office of Highway Safety for \$10,000 for overtime to support and enhance the Impaired Driver/DUI Enforcement Program g) Contract 2014-AL-039 with Governor's Office of Highway Safety for \$8,665 for capital equipment to support and enhance the Impaired Driver/DUI Enforcement Program h) Appointment of Ron Solomon to fill vacancy on the Silver Creek Flood Protection District i) Letter to the Arizona Department of Transportation Enforcement and Compliance Division for the County Attorney's office j) Sympathy letter to Pima County Supervisor Sharon Bronson: **Supervisor Tenney made a motion** to authorize the Vice-Chairman to sign the items in the consent agenda as presented; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

EMPLOYEE RECOGNITION: Navajo County recognizes **Mike Limppo** for his excellence in personal performance far exceeding organization expectations: Item moved to a future BOS meeting.

BOARD OF SUPERVISORS:

- a. Recognition of Deputy Connor Francis and Deputy Don Griffiths for their heroic actions on October 2, 2013: Sheriff KC Clark recognized Deputy Connor Francis who arrived on the scene of an accident and provided lifesaving CPR to a Game and Fish Officer. Deputy Don Griffiths also aided at the scene of the accident with traffic control safety measures. Sheriff Clark expressed his appreciation to both Deputies for their heroic actions on October 2, 2013 and indicated that they both are assets to the Navajo County Sheriff's Office.
- b. Recognition of Deputy Asher Davis for receiving the MADD DUI Officer of the Year Award: Sheriff KC Clark reported Deputy Asher Davis was nominated by his supervisor Sgt. Paul Albert and received the MADD DUI Officer of the Year award for the hard work he did to reduce drunk driving in Navajo County. Sheriff Clark expressed his appreciation to Deputy Asher for his commitment to the citizens of Navajo County. **Vice-Chairman Thompson** and the Board thanked Deputy Asher.
- c. Presentation to retiring employee David Burke: Homero Vela, Assistant County Manager and Public Works Director recognized David Burke for his accomplishments during his tenor at Navajo County.
- d. Presentation to Jason Moore for his accomplishment at the 18th Annual Tour of the White Mountains: James Jayne and Hunter Moore recognized Jason Moore, Deputy County Attorney for his success at the 18th Annual Tour of the White Mountains.
- e. Presentation of the Miss Navajo County Scholarship Pageant Fund: Rachele Baldwin addressed the Board regarding the Miss Navajo County Pageant and requested funding. Ms. Baldwin was advised to meet with Melissa Buckley, Clerk of the Board to make a formal request for funds. The 2013 Miss Navajo County, Shannon Willis spoke regarding her platform of alcohol awareness and substance abuse prevention which she presented throughout the past year to many high school students. The 2014 Outstanding Teen Haylee Farr spoke about her platform of distracted driving, especially texting while driving. The 2014 Miss Navajo County is attending NAU and was unable to attend.
- f. Consideration and possible approval of amended Addendum to the June 30, 2010 Memorandum of Understanding for Mexican Wolf Conservation: **Supervisor Allen made a motion** to approve the amended Addendum to the June 30, 2010 Memorandum of Understanding for Mexican Wolf Conservation; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion.

HUMAN RESOURCES: Consideration and possible approval of Personnel Actions: Kimberly Eavenson presented the 24 item personnel action report. **Supervisor Tenney made a motion** to approve the personnel action report as presented; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: **Supervisor Tenney made a motion** to enter into the Navajo County Public Health Services District **Board of Directors Session**; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

CONSENT AGENDA: Approve Amendment to Contract #GRA-State-13-0505-01-Y2 with the Arizona Early Childhood Development and Health Board for a Child Care Health Consultant Program for Navajo, Apache Counties, Navajo Nation, White Mountain Apache and San Carlos regions for \$64,246.00 from January 1, 2014 to June 30, 2014: Mary Tyler addressed the Board and indicated this will provide funding to provide health and safety services to child care centers and homes in the listed regions. **Supervisor Tenney made a motion** to approve the consent agenda as presented; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion. **Supervisor Tenney made a motion** to return to regular session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

ADMINISTRATION: Consideration and possible approval of the modifications to the Holbrook Complex to allow for consistent security control: Homero Vela and Bret Starns reviewed the modifications being made to the Holbrook Complex allowing for consistent security control. The North East entrance will be used by the employees via a card reader and closed to public access. This would require all public access to use the court entrance and have everyone go through the security screening. They reported Marla Randall, Court Administrator and Judge Ruechel were consulted in regards to the use of their security and the utilization of this space. **Supervisor Allen** inquired about the cost of having a metal detector and officers to secure the administration building. Mr. Vela indicated that we would have to hire three security officers and purchase the equipment. Brett Starns indicated the building modifications for the most part, can be accomplished by our Facilities Management Team and that we would use existing staff, so no additional personnel would be needed. Mr. Jayne indicated that we are looking at opening up the whole entrance to create more room and easier access in and out of the building. Mr. Jayne further commented about the options that have been looked at for 3 FTE's and the cost of the machine which he reported the costs are fairly substantial. **Supervisor Tenney** expressed his appreciation to Marla Randall and Judge Ruechel for their help in solving the problem of security measures. Terry Hill spoke in opposition of the need for more security in administration and making it more difficult for the public to do business and access the Treasures, Assessor and Records office and especially making it difficult for those who need handicap accessibility. **Supervisor Tenney** addressed Mr. Hill's questions and reported the needs of security is especially needed in the courts. **Supervisor Allen** reported that there is also need of security at the Board meetings and that our citizens can go around the current security. Mr. Jayne specified that employees are currently helping to accommodate those in wheelchairs and that we will continue to be accommodate and be sensitive to all the citizen's needs. **Supervisor Allen made a motion** to approve the modifications to the Holbrook Complex to allow for consistent security control; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion.

FINANCE:

- a. County Budget Update: James Menlove discussed the County Budget and answered questions of the Board.
- b. Consideration and possible approval of Fiscal Year 2013-14 One-Time Salary Payment Plan: James Menlove acknowledged Paige Peterson for her efforts with this plan. He indicated that FY 2013-14 is the 6th year that our employees have not had any adjustments to their salary base. Mr. Menlove recommended that we do a onetime salary payment which is a \$500.00 amount that is for all permanent employees that receive benefits as of November 1st. He stated employees that were hired after November 1st of 2012 will receive a prorated percentage of the one-time \$500.00 payment. Mr. Menlove indicated that temporary and contract employees are not eligible for the one-time salary payment and part-time employees who are not eligible for benefits are also not eligible for the one-time salary payment. He reported the cost will be a cost of about \$282,000.00 about \$500,000.00 total costs to the General Fund which has been approved in the budget which included capacity for a 2% salary increase. Mr. Menlove reported the payment will be included in the regular employee paychecks dated November 22, 2013. **Supervisor Tenney** thanked Mr. Jayne and Mr. Menlove for their work on this. **Supervisor Tenney made a motion** to approve the Fiscal Year 2013-14 One-Time Salary Payment Plan; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.
- c. Consideration and possible approval of Annual Leave Sell-Back Program: Mr. James Menlove recommended approval of the Annual Leave Sell-Back Program including the reduced annual leave carry-forward balances of 280 as December 31, 2014 and 240 as of December 31, 2015. Mr. Jayne indicated that we will come back to the Board for funding for this program. Mr. Menlove indicated that this is a voluntary program and the annual leave sell-back program will not increase employee base wages. He indicated employees have two years and two months to plan ahead. He reported applications are to be

given to Finance by March 14 at 5:00 pm. **Supervisor Allen** indicated that she really supports this project and feels that this is very fair. **Supervisor Whitesinger** extended her appreciation for investing in our employees. **Vice-Chairman Thompson** expressed his appreciation for this new initiative. **Supervisor Tenney** expressed that we are headed in the right direction in making it fair for our employees who have 320 hours built up. **Supervisor Allen made a motion** to approve the Annual Leave Sell-Back Program; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion.

PUBLIC WORKS: Consideration and possible approval of Amendment Number One to #B13-06-021 Construction Manager-at-Risk contract for the New Public Works Complex with Haydon Building Corporation: Homero Vela discussed the item and answered questions of the Board. **Supervisor Tenney made a motion** to approve Amendment Number One to #B13-06-021 Construction Manager-at-Risk contract for the New Public Works Complex with Haydon Building Corporation; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

NAVAJO COUNTY FLOOD CONTROL DISTRICT Board of Directors Session: **Supervisor Tenney made a motion** to enter into the Navajo County Flood Control District **Board of Directors Session**; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion. Consideration and approval of a letter of invitation to Colonel Colloton, newly appointed Commander of the US Army Corps of Engineers – Los Angeles District, to visit the Winslow Levee: Homero Vela discussed the item and answered questions of the Supervisors. Mr. Vela gave a brief history of the Winslow Levee. **Supervisor Allen made a motion** to approve a letter of invitation to Colonel Colloton, newly appointed Commander of the US Army Corps of Engineers – Los Angeles District, to visit the Winslow Levee; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion. **Supervisor Tenney made a motion** to return to regular session; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

COUNTY BUSINESS UPDATE: Report from Board members, County Attorney and County Manager: **Supervisor Allen** reported her Town Halls are finished and she has continued to speak at various areas about the wolf issue and the transfer of public lands. She reported she passed out 1,000 post cards to be mailed in by her constituents regarding these two issues. **Supervisor Allen** indicated she enjoyed the CSA Legislative Summit and learning about the issues that are important for our County and the legislative issues that will be lobbied at the Capitol when the new session starts. **Supervisor Allen** reported she and Senator Crandall were participants at the Project Central's Leadership Program meeting in Show Low where they spoke about federal land issues. **Supervisor Whitesinger** spoke of her participation with the the Sunrise Board which is investing in the ski season and reported they hired a new general manager. She further gave an update on the First Things First, White Mountain Apache Regional Leadership Partnership Council meeting. She reported there are 3,000 children between the ages of 0 to 5 years of age where they hope to expand and provide new services and collaborate with other organizations. **Supervisor Whitesinger** reported she was the keynote speaker at the Women's Empowerment Luncheon. **Supervisor Tenney** traveled to the Valley for some meetings with legislators, Senator Crandall, Andy Tobin, Speaker of the House, Representative Thorpe and talked about county issues to keep them forefront in their mind. **Vice-Chairman Thompson** reported on the informative CSA Legislative Summit in Payson and also spoke about the veterans activities that will be coming up in November. He spoke of the Native American Veteran's future trip to Washington D.C. and the support the County is providing. **Vice-Chairman Thompson** reported on the Birdsprings Bridge and road pavement project which has been on-going and he further spoke of future funding from Navajo Nation Council. He indicated he met with APS regarding the various projects on the Hopi reservation. He reported on a meeting with at the Winslow City Hall with the Mayor and the economic community development staff regarding a proposal from a company from New York who hopes to partner with Winslow and others to plant and grow lettuce in that area and nearby communities. James Jayne reported on

Friday he attended the Kayenta Homecoming parade with **Chairman Nez**, Sheriff Clark, Judge Hatch, Judge Nelson and Eric Descheenie. Mr. Jayne indicated he will attend the Border Town Summit in Flagstaff with the Mayor and has an upcoming meeting with James Menlove, Hunter Moore and Cynthia Seelhammer regarding the Coconino County WIA program and economic development issues. Mr. Jayne indicated he and **Supervisor Whitesinger** will attend the County Attorney's second Domestic Violence Fatality Review Board meeting. Mr. Jayne reported the Employee Christmas Party will be on Saturday, December 7 at 5:00 p.m. at Hon-Dah. Mr. Jayne stated the Thanksgiving Progressive Dinner will begin after the BOS meeting on November 12 and stated the White Mountain facility Thanksgiving Dinner is on November 21st. Mr. Jayne discussed the AACo Luncheon and the new Public Works groundbreaking on the 12th.

ADJOURN: At 11:11 a.m. **Supervisor Tenney made a motion** to adjourn; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

APPROVED:

DATE: November 26, 2013

Jesse Thompson, Vice-Chairman

ATTEST:

Melissa W. Buckley - Clerk of the Board