

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
Tuesday, May 26, 2015

PRESENT: Robert K. Black, Jr., Supervisor; Steve Williams, Supervisor; Jesse Thompson, Supervisor; Jason E. Whiting, Vice-Chairman; and Dawnafe Whitesinger, Chairwoman were present.

9:06 a.m. Call To Order: Pledge of Allegiance and Invocation led by **Supervisor Whiting**.

CALL TO THE PUBLIC: Terry Hill, Commander of the VFW 9907 in Show Low thanked **Supervisor Black, Supervisor Williams** and James Jayne for attending the Veteran's Memorial Services in Show Low. Commander Hill indicated the Veteran's Court will hold its first court hearings on May 27th. He thanked Brad Carlyon, County Attorney and Sheriff K.C. Clark for their support in implementing the program. Commander Hill indicated that the VFW in Show Low will assist the Show Low Elks Lodge with their Flag Day ceremonies on June 14th, and will also be a part of the Independence Day Parade on the 4th of July.

CONSENT AGENDA: a) Minutes: May 11, 2015 b) Constable Reports: Winslow Precinct #2, March & April; Snowflake Precinct #3, April; Show Low Precinct #5, April; and Pinetop-Lakeside Precinct #6, April 2015 c) Remove verbiage in personnel policy 2.41 that references our former health benefits provider, Arizona Public Employers Health Pool; and remove policy 2.44 relating to Arizona Public Employers Health Pool d) Remove the continuous years of service column from Sick leave payment policy 3.27 e) Adoption of the Proposed FY2015-16 Cost Allocation Schedule f) **Resolution Number 13-15**, authorizing the submission of an application for FY 2015 State Community Development Block Grant Funds for Regional Dispatch Center g) **Resolution Number 14-15**, adopting a Residential Anti displacement and Relocation Assistance Plan for FY 2015 State Community Development Block Grant Funds for Regional Dispatch Center h) **Resolution Number 15-15**, Committing Local Funds as Leverage for a FY 2015 Community Development Block Grant application for Regional Dispatch Center i) Community Development Block Grant Application Cover Sheet j) Community Development Block Grant General Administration Summary k) Community Development Block Grant Applicant Certification l) Community Development Block Grant Disclosure Report m) Special Event Liquor License for a charitable event on June 20, 2015 at the Pinetop Lakes Activity Center & Stables, 5475 Buck Springs Rd, Pinetop, AZ. 85935 n) Name an existing road in the Linden area to "Monsoon Place" in Section 34, Township 11 North, Range 21 East o) Contract signed by County Manager pursuant to Board of Supervisors Resolution: Contract with GovConnections, Inc. to purchase networking and wireless equipment p) Appointment of Deborah K. Osborn, Steve Williams, Jeri N. Byrne, and Cliff Potts to the Local Workforce Investment Board q) Thank you letters to local VFW's, American Legion's and Ladies Auxiliary r) Application for Supervised Fireworks Display permit and Application for Anvil Shoot permit submitted by the Heber Overgaard Chamber of Commerce s) Approval of Resolution Number 16-15 and Order regarding the Conduct of Elections by the Little Colorado Water Conservation District: Supervisor Thompson made a motion to authorize the Chairwoman to sign the items in the consent agenda; motion seconded by Supervisor Williams. Vote unanimous approving the motion.

EMPLOYEE RECOGNITION: Navajo County Recognizes **Nancy Farr** (Treasurer); **Latanya Bakurza** (County Attorney); **Arcenia Thomas** (Clerk of Superior Court); and **Maxine Paddock** (Pinetop Justice Court) for their excellence in personal performance far exceeding organization expectations; Shirley Hunt recognized Nancy Farr, Latanya Bakurza, Arcenia Thomas and Maxine Paddock for their excellent service to Navajo County. A short video of the employee recognition was shown. Ms. Hunt thanked each of the employees and honored them with a certificate of recognition and a \$50.00 gift card.

HUMAN RESOURCES:

- a. **Personnel Service Awards: Congratulations to the following employees for their continued service to Navajo County: Roy Lawrence (Sheriff) 5 years; Blaine Rhoton (County Attorney) 10 years; Cindy Allen (Assessor) 10 years; Melissa Buckley (Board of Supervisors) 10 years; Victor Chavez (Juvenile Detention) 10 years; Sarah Begay (Jail) 10 years; and Adelia Foard (Superior Court) 15 years:** Kimberly Eavenson congratulated the employees for their continued service to Navajo County.
- b. **Consideration and possible approval of Personnel Actions:** Kimberly Eavenson reviewed the 18 item Personnel Action Report. **Supervisor Whiting made a motion** to approve the Personnel Action Report as presented; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.
- c. **Presentation on 2014/2015 Benefit Trust performance and six month plan period beginning July 1, 2015 ending December 31, 2015:** Kimberly Eavenson introduced Jessaca Latteier with CBIZ who gave a short presentation on the 2014/2015 Benefit Trust Performance. Mrs. Eavenson gave a presentation on the six month plan period beginning July 1, 2015 ending December 31, 2015. Ms. Latteier gave a presentation on dental coverage, MetLife, and enrollment reminders. Ms. Latteier and Mrs. Eavenson answered questions of the Board. **Supervisor Whiting** thanked the staff for their continued work on benefits for the employees. Mr. Jayne spoke about why we are going from a fiscal year to a calendar year for employee benefits. **Supervisor Williams** spoke about the advantages that these changes offer county employees. **Chairwoman Whitesinger** thanked the staff for their fortitude in helping the Navajo County employees.

BOARD OF SUPERVISORS: **Consideration and possible approval of a liquor license transfer under license #06090027 for Porter Mountain Steakhouse & Saloon located at 4048 Porter Mountain Road, Lakeside, AZ:** Sheila Malone discussed the item. **Supervisor Williams made a motion** to approve the liquor license transfer under license #06090027 for Porter Mountain Steakhouse & Saloon located at 4048 Porter Mountain Road, Lakeside, AZ; motion seconded by **Supervisor Whiting**. Vote unanimous approving the motion.

SHERIFF: **Consideration and possible approval of a contract with ERAD Group, Inc. for equipment and training to read preloaded debit cards:** Sheriff K.C. Clark discussed the item. Lt. Randy Moffitt and Sergeant Bill Murray commented on the item. **Supervisor Thompson made a motion** to approve the contract with ERAD Group, Inc. for equipment and training to read preloaded debit cards; motion seconded by **Supervisor Whiting**. Vote unanimous approving the motion.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: **Supervisor Thompson made a motion** to enter into the Navajo County Public Health Services District **Board of Directors Session**; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion. **Consideration and possible approval of Contract #ADHS15-094982 with the Arizona Department of Health Services for the Healthy People Healthy Communities grant for July 1, 2015 to June 30, 2020 in the amount of \$268,841.00:** Mary Herring discussed the item. **Supervisor Thompson** asked Mrs. Herring about the Tobacco Prevention Program at a public level. Mrs. Herring indicated that the Health Department directs the public to the Arizona Smokers helpline. Mrs. Herring discussed some of the other programs offered by the Health Department including the Teen Pregnancy Prevention Program. **Supervisor Black made a motion** to approve the Contract #ADHS15-094982 with the Arizona Department of Health Services for the Healthy People Healthy Communities grant for July 1, 2015 to June 30, 2020 in the amount of \$268,841.00, motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion. **Supervisor Thompson made a motion** to return to regular session; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.

EMERGENCY MANAGEMENT: 2015 Fire Season “Ready Set Go” Presentation: Catrina Jenkins and Mary Springer discussed the item. Mr. Kelly Wood and Mr. Kirk Webb, both Fire Marshals and Fire Inspectors with Pinetop Fire and Timber Mesa Fire Departments, gave a presentation on the 2015 Fire Season “Ready Set Go”.

FINANCE: Consideration and possible award of Contract #F15-04-29 for annual newspaper printing and advertising pursuant to ARS§11-255 bid to Navajo County Publishers Inc. with a bid of \$4.05 per column inch: Joyce Alexander discussed the item. **Supervisor Thompson made a motion** to award the Contract#F15-04-29 for annual newspaper printing and advertising pursuant to ARS§11-255 bid to Navajo County Publishers Inc. with a bid of \$4.05 per column inch; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.

PUBLIC WORKS:

- a. **VICTORY HEIGHTS ROAD MAINTENANCE DISTRICT Board of Directors Session:** **Supervisor Thompson made a motion** to enter into the Victory Heights Road Maintenance District **Board of Directors Session**; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion. Consideration and possible approval of Amendment No. Three to the Victory Heights Road Maintenance Contract #B12-04-010 with Perkins Cinders, Inc., extending the contract for an additional year (June 11, 2015 through June 10, 2016): Bill Bess discussed the item. **Supervisor Williams made a motion** to approve the Amendment No. Three to the Victory Heights Road Maintenance Contract #B12-04-010 with Perkins Cinders, Inc., extending the contract for an additional year (June 11, 2015 through June 10, 2016); motion seconded by **Supervisor Whiting**. Vote unanimous approving the motion. **Supervisor Thompson made a motion** to return to regular session; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.
- b. Consideration and possible approval of the expenditure in an amount not to exceed \$23,000.00 from District IV Special Road Funds to cover 50% of the cost to chip seal 0.8 miles of roads in the Timberland Acres Special Road District #1: Bill Bess discussed the item. Rusty Britt, Chairman and Rick Bowers, Vice-Chairman of the Timberland Acres Special Road District addressed the Board and expressed appreciation to **Supervisor Williams** and the Public Works staff for their continued support. **Supervisor Williams** spoke about the continuing relationship with Timberland Acres Special Road District #1. **Supervisor Williams made a motion** to approve the expenditure in an amount not to exceed \$23,000.00 from District IV Special Road Funds to cover 50% of the cost to chip seal 0.8 miles of roads in the Timberland Acres Special Road District #1; motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion.
- c. Consideration and possible approval of Task Agreement No.17 to the Memorandum of Agreement between the Bureau of Indian Affairs (BIA), Fort Apache Agency and Navajo County to fund labor and parts to repair a 10-Wheel Dump Truck 181 and a John Deere Backhoe 710, and the purchase of diesel fuel in an amount not to exceed \$30,300.00: Bill Bess discussed the item. **Supervisor Thompson made a motion** to approve the Task Agreement No.17 to the Memorandum of Agreement between the Bureau of Indian Affairs (BIA), Fort Apache Agency and Navajo County to fund labor and parts to repair a 10-Wheel Dump Truck 181 and a John Deere Backhoe 710, and the purchase of diesel fuel in an amount not to exceed \$30,300.00; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.
- d. Consideration and possible approval of Task Agreement #1 of Memorandum of Understanding between Bureau of Indian Affairs, Navajo Region and Navajo County: Bill Bess discussed the item. **Supervisor Thompson made a motion** to approve the Task Agreement #1 of Memorandum of Understanding between Bureau of Indian Affairs, Navajo Region and Navajo County; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

RECESS: JAIL GRAND OPENING/LUNCHEON-WORK SESSION: At 10:31 a.m. the Board of Supervisors recessed for the Jail Grand Opening/ Luncheon-Work session, where no action was taken.

RECONVENE: At 1:08 p.m. the Board of Supervisors reconvened in the Board Chambers.

Supervisor Whiting absent due to a commitment.

FINANCE: FY2014-15 Budget Update and FY2015-16 Budget Overview: James Menlove gave a FY2014-15 Budget Update and FY 2015-16 Budget Overview. **Supervisor Williams** expressed appreciation to Mr. Menlove for his time and service to the Supervisors and to Navajo County. Mr. Menlove reported on the Whipple Ranch Elementary School and the Show Low Jr. High School team's success, at the "Odyssey of the Mind" international competition in Michigan.

BUDGET HEARINGS FOR DISCUSSION ONLY:

- a. **Assessor:** Cammy Darris presented the Assessor's office budget.
- b. **Constables:** Ryan Reinhold and David Wood reviewed the Constables budget.
- c. **County Attorney:** No presentation.
- d. **Judicial Branch/Clerk of the Court:** Presiding Judge, Michala Ruechel discussed the Judicial Branch and Clerk of the Court's services that they provide and the budgets for each.
- e. **Recorder/Voter Registration/Elections:** Laura Sanchez gave an overview of the Recorder, Voter Registration and Elections Department services and budgets.
- f. **Sheriff/Jail:** Sheriff K.C. Clark gave an overview of the Sheriff's office, Jail mandates and services. He reported on the budget for the Sheriff's Department and Jail operations.
- g. **Superintendent of Schools:** Linda Morrow discussed the Superintendent of School's budget. Mrs. Morrow indicated that there is a possibility of a \$40,000.00 decrease in her budget, after the federal budget is approved.
- h. **Treasurer:** Manny Hernandez discussed the Treasurer's budget and the services his office provides.
- i. **Administration/Board of Supervisors:** James Menlove discussed the services and budget of each department within Administration. Paige Peterson discussed the Finance and Accounting portion of the budget presentation. Mr. Jayne thanked Mr. Menlove for his leadership with the County's finances.
- j. **Facilities Management:** Bret Starns reported on the projects which the Facilities Management team has completed and their future projects. Mr. Starns presented the budget for the Facilities Management Department.
- k. **Information Technology:** Ken Dewitt discussed the budget and services of the Information Technology Department. Mr. Menlove thanked Mr. Dewitt and his team for working within the limits of the budget.
- l. **Legal Defender:** Mariclare Hannah discussed the services and budget of the Legal Defender's office.
- m. **Library District:** Geneva Durkee discussed the Library District's Budget and services they provide.
- n. **Public Defender:** Michael Penrod discussed the services and budget of the Public Defender's office.
- o. **Public Fiduciary:** Sherry Reed discussed the mandated services and budget of the Public Fiduciary Department.
- p. **Public Health:** Mary Herring discussed the budget of the Navajo County Public Health Services District. Mrs. Herring reported on the programs of the Public Health Department.
- q. **Public Works and Planning & Zoning:** William Bess, Interim Public Works Director discussed the accomplishments and services of Public Works and Planning and Zoning. Jeanine Carruthers discussed the budget of the Public Works Department and the Planning & Zoning Department.
- r. **Flood Control District:** Homero Vela discussed the services and budget for the Flood Control District. **Supervisor Thompson** made comments regarding the Winslow Levee.

- s. Workforce Investment Act: Susan Tegmeyer discussed the services and budget for the Workforce Investment Act. Mr. Menlove made comments about the WIA team, thanking them for their work and dedication to the WIA program.

Mr. Menlove concluded the budget hearings with comments on flat budgets and flexibility information. He indicated the departments have worked hard with their budgets under the current economic conditions. The Board thanked Mr. Menlove and his team for their work on the County's budget.

ADJOURN: At 4:23 p.m. **Supervisor Thompson made a motion** to adjourn; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.

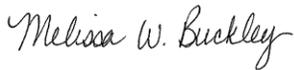
APPROVED:

DATED: June 9, 2015



**Dawnafe Whitesinger, Chairwoman
Navajo County Board of Supervisors**

ATTEST:



**Melissa W. Buckley, Clerk
Navajo County Board of Supervisors**