NORTHEASTERN ARIZONA
INNOVATIVE WORKFORCE
SOLUTIONS
Navajo • Apache • Gila Counties

PLEASE PROVIDE APPROPRIATE DOCUMENTATION

To make your application process as efficient as possible, please bring as many of the documents outlined below to your first appointment.

You are automatically eligible for WIOA Adult and Youth services if you receive TANF, Food Stamps, or Supplemental Security Income (SSI), or if you are homeless or a foster child. You may also qualify depending on your income or barriers to employment. Those who have been laid off and qualify for unemployment may be eligible for services as well.

Please bring the following documents with you to your initial appointment. Failure to provide documentation may affect your eligibility and will slow your application process.

- ☐ ***Required:*** **Picture ID**
- ☐ ***Required:*** **Social Security Cards for each member of the family**
- ☐ ***Required:*** **Birth Certificate**
- ☐ ***Required:*** **Current utility bill or rent receipt showing family name and residential address**
- ☐ ***If requested by your Workforce Development Specialist:*** **Pay stubs showing total family income for all family members for the LAST SIX (6) MONTHS or last pay stub showing year-to-date wages**
- ☐ ***If applicable:*** **DD 214**
- ☐ ***If applicable:*** **Males 18-26 years old must bring Selective Service card or post office receipt showing registration**
- ☐ ***If applicable:*** **Notification of Layoff or Notice of Separation**
- ☐ ***If applicable:*** **Current TANF and/or Food Stamp award letter from the Department of Economic Security**
- ☐ ***If applicable:*** **Unemployment Insurance, Social Security, and/or VA Award Letters**
- ☐ ***If applicable:*** **Foster Care Agency Letter**
- ☐ ***If applicable:*** **If you are a person with a disability, a letter from a school, doctor, or other agency**
- ☐ ***If applicable:*** **If you are on probation or parole, bring a copy of the conditions of your probation or parole**

No individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration or in connection with any such program because of race, color, religion, sex, national origin, age, disability, or political affiliation or belief.