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NAVAJO COUNTY, JAY TURLEY - COUNTY RECORDER BY: BOARD OF SUPERVISORS
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NAVAJO COUNTY RECORDER

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CAPTION HEADING: Ordinance #01-88, Amendment #1

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Ordinance pertaining to the numbering of buildings and the naming of streets within the unincorporated County; providing for penalties for violating thereof, and declaring an emergency (911 numbering system). (Addendum to Sec. 8.)

ON THIS **2nd day of August, 1993**, the Navajo County Board of Supervisors adopted the following Amendment to Rural Addressing Ordinance NO. 01-88, Section 8:

ORDINANCE NO. 01-88

Amendment No. 1

(Addendum to Section 8)

An Ordinance of Navajo County, Arizona, pertaining to the numbering of buildings and the naming of streets within the unincorporated County; providing for penalties for violating thereof, (and declaring an emergency).

WHEREAS, Navajo County in cooperation with other Public Agencies and Utilities are making contingency plans for the eventual adoption of an emergency service number, known as the 911 system, for the area; and

WHEREAS, in order to properly and adequately identify buildings and streets a numbering system is necessary; now

THEREFORE, BE IT ORDAINED by the Navajo County Board of Supervisors, as follows:

SECTION 1. **Uniform Numbering System Established**

There is hereby established a uniform system for numbering buildings fronting on all streets, avenues and public ways in those designated sections not on any Indian Reservation, and not within any incorporated City or Town. All houses and other building shall be numbered in accordance with the provisions of this Ordinance.

SECTION 2. **Basis for Assigning Numbers**

The numbering of buildings on any road shall begin at the West or South terminal. All buildings on the South side of East/West streets and the East side of North/South

streets shall bear odd numbers and likewise all buildings on the North side of East/West streets and West side of North/South streets shall bear even numbers.

Numbering is to be based on the milepost number or grid system in the rural area, and shall conform to any Town's existing numbering system an appropriate distance from the City or Town boundary. House or building numbers are to be posted on the building or driveway entrance, whichever is appropriate. State Highway numbers and mileposts will be utilized, where practical. The County will assign road names or numbers to all other roads whether they are a part of the County Maintained road system or not.

1) A multiple-family dwelling having only one (1) main street entrance shall be assigned only one (1) number, and separate apartments in the building will carry letter or number designations in addition to the number assigned to the main entrance of the building.

2) Any duplex houses having two (2) front entrances shall have a separate number for each entrance.

SECTION 3. **Number Assignment Placement on Building**

1) There shall be assigned to each house and other residential or commercial building located on any street, avenue or public way, its respective number under the uniform system provided for in this Ordinance. When each house or building has been assigned, its respective number or numbers, the owner, occupant or agent shall place or cause to be placed upon each house or building controlled by him the number or numbers assigned under the uniform system as provided in this Ordinance.

2) Such members shall be placed on all appropriate existing buildings within thirty (30) days after the assignment of a permanent number. The numbers used shall not be less than three inches (3") in height and shall be made of a durable and clearly visible material.

3) The numbers shall be conspicuously place so that the number can be seen plainly from the street line. Whenever any building is situated more than fifty feet (50') from the street line, the numbers shall appear near the walk, driveway or entrance to such building, so as to be easily discernible from the street.

SECTION 5. Plat Book for the Purpose of Facilitating Correct Numbering

A plat book of all streets, avenues and public ways within the County showing the proper numbers of all houses or other buildings fronting upon all streets, avenues or public ways shall be kept on file in the office of the County Engineer. These plats shall be opened to inspection by any person during the office hours of the County. Duplicate copies of such plats shall be furnished to the County Sheriff. Copies of such plats may also be made available for sale.

SECTION 6. Duties of the County

It shall be the duty of the County Engineer to inform any applicant of the number or numbers belonging to or embraced within the County of any such lot or property as provided in this Ordinance. In case of conflict as to the proper number to be assigned to any building, the County Engineer shall determine the number of such building. Final approval of any structure erected, repaired, altered or modified shall be withheld by the Building Official until permanent and proper numbers have been affixed to such structure.

SECTION 7. Approval Required by New Street Names

Everyone submitting a subdivision plat to the Planning and Zoning Commission shall show the proper number or name if desired, of any and all streets. These street designations shall be approved by the Planning and Zoning Commission before such new streets are officially named.

SECTION 8. **Changing, Re-Naming or Naming Existing Streets**

The Board of Supervisors by resolution may change, re-name or name an existing or newly established street within the limits of the county at any time upon recommendation of the Planning and Zoning Commission, and after consultation with the County Planning and Zoning Director, and any other governmental agency directly affected thereby.

Added Amendment to Section 8.:

The public may petition the County Board of Supervisors for an existing road name change by sending a letter signed by the majority of the property owners who own property along the subject road to the County Board of Supervisors for their approval.

SECTION 9. **Penalty**

Any person found guilty of violating the provisions of this Ordinance requiring that they re-number and/or post the number of their home or other building in a conspicuous place as directed by this Ordinance or who otherwise refused to cooperate with the re-numbering of their house or building or the re-naming of their street shall be guilty of a petty offense, pursuant to the provisions of ARS Section 13-802(D), and upon conviction thereof shall be sentenced to pay a fine in an amount, fixed by the Court, of not more than $300. Each day that violation continues shall be a separate offense punishable as herein above described.

SECTION 10. **Repeal of Conflicting Ordinances**

All Ordinances and parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 11. Severability

If any section, sub-section sentence, clause, phase or portion of this Ordinance or any part of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

SECTION 12. Emergency Clause

Since it is necessary for the preservation of the public peace, health and safety of Navajo County, Arizona, an emergency is hereby declared to exist, this Ordinance shall be effective immediately upon its passage and adoption.

AMENDMENT TO ORDINANCE NO. 01-88 PASSED AND ADOPTED by the Board of Supervisors, of Navajo County, Arizona this 2nd day of Aug., 1993.

APPROVED this 2nd day of Aug, 1993 by the affirmative vote of at least two-thirds of the members of the Navajo County Board of Supervisors.

Larry A. Layton, Chairman
Navajo County Board of Supervisors

ATTEST:

Sharon R. Keene-Wright
Clerk of the Board

APPROVED AS TO FORM:

Melvin R. Bowers,
County Attorney