

# NAVAJO COUNTY PUBLIC HEALTH DISTRICT



MAIN OFFICE  
117 EAST BUFFALO  
HOLBROOK, AZ  
86025  
(928) 524-4750

## PERMIT APPLICATION / RENEWAL TO OPERATE A FOOD SERVICE ESTABLISHMENT

SHOW LOW OFFICE  
251 N PENROD RD #1  
SHOW LOW, AZ  
85901  
(928) 532-6050



PLEASE PRINT OR TYPE – COMPLETE BOTH SIDES

APPLICANT NAME:  MR.  MRS  MS \_\_\_\_\_  
(FIRST NAME) (MIDDLE NAME) (LAST NAME)

APPLICANT ADDRESS: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIPCODE)

APPLICANT PHONE: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ APPLICANT E-MAIL: \_\_\_\_\_

FOOD ESTABLISHMENT NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIPCODE)

MAILING ADDRESS: \_\_\_\_\_  
(IF DIFFERENT THAN PHYSICAL) (STREET) (CITY) (STATE) (ZIPCODE)

FOOD ESTABLISHMENT PHONE: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

HOURS OF OPERATION: \_\_\_\_\_ AM \_\_\_\_\_ PM  MON  TU  WED  TH  FR  SAT  SUN

### TYPE OF FOOD ESTABLISHMENT (CHECK ALL THAT APPLY):

- |                                     |   |  |
|-------------------------------------|---|--|
| <input type="checkbox"/> FOR PROFIT | <input type="checkbox"/> NOT FOR PROFIT   | <input type="checkbox"/> NEW CONSTRUCTION                            |
| <input type="checkbox"/> MOBILE     | <input type="checkbox"/> <u>TEMPORARY</u> | <input type="checkbox"/> REMODEL OF AN EXISTING FOOD ESTABLISHMENT   |
| <input type="checkbox"/> STATIONARY | <input type="checkbox"/> PERMANENT        | <input type="checkbox"/> CONVERSION OF AN EXISTING STRUCTURE TO FOOD |

### TYPE OF FOOD PREPARED, OFFERED FOR SALE, OR SERVED (CHECK ALL THAT APPLY):

- |  |   |
|--|---|
| <input type="checkbox"/> POTENTIALLY HAZARDOUS FOOD (PHF)                    | <input type="checkbox"/> FREEZING OF PHF            |
| <input type="checkbox"/> PHF ONLY TO ORDER – CONSUMER REQUEST                | <input type="checkbox"/> COMBINE PHF INGREDIENTS    |
| <input type="checkbox"/> PHF IN ADVANCE QUANTITIES BASED ON PROJECTED DEMAND | <input type="checkbox"/> COOK PHF                   |
| <input type="checkbox"/> PHF FOR HIGHLY SUSCEPTIBLE POPULATION               | <input type="checkbox"/> COOLING PHF                |
| <input type="checkbox"/> PHF PREPARED FOR OFF PREMISE DELIVERY               | <input type="checkbox"/> REHEATING PHF              |
| <input type="checkbox"/> ONLY PREPACKAGED NON-PHF                            | <input type="checkbox"/> HOT OR COLD HOLDING OF PHF |
| <input type="checkbox"/> TIME ALONE AS A PUBLIC HEALTH CONTROL OF PHF        | <input type="checkbox"/> THAWING OF PHF             |

### DEPARTMENT USE ONLY

PERMIT TYPE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ LAST INSPECTION DATE: \_\_\_\_\_

ASSIGNED PERMIT NUMBER: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

√	TYPE OF ESTABLISHMENT	CODE	1 YEAR FEE	2 YR FEE
	<b>FOOD SERVICE ESTABLISHMENTS (RESTAURANTS)</b>			
	• Under 30 Seats	FSR-1	\$75.00	\$150.00
	• Over 30 Seats	FSR-2	\$100.00	\$200.00
	• Mobile	FSR-3	\$50.00	\$100.00
	• <b>Temporary (5 days or less)</b>	<b>FSR-4</b>	<b>\$30.00</b>	<b>N/A</b>
	• <b>Temporary (6 to 14 days)</b>	<b>FSR-5</b>	<b>\$50.00</b>	<b>N/A</b>
	<b>FOOD SERVICE ESTABLISHMENTS (OTHER)</b>			
	• Bed and Breakfast	FSO-1	\$50.00	\$100.00
	• Caterer/Commissary	FSO-2	\$75.00	\$150.00
	• Daycare (Sanitation)	FSO-3	\$50.00	\$100.00
	• Food Warehouse	FSO-4	\$75.00	\$150.00
	• Mobile Food Vendor	FSO-5	\$50.00	\$100.00
	• Bar/Lounge	FSO-6	\$50.00	\$100.00
	• Bar/Lounge in a restaurant	FSO-7	\$50.00	\$100.00
	• Swimming Pool / Spa permit	FSO-8	\$50.00	\$100.00
	• Water Hauler	FSO-9	\$50.00	\$100.00
	• Continental Breakfast	FSO-0	\$50.00	\$100.00
	<b>RETAIL FOOD ESTABLISHMENTS</b>			
	• Less than 2000 sq. feet	RFE-1	\$75.00	\$150.00
	• More than 2000 sq. feet	RFE-2	\$100.00	\$200.00
	• Meat Establishment	RFE-3	\$75.00	\$150.00
	• Bakery	RFE-4	\$50.00	\$100.00
	• Delicatessen	RFE-5	\$75.00	\$150.00
	• Seasonal Produce	RFE-6	\$50.00	\$100.00
	• Limited Retail	RFE-7	\$35.00	\$70.00
	<b>PLAN REVIEWS</b>			
	• Fixed Establishments (under 30 seats)	PR-1	\$100.00	---
	• Fixed Establishment (30 to 100 seats)	PR-2	\$150.00	---
	• Fixed Establishment (over 100 seats)	PR-3	\$200.00	---
	• Fixed Establishment Remodel	PR-4	\$100.00	---
	• Mobile Food Service	PR-5	\$75.00	---
	• Other (Retail less than 2000 sq. ft)	PR-6	\$100.00	---
	• Other (Retail greater than 2000 sq. ft.)	PR-7	\$200.00	---

**INVOICE:**

YOUR FACILITY HAS BEEN EVALUATED AS A \_\_\_\_\_ CODE. THE APPLICATION FEE TOTAL SHOWN HERE \$ \_\_\_\_\_ IS DUE IMMEDIATELY. MAIL CHECK OR MONEY ORDER PAYABLE TO THE NAVAJO COUNTY HEALTH DEPARTMENT TO:

NAVAJO COUNTY PUBLIC HEALTH DISTRICT  
ATTN: FOOD SERVICE PERMITS  
117 EAST BUFFALO ST  
HOLBROOK AZ 86025

IF NOT PAID WITHIN 30 CALENDAR DAYS, A LATE FEE MAY BE ASSESSED. YOU WILL RECEIVE A COPY OF THIS DOCUMENT ALONG WITH YOUR NEW PERMIT. IF YOU DO NOT RECEIVE YOUR PERMIT WITHIN 14 CALENDAR DAYS, PLEASE CONTACT THE NAVAJO COUNTY OFFICE AT (928) 524-4750.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE