

SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS

(Read Carefully)

NOTICE: No application will be processed until all items have been received and the application is complete.

CHECKLIST:

- All information requested on the attached Special Event Permit application must be complete and ownership legally notarized where indicated.
- Attach a copy of the recorded deed or sales contract. (Proof of ownership)
- A Special Event Permit application-filing fee of \$300 (non-refundable).
- A letter of intent expressing your reason for the proposed use.
- Two copies of a detailed site plan must be submitted (see attached).

Incomplete applications will be returned to the applicant



**NAVAJO COUNTY
PLANNING & DEVELOPMENT SERVICES**

Post Office Box 668 - 100 W. Public Works Dr.
Holbrook, Arizona 86025
(928) 524-4100 FAX (928) 524-4122

**SPECIAL EVENT PERMIT
APPLICATION**

OWNER INFORMATION:

OWNER'S NAME: _____

AGENT/POINT OF CONTACT: _____

CONTACT PHONE NO.: _____ E-MAIL: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SUBJECT PARCEL INFORMATION:

LEGAL DESCRIPTION: T _____ N - R _____ E, SECTION _____, ASSESSOR PARCEL NO.: _____

SUBDIVISION NAME: _____ LOT: _____

RURAL ADDRESS: _____ AREA: _____

PARCEL SIZE: _____ DATE OF OWNERSHIP: _____

PRESENT USE OF PROPERTY: _____

CURRENT ZONING: (Please check appropriate Zoning Classification)

- | | | | | | | |
|--------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|--|--------------------------------|
| <input type="checkbox"/> A-Gen | <input type="checkbox"/> RU-20 | <input type="checkbox"/> RU-10 | <input type="checkbox"/> RU-5 | <input type="checkbox"/> RU-1 | <input type="checkbox"/> R1-43 | <input type="checkbox"/> R1-10 |
| <input type="checkbox"/> R-2 | <input type="checkbox"/> R-3 | <input type="checkbox"/> C-R | <input type="checkbox"/> I-1 | <input type="checkbox"/> I-2 | <input type="checkbox"/> Special Development | |

OWNER'S AFFIDAVIT:

I, (print name) _____, being duly sworn, depose and say that I am an owner of the property involved in this application and that the information herewith submitted is true and correct to the best of my knowledge.

Owner's Signature

STATE OF ARIZONA)
) SS
COUNTY OF _____)

Sworn and subscribed before me on this _____ Day of _____, 20_____

Notary Public

My Commission Expires