

# TEMPORARY USE PERMIT APPLICATION INSTRUCTIONS

*(Read Carefully)*

***NOTICE: No application will be processed until all items have been received and the application is complete.***

## **CHECKLIST:**

- All information requested on the attached Temporary Use Permit application must be complete and ownership legally notarized where indicated.
- Attach a copy of the recorded deed or sales contract.
- A Temporary Use Permit application filing fee of \$300 (non-refundable).
- A letter of intent expressing your reason for the proposed use and how it is compatible with the surrounding area.
- Two copies of a detailed site plan must be submitted (see attached).

***Incomplete applications will be returned to the applicant.***



**NAVAJO COUNTY  
PLANNING & DEVELOPMENT SERVICES**

Post Office Box 668 - 100 W. Public Works Dr.  
Holbrook, Arizona 86025  
(928) 524-4100 FAX (928) 524-4122

**TEMPORARY USE PERMIT  
APPLICATION**

NEW APPLICATION       RENEWAL

**OWNER INFORMATION:**

OWNER'S NAME: \_\_\_\_\_

AGENT/POINT OF CONTACT: \_\_\_\_\_

CONTACT PHONE NO.: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**SUBJECT PARCEL INFORMATION:**

LEGAL DESCRIPTION: T \_\_\_\_\_ N - R \_\_\_\_\_ E, SECTION \_\_\_\_\_, ASSESSOR PARCEL NO.: \_\_\_\_\_

SUBDIVISION NAME: \_\_\_\_\_ LOT: \_\_\_\_\_

RURAL ADDRESS: \_\_\_\_\_ AREA: \_\_\_\_\_

PARCEL SIZE: \_\_\_\_\_ DATE OF OWNERSHIP: \_\_\_\_\_

PRESENT USE OF PROPERTY: \_\_\_\_\_

**CURRENT ZONING:** (Please check appropriate Zoning Classification)

- |                                |                                |                                |                               |                               |  |                                |
|--------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|--|--------------------------------|
| <input type="checkbox"/> A-Gen | <input type="checkbox"/> RU-20 | <input type="checkbox"/> RU-10 | <input type="checkbox"/> RU-5 | <input type="checkbox"/> RU-1 | <input type="checkbox"/> R1-43               | <input type="checkbox"/> R1-10 |
| <input type="checkbox"/> R-2   | <input type="checkbox"/> R-3   | <input type="checkbox"/> C-R   | <input type="checkbox"/> I-1  | <input type="checkbox"/> I-2  | <input type="checkbox"/> Special Development |                                |

**OWNER'S AFFIDAVIT:**

I, (print name) \_\_\_\_\_, being duly sworn, depose and say that I am an owner of the property involved in this application and that the information herewith submitted is true and correct to the best of my knowledge.

\_\_\_\_\_  
Owner's Signature

STATE OF ARIZONA    )  
                                  ) SS  
COUNTY OF \_\_\_\_\_)

Sworn and subscribed before me on this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires