

**NORTHEAST ARIZONA REGIONAL DISPATCH CENTER GOVERNING BOARD MINUTES**  
**August 14, 2017, 2:00 p.m.**

**PRESENT:** Jim Morgan, Chairman; Paul Watson, Vice-Chairman; Ed Muder, Member; and Keith Johnson, Member.

**ALSO PRESENT:** F. Morgan Brown, City of Show Low Attorney; Joe Shelley, Show Low Chief of Police; Dave Sargent, Pinetop/Lakeside Chief of Police; Commander Barnes, Pinetop/Lakeside Police; Ken Dewitt, Navajo County IT Director, were present in person.

**Call to Order:** At 2:13 P.M.

**Call to the Public:** There were no comments from the public.

**CONSENT AGENDA:** These items are considered to be routine or administrative in nature and will be approved in a single motion. A Board member may request for any item to be removed from the consent agenda and considered on the regular agenda:

- a. Approval of Minutes: July 12, 2017 for Regular meeting:
- b. Approval of Executive Session minutes from July 12, 2017

**Vice Chairman Watson** motioned to approve the consent agenda; motion seconded by **Mr. Muder**. Vote unanimous approving the motion.

**Discussion and possible action regarding proposed budget:** **Vice-Chairman Watson** handed out an updated draft budget, highlighting the changes. He spoke about the changes made to the number of full- and part-time employees needed to achieve a balanced budget and manage a two-center model using this budget. The Board discussed the debt service which was outlined in the budget and that remained the same. **Mr. Muder** asked if the 26.5 staffing model based on previous discussions with Ms. Hansen will work, and **Vice-Chairman Watson** stated that it would, and it would be more efficient than what the agencies are working with currently. A group discussion was then held regarding pending grants and how those funds would be applied to the budget and who would manage the grant funds if awarded.

**Discussion and possible action regarding Spillman Contract Commitment:** **Chairman Morgan** spoke about the commitment that the NARDC Board agreed to regarding the purchase of modules from Spillman. **Chairman Morgan** stated that he went back through the minutes and discussions that took place during that time period and stated that the NARDC Board had requested Spillman to be present at the March 2016 meeting to discuss the Spillman product with the NARDC Board. **Chairman Morgan** stated that Spillman did attend the March 2016 meeting and provided a presentation to the NARDC Board. **Ken Dewitt** spoke about the modules that were to be purchased along with the training support based on the requests from the Agencies that would be utilizing the various Spillman modules. **Mr. Muder** stated that he doesn't recall the NARDC Board approving the purchase from Spillman and that he stated he would not have approved the purchase without a budget, and **Chairman Morgan** stated he did not see a specific action item in the meeting minutes, although many discussions took place in the earlier meetings, and those discussions are reflected in the minutes. **Mr. Brown** asked why Mr. Jayne, Navajo County Manager, signed the Spillman Agreement to purchase the modules, and **Mr. Dewitt** stated it was based on the NARDC Board's recommendation and the large discount

for the purchase that was about to expire, and he believed, based on the NARDC Board's discussions, that it would be moving forward with Spillman. A group discussion took place on whether or not Spillman should have been purchased without a motion from the NARDC Board. **Mr. Muder** asked Ken Dewitt if he felt that NARDC owes the full amount to Spillman, and Mr. Dewitt stated yes. The NARDC Board directed Ken Dewitt and Nick Patton to contact Spillman to determine the status of the Spillman purchase agreement and what options are available regarding the agreement, then bring their findings to the next meeting for discussion.

**Discussion and possible action regarding next steps for NARDC:** **Vice-Chairman Watson** reviewed the High Level Roadmap Recommendations that were distributed via email to the NARDC Board. The group then discussed the various phases outlined in the roadmap to ensure the NARDC Board understands the path to move NARDC forward. The NARDC Board discussed the future of the NARDC and agreed they want NARDC to move forward working through all the issues with budget and pending grant awards. **Mr. Muder** suggested that everyone go back to their respective groups to discuss options from each agency and then be prepared to discuss these options at the next meeting. Each member of the NARDC Board agreed.

**Reports from Staff:**

**Chief Shelley** provided a status for the new Show Low Police Department location. He spoke about the ribbon cutting scheduled for August 15, 2017 @ 6:00 PM and stated it is open to the public.

**Chairman Morgan** stated that he had received the Letter of Agreement from Nick Patton, and he will sign and forward a copy back to Moore Law Office.

Ken Dewitt provided an update on the Navajo County Sheriff's Office remodel stating it is all completed, and they are waiting on a grant to update the UPS.

**New Business:** There was no new business.

**Adjourn:** At 3:43 P.M.

**APPROVED:**

**DATED: September 11, 2017**



**Jim Morgan, Chairman**  
**Northeast Arizona Regional Dispatch Center Governing Board**

**ATTEST:**



**Donna Hurstrom, Clerk**  
**Northeast Arizona Regional Dispatch Center Governing Board**