

**NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES**  
**TUESDAY, OCTOBER 7, 2008**

**PRESENT:** J. R. DeSpain, Chairman; Jerry Brownlow, Vice-Chairman; Percy Deal, Supervisor; Jesse Thompson, Supervisor; and David Tenney, Supervisor were present.

**9:04 a.m. Call To Order:** Supervisor Tenney led the Pledge of Allegiance and offered the invocation.

**CALL TO THE PUBLIC:** No response.

**CONSENT AGENDA:** a) Tax Roll Correction; b) Appointment of Navajo County Democratic Precinct Committee Persons: Julius Young Kayenta #2; Michael Bahe Low Mountain #1; Clare Baker-Dukett Show Low #3; Bill Jeffers Holbrook #3; John McAteer Show Low #1; Linda McAteer, Show Low #1; Dale Steven Siquah Keams Canyon; Bonnie Jean Secakuku Toreva; Rachel E. Scott Oraibi; Karen Balenquah Oraibi; Alicia Lee Hunter Taylor #1; c) Minutes: August 5, August 18 tax rates, August 19, September 2, September 11, and September 16, 2008 d) Ratification of contract as signed by the Navajo County Manager as per Board resolution: Contract with Professional Services between Ironside Engineering & Development, Inc. to act as temporary County Engineer in an amount not to exceed \$49,500 and Contract adjustment as permitted through the contract # B07-06-025for Supplying and Delivering Liquid Asphalt Products adjusting CRS-2 from \$571.70 to \$741.69 per ton; e) Comments to be submitted to Forest Service consultant on proposed travel management rule Name an existing road in the Pinedale/Clay Springs area "Twilight Lane" in Section 13, Township 11 North, Range 19 East; f) Superior Court Report: July 2008; g) Constable Reports: Holbrook #1 August; Winslow #2 August; Kayenta #4 June, July, August; Show Low #5 August; Pinetop-Lakeside #6 August 2008; h) Justice Court Reports: Holbrook #1 August Amended; Winslow #2 August; Snowflake #3 August; Kayenta #4 August; Show Low #5 August; Pinetop #6 August 2008; i) Juvenile Justice System Report: August, September 2008; j) Name an existing road in the Pinedale/Clay Springs area "Sunburst Road" in Section 13, Township 11 North, Range 19 East; k) Letters to Senator John Kyl, Senator John McCain and Congressman Rick Renzi urging the reauthorization of Payment in Lieu of Taxes and Secure Rural Schools Act funding  
**Supervisor Brownlow made a motion** to authorize the Chairman to sign the items on the consent agenda with the omission of item k; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

**BOARD OF SUPERVISORS:**

- a. Quality Emulsions and Navajo County Recognizing Excellence: Darlene Fraley, outgoing Clerk of the Board, was recognized by the board and staff for her service to the county. She was presented with a certificate of appreciation along with plants and a fruit basket and each member of the board individually expressed his thanks and wished her well.
- b. Personnel service awards: Keith Payne, Wilfred John, James Pruitt, Leann Baker, James Jayne and Gail Calisen were recognized for their years of service to Navajo County.
- c. Consideration and possible appointment of Interim Clerk of the Board of Supervisors: James Jayne, County Manager, discussed the item and made the recommendation that Lorinda Brown be named Interim Clerk of the Board effective October 16, 2008, at entry level for the position. **Supervisor Tenney made the motion** to appoint Lorinda Brown as Interim Clerk; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

**HUMAN RESOURCES:** Consideration and action related to Personnel Action report: Gail Calisen, Human Resources Director, reviewed the 32 item Personnel Action report. **Supervisor Brownlow made a motion** to approve the Personnel Action report as presented; motion seconded by Supervisor Tenney. Vote unanimous approving the motion.

**NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: CONSENT AGENDA: Supervisor Thompson made a motion** to enter into the Public Health Services District Board of Directors; motion seconded by Supervisor Brownlow. Vote unanimous approving the motion.

- a. Consideration and possible approval of amendment to Contract #HG754060-008 Women and Children Community Health Group Grant (Injury Prevention Grant) extending until December 31, 2009:
- b. Consideration and possible approval of amendment to Contract #HG854251, Reproductive Health/Family Planning extending until December 31, 2009 and changing compliance statute reference and adding paragraph regarding price adjustment terms:
- c. Consideration and possible approval of amendment to Contract #HG852273 HIV Prevention Program extending until December 31, 2009 and changing compliance statute reference and adding paragraph regarding budget terms:
- d. Consideration and possible approval of lease agreement between Baldwin Jones Properties, LLC and Navajo County Public Health Services District for office space in Snowflake for the WIC and Nutrition Programs increasing by \$15.00 per month and extending to October 1, 2008 through September 30, 2009:

**Supervisor Brownlow made a motion** to approve the Navajo County Public Health Services District consent agenda as presented; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

**Supervisor Brownlow made a motion** to return to regular session; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

**WHITE MOUNTAIN LAKE RECREATION DISTRICT BOARD OF DIRECTORS' SESSION:** Consideration and possible approval of issuance of letter of default to or termination of New Horizons Villas dock contract: **Supervisor Thompson made a motion** to enter into the White Mountain Lake Recreation District Board of Directors' Session; motion seconded by Supervisor Brownlow. Vote unanimous approving the motion. John Hager discussed the item and answered questions. **Supervisor Tenney made a motion** to approve the item as presented; motion seconded by Supervisor Brownlow. Vote unanimous approving the motion. **Supervisor Tenney made a motion** to return to regular session; motion seconded by Supervisor Brownlow. Vote unanimous approving the motion.

Homer Vela introduced Bill Beck, Acting County Engineer, who indicated he is looking forward to working with the county on their engineering needs.

**ELECTIONS:**

- a. Consideration and possible acknowledgement of receipt of the Proclamation issued by the Governor for the General Election and call for publication of Proclamation pursuant to ARS §16-214: Rayleen Richards discussed the item. **Supervisor Tenney made a motion** to approve the item as presented; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.
- b. Acknowledgement of Joseph City Fire District Chief resignation and consideration and possible appointment of Interim Fire Chief for Joseph City Fire District until the next regular election in 2010: Chairman DeSpain declared a conflict of interest because his son is being considered for appointment as Interim Fire Chief for the Joseph City Fire District. He excused himself and asked Vice-Chairman Brownlow to conduct this item. Rayleen Richards discussed the item and introduced Rusty DeSpain who addressed the board. **Supervisor Tenney made a motion** to acknowledge the resignation of the Joseph City Fire District Chief, Allen Bushman, and appoint Rusty DeSpain Interim Fire Chief for the Joseph City Fire District until the next regular election in 2010; motion seconded by Supervisor

Thompson. Vote unanimous approving the motion. Vice-Chairman Brownlow turned the meeting back over to Chairman DeSpain.

#### **ADMINISTRATION:**

- a. Consideration and possible approval of amendment of the Navajo County Personnel Policy Section 5.15 through Section 5.17 to include the establishment of the Accident Review Board: Tim Norton, Risk Manager for Navajo County, discussed the item and introduced Doug Muell, Director of Loss Control for Arizona Counties Insurance Pool (ACIP), who responded to questions from board members and the County Attorney. **Supervisor Brownlow made a motion** to approve an amendment to the Navajo County Personnel Policy, Section 5.15 through Section 5.17 to include the establishment of an Accident Review Board; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.
- b. Update of 2008-2009 revenues and expenditures: James Menlove, Finance Director, presented the Revenue Budget Performance Report for the first quarter of the fiscal year and responded to questions from the board. No action was taken by the board.
- c. Presentation of Public Safety issues relating to county jail: Rod Ross, Government Relations Administrator, along with Sheriff Gary Butler, Chief Deputy Bernard Huser and Commander Matt Searles, gave a power point presentation on public safety issues relating to the county jail. No action was taken by the board.

#### **PUBLIC WORKS:**

**PUBLIC HEARING:** Consideration and possible approval of **Resolution Number \_\_\_\_ - 08** approving a Special Use Permit request by Mary Blanche Petersen Trust for a wireless cellular tower on parcel 208-19-001E in the Clay Springs area (Bill Fraley/Linda Elliot) **This item was continued.**

Consideration and possible approval of extension of temporary position in the Public Works Department for a period not to exceed December 31, 2008: Homero Vela discussed the item. **Supervisor Deal made a motion** to approve the extension of a temporary position in the Public Works Department for a period not to exceed December 31, 2008; motion seconded by Supervisor Thompson. Vote unanimous approving the motion.

**BOARD BUSINESS: Report from Board Members:** Chairman DeSpain listed the upcoming board related events as follows: October 20, 2008, Kayenta Community Meeting; November 13, 2008, Special Board Meeting to Canvass the General Election; Saturday, October 11, 2008, NATC Dedication; December 2-5, 2008, Arizona Association of Counties (AACo) Annual Conference in Glendale, AZ. Supervisor Tenney attended the White House Conference on Wildlife Conservation Policy in Reno, NV, called for by President Bush, to establish a 10-year Plan. Supervisor Thompson indicated he is spending time on the Jeddito graveling project and expressed his appreciation for the continued partnership between the Navajo Nation Department of Transportation, Navajo County, and the Hopi Tribe. There is a continuing problem with regards to obtaining water for the roads and thanked Leo Sheppard and Dusty Parsons for their help. Supervisor Deal announced a preparedness meeting in Pinon on October 15, 2008, with the Bureau of Indian Affairs, Navajo Nation Department of Transportation, Navajo County and the schools. The purpose is preparation in order to avoid snow removal emergencies, responding to flooding, etc. He also indicated that a briefing session was held for incoming Supervisor of District I, Jonathan Nez, who is a member of the Navajo Nation Council who he feels will be bringing new energy to the position. He stated Mr. Nez left the meeting feeling totally welcomed by Administration and Navajo County in general. County Manager, Jimmy Jayne, announced that Melissa Buckley has joined the Administration team and asked everyone make her welcome.

**ADJOURN: Meeting adjourned at 12:13 p.m. Supervisor Brownlow made a motion to adjourn;**  
motion seconded by Supervisor Thompson. Vote unanimous approving the motion

APPROVED:

DATE: May 12, 2009

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Jerry Brownlow, Chairman

ATTEST:

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Melissa W. Buckley  
Clerk of the Board

**Electronic recording of the Board of Supervisors Meeting  
is available for review upon a Public Records Request**