

**NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES**  
**TUESDAY, February 25, 2014**

**PRESENT:** Sylvia Allen, Supervisor; Dawnafe Whitesinger, Supervisor; Jonathan M. Nez, Supervisor; David Tenney, Supervisor; and Jesse Thompson, Chairman.

**9:00 a.m. Call To Order:** Pledge of Allegiance and Invocation led by **Supervisor Whitesinger**.

**CALL TO THE PUBLIC:** There were no public comments.

**CONSENT AGENDA:** a) Minutes: February 11, 2014 b) Constable Reports: Winslow Precinct #1, January; Snowflake Precinct #3, January; Show Low Precinct #5, January; and Pinetop-Lakeside Precinct #6, January 2014 c) Master License and Services Agreement between Harris Systems USA, Inc. and Navajo County, Az. for employee usage of the Assessor software d) Memorandum of Understanding between the Sheriff's Office and State of Arizona, Department of Public Safety for \$16,900 to be used pursuant to A.R.S. §41-1724 e) Approval of 3 Back Tax Land Parcels sold over the counter in the amount of \$1,229.25: APN 403-08-109; 403-08-110; and 403-08-111 f) Name an existing road in the Pinedale/Clay Springs area to "Xavier Road" in Section 30, Township 11 North, Range 20 East g) Reappointment of Wendell DeCross as a regular member to the Planning & Zoning Commission for District V h) Letter to Arizona Department of Transportation requesting the renewal of license plates and registration i) Support letter to the Town of Pinetop-Lakeside endorsing the application to the Arizona Department of Transportation for FY2014 Planning Assistance for Rural Areas (PARA) Grant Program j) **Resolution Number 04-14**, supporting the Planning Assistance for Rural Areas Program Application for the Freeman Hollow Road Corridor Study k) Letter of Support to Representative Ann Kirkpatrick for the Kayenta Diversion Dam Bridge Funds l) Letter of Support to Arizona Legislature regarding House Bill 2692: **Supervisor Tenney made a motion** to authorize the Chairman to sign the items in the consent agenda as presented; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.

**EMPLOYEE RECOGNITION:** Navajo County Recognizes **Janelle Linn** (Health District), **Bencita Bowman** (Superior Court), **Codi Starks** (Information Technology), **Kelley Dowdle** (Show Low Justice Court), and **Teresa Cameron** (Public Works) for their excellence in personal performance far exceeding organization expectations: Kim Eavenson recognized Janelle Linn, Teresa Cameron, Kelley Dowdle, Codi Starks, and Bencita Bowman. Mrs. Eavenson thanked each of the employees and honored them with a certificate of recognition, a \$50.00 gift card and a leaf to put on the employee recognition tree. **Chairman Thompson** thanked all the employees for what they do for Navajo County.

**HUMAN RESOURCES:**

- a. **Personnel Service Awards:** Congratulations to the following employees for their continued service to Navajo County: **Thomas Larsen**, Transport Officer (Sheriff's Office), 5 years; **Irene Hunt**, Health Department, 5 years; **Darrin Foshee**, Jail Operations (Sheriff's Office), 10 years; **Nancy Farr**, Treasurer's Office, 10 years; **Craig Urling**, Adult Probation, 15 years; and **Mary D. Goodman**, Adult Probation, 15 years: Kimberly Eavenson recognized those in attendance, Irene Hunt and Mary Goodman. **Chairman Thompson** congratulated all the employees for their service to Navajo County.
- b. **Consideration and possible approval of Personnel Actions:** Kimberly Eavenson reviewed the 16 item personnel action report. **Supervisor Tenney made a motion** to approve the personnel actions as presented; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

**NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: Supervisor Tenney made a motion** to enter into the Navajo County Public Health Services District **Board of Directors Session**; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

a. **CONSENT AGENDA:**

- i) Grant Agreement with Delta Dental of Arizona Foundation for \$14,985.00 for a Coordinator for the Navajo-Apache-Gila Oral Health Coalition for March 1, 2014 to February 28, 2015:
- ii) Professional Services Agreement between Navajo County Public Health Services District and Connie Baine, Registered Dental Hygienist to complete services for the Regional Oral Health Coordinator contract with Delta Dental of Arizona Foundation from March 1, 2014 to February 28, 2015:

**Supervisor Whitesinger made a motion** to approve the consent agenda as presented; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

- b. Consideration and possible approval of Professional Services Agreement with Ellen Grabarek, RDH for Dental Hygiene service through the Arizona First Things First, Navajo Nation, Oral Health Fluoride Program effective February 1, 2014 to June 30, 2014 in the amount of \$45.00/per hour: Mary Tyler discussed the item. **Supervisor Nez made a motion** to approve the Professional Services Agreement with Ellen Grabarek, RDH for Dental Hygiene service through the Arizona First Things First, Navajo Nation, Oral Health Fluoride Program effective February 1, 2014 to June 30, 2014 in the amount of \$45.00/per hour; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

**Supervisor Tenney made a motion** to return to regular session; motion seconded by **Supervisor Nez**. Vote unanimous approving the motion.

**BOARD OF SUPERVISORS:** Consideration and possible adoption of Resolution Number 05-14, supporting the efforts for Navajo County to become one of the first counties in Arizona and the United States to be recognized as a Commemorative Partner in the commemoration of the Vietnam War and support the efforts of the Arizona Department of Veterans' Services to plan and carry out an event each year during the commemorative period of 2014–2017 that will recognize, thank and honor our nations Vietnam veterans and their families: **Supervisor Allen** discussed the item and recognized the service of these young men and women. She indicated that these young people do not get caught up in the politics of why they are there, only that they are there to serve. **Supervisor Allen** read the resolution. **Chairman Thompson** indicated that all of us may have known someone in the Vietnam War and thanked all of the veterans. **Supervisor Allen made a motion** to adopt Resolution Number 05-14, supporting the efforts for Navajo County to become one of the first counties in Arizona and the United States to be recognized as a Commemorative Partner in the commemoration of the Vietnam War and support the efforts of the Arizona Department of Veterans' Services to plan and carry out an event each year during the commemorative period of 2014–2017 that will recognize, thank and honor our nations Vietnam veterans and their families; motion seconded by **Supervisor Tenney**. Vote unanimous approving the motion. **Supervisor Tenney** thanked **Supervisor Allen** for bringing us back to our roots and indicated that you cannot find anyone more patriotic.

**COUNTY ATTORNEY:** Consideration and possible approval of a proclamation declaring the week of April 6-12, 2014 to be Navajo County's Crime Victims' Rights Week: Lynda Young discussed the item and spoke of the importance of Crime Victims' Rights week. **Supervisor Nez made a motion** to approve the proclamation declaring the week of April 6-12, 2014 to be Navajo County's Crime Victims' Rights Week; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

**ADMINISTRATION:** Consideration and possible adoption of Resolution Number 06-14, asking members of the Arizona Congressional delegation, the Secretary of the Interior, and the Chief of the Forest Service to politically and financially support forest management efforts in Arizona: Hunter Moore discussed the item. He indicated the intent is to take this resolution and other resolutions like it to ask for additional funding for our forests. **Supervisor Tenney** thanked Mr. Moore for his work on this and commended him for his work with Real AZ Development Council to help keep businesses working and putting people to work in our forests. **Supervisor Tenney made a motion** to adopt **Resolution Number 06-14**, asking members of the Arizona Congressional delegation, the Secretary of the Interior, and the Chief of the Forest Service to politically and financially support forest management efforts in Arizona; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion. **Supervisor Allen** thanked Hunter Moore for the hours he has put into this and discussed the importance of this item for the forest industry in keeping jobs open. **Chairman Thompson** acknowledged all the people working on this project. Mr. Moore indicated that the Supervisors have been very kind, however they have also done a lot of work on this item and he appreciates their efforts.

**FINANCE:**

- a. County Finance Update: James Menlove discussed the budget and stated at the end of this Fiscal Year we will be in the black over 613,000 dollars. He indicated the budget challenges for the FY15 are the uncertainty of PILT funding and the loss of the inmate housing contracts in our jail and other bills at the State Capitol which will impact our county. **Supervisor Allen** and **Supervisor Tenney** expressed that it is important to lobby for PILT funds in the future.
- b. Consideration and possible approval to fund the Employee Annual Leave Sell-Back Programs A & B: Paige Peterson discussed the item. County Manager James Jayne discussed the item further indicating that this is at the employee's discretion and answered questions of the Board. **Supervisor Allen** asked how much is this going to cost the county. Mrs. Peterson indicated for every employee that is eligible; Option A will cost approximately \$55,777, of that approximately \$34,247 will be paid from the general fund. The first half of Option B will cost approximately \$164,389 of that approximately \$97,726 will be paid from the general fund. At the extent possible, the sell back will be paid for with the employee's current funding source. Mrs. Peterson indicated we will work with departments to ensure they don't exceed budget capacity. **Supervisor Tenney** asked if this is the item that was brought before the Board in October. Mr. Jayne indicated that the Annual Leave Sell-Back Program was approved at the October Board of Supervisors meeting with the expectation of the County being able to fund this. He reported we now have the authorization to fund plans A & B. Mr. Jayne stated that this is a partnership with the employees to buy down their excess leave over a two year period. He indicated this will limit the payout in the future and will also limit the future liability of the county when an employee separates service from the county either through leaving or retirement. **Supervisor Tenney made a motion** to approve to fund the Employee Annual Leave Sell-Back Programs A & B; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion. James Menlove clarified that employees must qualify for either A or B and that the cost to the county has been included in the budget as reported in his update.

**RISK MANAGEMENT:** Consideration and possible adoption of the Revised Workers Compensation Policy: Allison Hephner discussed the revised workers compensation policy. She indicated that she worked with a number of employees, the finance department, human resources, other departments, the Supervisors and ACIP to increase the efficiency and effectiveness of this policy. Mr. Jayne expressed appreciation to Mrs. Hephner for her time in putting this together with the interested parties including the County Attorney's office, the Personnel Commission and the employees. **Supervisor Tenney made a motion** to approve the adoption of the Revised Workers Compensation Policy; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

**PUBLIC WORKS:**

- a. Consideration and possible approval of a Memorandum of Agreement between Hopi Tribe Department of Transportation and Navajo County: Homero Vela discussed the item. **Supervisor Nez made a motion** to approve the Memorandum of Agreement between Hopi Tribe Department of Transportation and Navajo County; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- b. **PUBLIC HEARING:** Consideration and possible adoption of Resolution Number 07-14, approving a Special Use Permit to operate an archery shop on Assessor's Parcel Number 103-24-041H: Trent Larson discussed the item and indicated that the applicants are present. Mr. Larson stated the parcel size is about one and a half acres and indicated there have been no negative comments regarding this application. **Supervisor Allen** inquired about neighboring areas. Mr. Larson indicated that this is a residential area and there is not currently any other commercial areas in the immediate area where this is being proposed. **Chairman Thompson** opened the public hearing, there being no public comments, **Chairman Thompson** closed the public hearing. **Supervisor Nez** asked if this is within the Winslow city boundary. Mr. Larson indicated that this is in the supervisor's district II and this is not in the Winslow city limits. **Supervisor Allen made a motion** to adopt **Resolution Number 07-14**, approving a Special Use Permit to operate an archery shop on Assessor's Parcel Number 103-24-041H; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

**COUNTY BUSINESS UPDATE:** Report from Board members, County Attorney and County Manager: **Supervisor Nez** discussed the upcoming NACo conference in Washington DC. He spoke of a tribal transportation bill which they are drafting and indicated he will be meeting with members of the Legislature to move this bill forward. He also spoke of the rural school bus funding bill. **Supervisor Allen** thanked Bill Bess for spending time with her inspecting roads in her district. She also indicated she inspected roads with a citizen from Joseph City. She reported she enjoyed going to the ECO meeting last week. **Supervisor Allen** indicated she has attended the AZ/NM Coalition of Counties meetings. She gave an update of Real AZ and their work to sustain businesses here in our region and Apache County. She reported Navajo County hosted a meeting regarding the Mexican wolf. **Supervisor Whitesinger** spoke of being a judge at the local county spelling bee. **Supervisor Whitesinger** expressed appreciation for the work of Linda Morrow and the Superintendents of Schools office for their service to the students in Navajo County. **Supervisor Whitesinger** thanked Sheriff Clark for his donation and training of a canine to the White Mountain Apache Tribe. **Supervisor Whitesinger** indicated she attended the dedication of the Holbrook NPC Skills Center sponsored by the Northland Pioneer College District Governing Board and the NPC College President, Dr. Jeanne Swarhout. **Supervisor Tenney** spoke of his meetings with legislators and attending the ECO meeting. Mr. Jayne indicated at the March 25<sup>th</sup> Board of Supervisors meeting there will be a presentation on the county's Continuity of Operations Plan. **Chairman Thompson** spoke of the obligations of the federal government regarding transportation issues. He indicated Navajo County has stepped up several times in helping with transportation issues and also in getting help from the first responders to remote rural areas in emergency situations. **Chairman Thompson** reported on his meetings with the Navajo-Hopi Land Commission in getting support for the efforts of getting a sand and gravel pit north of Winslow. He indicated he will be attending the National Association of Counties legislative conference in Washington D.C.

**ADJOURN:** At 10:50 a.m. **Supervisor Tenney made a motion** to adjourn; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

**APPROVED:**

*Jesse Thompson, Chairman*

*DATE: March 11, 2014*

**ATTEST:**

*Melissa W. Buckley - Clerk of the Board*