

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
Tuesday, April 22, 2014

PRESENT: Sylvia Allen, Supervisor; Dawnafe Whitesinger, Supervisor; and Jesse Thompson, Chairman were present. David Tenney, Supervisor was absent. Jonathan M. Nez, Supervisor was present telephonically.

9:04 a.m. Call To Order: Pledge of Allegiance and Invocation led by **Supervisor Whitesinger**.

CALL TO THE PUBLIC: There were no public comments.

CONSENT AGENDA: a) Minutes: March 25, 2014 and April 8, 2014 b) Clerk of Superior Court Report March 2014 c) Juvenile Probation Report March 2014 d) Justice Court Reports: Holbrook Precinct #1, March; Winslow Precinct #2, March; Snowflake Precinct #3, March; Kayenta Precinct #4, March; Show Low Precinct #5, March; and Pinetop-Lakeside Precinct #6, March 2014 e) Constable Reports: Snowflake Precinct #3, March and Pinetop-Lakeside Precinct #6, March 2014 f) Tax exemptions filed pursuant to A.R.S. §42-11153 as a Request for Redemption of Waiver g) Approval of 4 Back Tax Land Parcels sold over the counter in the amount of \$1,527.92: APN 105-34-156; 105-51-066; 403-08-204; and 403-08-117 h) Letter to the Arizona State Forestry, expressing Navajo County's support of the Town of Pinetop-Lakeside's submission for 2014 Arizona Wildland Fire Hazardous Fuels Grant Program i) Letter to the Arizona State Forestry, expressing Navajo County's support of the Arizona State Forestry's submission for 2014 Arizona Wildland Fire Hazardous Fuels Grant Program j) Letter to Chairwoman Boxer, Chairman Shuster and WRDA Conference Committee Members regarding LCR Winslow Levee Feasibility Study and the upcoming Water Resource Development Act k) Navajo County comments on the proposed Tall Timbers Playground Improvement Project l) Special Event Liquor License requested by the Pinetop-Lakeside Chamber of Commerce m) Preferred Provider Agreement; Navajo County contracts with health care providers to provide health care services to eligible enrollees: **Supervisor Whitesinger made a motion** to authorize the Chairman to sign the items in the consent agenda as presented; motion seconded by **Supervisor Allen**. **Supervisor Allen** inquired about item m. Homero Vela, Assistant County Manager responded to her question and indicated the contract deals with the health benefit plan and stated the contract will be filled in with the names of the medical providers. Vote unanimous approving the motion.

EMPLOYEE RECOGNITION: Navajo County Recognizes **Dwayne Petersen**, Detention Officer II-Jail Operations; **Lynae Foshee**, Justice Court Clerk-Snowflake Justice Court; **Curlinda Lake**, Administrative Assistant-Health District; and **Kathy Swietanski**, Justice Court Clerk-Pinetop Justice Court for their excellence in personal performance far exceeding organization expectations: Kimberly Eavenson recognized Dwayne Peterson, Lynae Foshee and Curlinda Lake. Kathy Swietanski was not present. Mrs. Eavenson thanked each of the employees and honored them with a certificate of recognition, a \$50.00 gift card and a leaf to put on the employee recognition tree.

Supervisor Nez called into the meeting at 9:17 a.m.

HUMAN RESOURCES:

- a. **Personnel Service Awards:** Congratulations to the following employees for their continued service to Navajo County: **Cecilia Larsen** (Jail) 5 years; **Lori Gardner** (Jail) 5 years; **Rebecca Sowers** (Health) 5 years; **Roxanne Padilla** (County Attorney) 5 years; **Johnathan Roes** (Elections) 5 years; **Katherine Slack** (Public Works) 5 years; **Carlos Attakai** (Facilities Maintenance) 10 years; **Glenn Hoskins**

(Public Works) 10 years; **Paula Kelley** (County Attorney) 10 years; **Lois Hancock** (Assessor) 15 years; and **LaRee Price** (Public Defender) 25 years: Kimberly Eavenson recognized, Cecilia Larsen, Lori Gardner, Rebecca Sowers, Roxanne Padilla, Johnathan Roes and Katherine Slack for their 5 years of service to Navajo County; Glenn Hoskins, Paula Kelley, and Carlos Attakai were recognized for their 10 years of service to Navajo County; Lois Hancock was recognized for her 15 years of service to Navajo County and LaRee Price was recognized for her 25 years of service to Navajo County.

- b. Presentation to Retiring Employee Elizabeth Sample: Kimberly Eavenson recognized Elizabeth Sample for her 10 years of service to Navajo County. **Supervisor Allen, Chairman Thompson** and Homero Vela expressed their appreciation to Ms. Sample for her friendship and kindness.
- c. Consideration and possible approval of Personnel Actions: Kimberly Eavenson reviewed the 23 item personnel action report. **Supervisor Allen made a motion** to approve the personnel actions as presented; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

BOARD OF SUPERVISORS:

- a. Presentation to the Holbrook High School Wrestling Team for winning the Division III State Championship: **Supervisor Allen** recognized the Holbrook High School Wrestling Team for winning the Division III State Championship. **Supervisor Allen** introduced Coach John Bokker. Coach Bokker introduced each team member. **Chairman Thompson** thanked the wrestlers and congratulated them on a job well done.
- b. Presentation to Dispatcher Helena Leonard for her contributions to the events on January 18, 2014: **Chairman Thompson** and Catrina Roe recognized Dispatcher Helena Leonard. **Supervisor Nez** left the meeting at 9:47 a.m.
- c. **PUBLIC HEARING**: Consideration and possible approval of a new liquor license for the Heber Country Store: Catrina Roe discussed the item. The applicant, Mr. King was present. **Supervisor Allen made a motion** to approve a new liquor license for the Heber Country Store; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

COUNTY ATTORNEY/SHERIFF: Consideration and possible approval of a proclamation, proclaiming the Month of May as “Drug Court Month”: Brad Carlyon discussed the item and reported on the success and importance of the drug court program. **Supervisor Allen made a motion** to approve the proclamation, proclaiming the Month of May as “Drug Court Month”; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT Board of Directors Session: **Supervisor Whitesinger made a motion** to enter into the Navajo County Public Health Services District **Board of Directors Session**; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

- a. Consideration and possible approval of a contract between Navajo County Public Health Services District and Wade Kartchner, M.D., MPH for Public Health Medical Consultation and Alternative Medical Examiner Services for May 4, 2014 to May 3, 2015: Mary Tyler discussed the item and indicated that Dr. Kartchner will be retiring on May 3, 2014, however Navajo County will be contracting with Dr. Kartchner for public health medical consultation and as an alternative medical examiner. Ms. Tyler and Brad Carlyon, County Attorney answered questions of the Board. **Supervisor Whitesinger made a motion** to approve the contract between Navajo County Public Health Services District and Wade Kartchner, M.D., MPH for Public Health Medical Consultation and Alternative Medical Examiner Services for May 4, 2014 to May 3, 2015; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.

- b. Consideration and possible approval of a Memorandum of Agreement for the purpose of an agreement with the Arizona Living Well Institute to establish Completer Payments in the amount of \$125 for facilitating self-management workshops: Mary Tyler and Darcey McKee discussed the item and answered questions of the Board. **Supervisor Whitesinger made a motion** to approve the Memorandum of Agreement for the purpose of an agreement with the Arizona Living Well Institute to establish Completer Payments in the amount of \$125 for facilitating self-management workshops; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.
Supervisor Allen made a motion to return to regular session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

STRATEGIC PLANNING TEAM: Consideration and possible approval of a Customer Service Survey to be made available to the public for their input and comments: Chris Frayer discussed the item and answered questions of the Board. **Chairman Thompson** indicated that there are a lot of our customers that do not have computer access. A member of the audience, Skyler Carega inquired about sending a mailer. Ms. Frayer indicated that at this time we do not have the budget for it. **Supervisor Allen made a motion** to approve a Customer Service Survey to be made available to the public for their input and comments; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

FINANCE:

- a. Consideration and possible approval of the sale of surplus County, WIA and seized property by public online auction to be held in May/June 2014: Joyce Alexander discussed the item and answered questions of the Board. **Supervisor Allen made a motion** to approve the sale of surplus County, WIA and seized property by public online auction to be held in May/June 2014; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- b. Consideration and possible approval of the purchase of a 2014 Ford Escape from Show Low Ford for WIA in the amount of \$26,441.01: Mary Springer discussed the item. **Supervisor Whitesinger made a motion** to approve the purchase of a 2014 Ford Escape from Show Low Ford for WIA in the amount of \$26,441.01; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.
- c. County Finance Update: **Chairman Thompson** recognized James Menlove and the finance team for the Distinguished Budget Presentation Award. **Supervisor Allen** and **Supervisor Whitesinger** thanked the finance team. Homero Vela indicated that this award is an honor and that the finance department has been given this award consecutively four years in a row. Mr. Vela congratulated the finance team for their consistency and excellence. James Menlove addressed the Board and expressed appreciation to all of the Navajo County departments for their efforts and goals with the expenditure of the budget. Mr. Menlove thanked Paige Peterson for her hard work with the departments in compiling the information for on the budget. James Menlove presented the county finance update.

EMERGENCY MANAGEMENT:

- a. Presentation of Ready, Set, Go: Mary Springer and Allison Hephner gave the presentation of Ready, Set, Go. Kirk Webb, Lakeside Fire Marshall, Kelly Wood, Pinetop Fire Marshall and Dave Reisner with Arizona State Forestry also discussed the item.
- b. Consideration and possible approval of a Cooperative Intergovernmental Agreement with Arizona State Forestry: Mary Springer discussed the item. **Supervisor Allen made a motion** to approve the Cooperative Intergovernmental Agreement with Arizona State Forestry; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

- c. Consideration and possible approval of implementing Stage I fire restrictions for Zones 1, 2 and 3 in Navajo County: Mary Springer discussed the item and answered questions of the Board. **Supervisor Allen made a motion** to approve the implementing Stage I fire restrictions for Zones 1, 2 and 3 in Navajo County; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

PUBLIC WORKS:

- a. Consideration and possible approval of Public Works hiring of temporary summer help positions: Homero Vela discussed the item. **Supervisor Allen made a motion** to approve Public Works hiring of temporary summer help positions; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- b. Consideration and possible approval of a letter providing input to the State Transportation Board regarding Navajo County's preference on the Five-Year Transportation Plan: Homero Vela discussed the item. **Supervisor Allen made a motion** to approve a letter providing input to the State Transportation Board regarding Navajo County's preference on the Five-Year Transportation Plan; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- c. Consideration and possible approval of a Professional Services Contract with Stantec Consulting Services, Inc. for the design of the Public Works Complex Well, Storage and Pump Station Facilities in an amount not to exceed \$74,000.00: Homero Vela discussed the item. **Supervisor Allen made a motion** to approve the Professional Services Contract with Stantec Consulting Services, Inc. for the design of the Public Works Complex Well, Storage and Pump Station Facilities in an amount not to exceed \$74,000.00; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- d. Consideration and possible award of Contract #B14-02-021 Supply & Delivery of Culverts and Bands to the lowest bidder "Pacific Ponderosa Co.": Homero Vela discussed the item. **Supervisor Allen made a motion** to approve the Contract #B14-02-021 Supply & Delivery of Culverts and Bands to the lowest bidder "Pacific Ponderosa Co."; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.
- e. Consideration and possible award of Contract #B14-02-011 Hot Asphaltic Concrete Pavement Overlay to Sunland Inc. Asphalt and Sealcoating: Homero Vela discussed the item. **Supervisor Whitesinger made a motion** to approve the Contract #B14-02-011 Hot Asphaltic Concrete Pavement Overlay to Sunland Inc. Asphalt and Sealcoating; motion seconded by **Supervisor Allen**. Vote unanimous approving the motion.
- f. **NAVAJO COUNTY FLOOD CONTROL DISTRICT Board of Directors Session:** **Supervisor Allen made a motion** to enter into the Navajo County Flood Control District **Board of Directors Session**; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion. Consideration and possible approval of Amendment Number 2 to the Intergovernmental Agreement (IGA) between the Navajo County Flood Control District and the Town of Snowflake for the Snowflake Industrial Park Flood Improvement Project: Homero Vela discussed the item and answered questions of the Board. **Supervisor Allen made a motion** to approve the Amendment Number 2 to the Intergovernmental Agreement (IGA) between the Navajo County Flood Control District and the Town of Snowflake for the Snowflake Industrial Park Flood Improvement Project; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion. **Supervisor Allen made a motion** to enter into regular session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

COUNTY BUSINESS UPDATE: Report from Board members, County Attorney and County Manager: **Supervisor Allen** reported on a meeting with the US Fish and Wildlife Services in Albuquerque with the IPT team and cooperating agencies in regards to governing the Mexican wolf population and expansion in Arizona and New Mexico. She indicated she was appointed by the Arizona Corporation Commission to the Transmission Line Siting Committee. **Supervisor Allen** stated she will attend the public hearing in May. She stated she attended the Holbrook Chamber of Commerce Nonprofit Open House at the Sun Valley Indian School. She spoke about the Cedar Hills community clean-up day and visits with her constituents. **Supervisor Whitesinger** reported on the First Things First Board meeting which had discussions regarding the 2015/2016 budget. She indicated the Sunrise Ski Resort Board has reviewed the winter ski season and are getting ready for the summer season at Sunrise Lake with boating, fishing and kayaks and mountain biking. **Supervisor Whitesinger** reported on her speaking engagement at the Community Counseling Center. She reported on the White Mountain Transportation Committee meeting. **Chairman Thompson** reported on the Navajo Partnership Committee meeting. He stated that he was interviewed by Hopi High School students on the Hopi Radio and discussed what services and programs that are offered by Navajo County. **Chairman Thompson** indicated he attended the Whitecone Chapter meeting and also attended the opening session of the Navajo Nation. Brad Carlyon, County Attorney reported on this year's Victim's Rights Symposium and discussed the awards that were presented at the symposium. Mr. Carlyon indicated he attended a Marijuana Harmless Conference in Phoenix and stated he spoke at a business symposium in Show Low to educate owners and managers about medical marijuana in the workplace. Mr. Carlyon asked all to support the 1st annual Navajo County Public Safety Fundraiser for the 100 Club of Arizona on Saturday, May 3rd in Lowe's parking lot in Show Low. Homero Vela reported on open enrollment for the employees. Melissa Buckley, Clerk of the Board indicated open enrollment for the Board members will be prior to the next Board of Supervisor's meeting.

ADJOURN: At 11:43 a.m. **Supervisor Allen made a motion** to adjourn; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

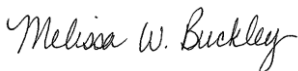
APPROVED:

DATE: *May 13, 2014*



Jesse Thompson, Chairman

ATTEST:



Melissa W. Buckley - Clerk of the Board