

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
Tuesday, May 24, 2016

PRESENT: Steve Williams, Supervisor; Jason E. Whiting, Chairman; Jesse Thompson, Vice-Chairman; Robert Black, Supervisor; and Dawnafe Whitesinger, Supervisor, were present.

9:05 a.m. Call To Order: Pledge of Allegiance and Invocation were led by **Supervisor Williams**.

CALL TO THE PUBLIC: **Chairman Whiting** congratulated Talaina Fisher as a new reporter covering the County. Terry Hill, VFW Commander of Post 9907, spoke about Memorial Day Weekend and its purpose to honor those killed in action. He spoke about the annual Memorial Day service being held Monday at Show Low Cemetery at 10:00 a.m. and other events going on throughout the County. He stated that the veterans, members of the community, and the Boy Scouts will be placing flags on seven different cemeteries throughout the County on Saturday. **Supervisor Thompson** stated that there was a Certificate of Recognition awarded to Navajo County for their continued support to the Holbrook Unified School District.

CONSENT AGENDA: a) Minutes: May 10, 2016 b) Clerk of the Superior Court Report April 2016 c) Juvenile Probation Report April 2016 d) Justice Court Reports: Holbrook Precinct #1, April; Winslow Precinct #2, April; Snowflake Precinct #3, April; Kayenta Precinct #4, March; Show Low Precinct #5, April; and Pinetop-Lakeside Precinct #6, April 2016 e) Constable Reports: Holbrook Precinct #1, April; Winslow Precinct #2, April; Snowflake, Precinct #3, April; and Pinetop-Lakeside Precinct #6, April 2016 f) Tax exemptions filed pursuant to ARS §42-11153 as a Request for Redemption of Waiver g) Grant Award from APS in the amount of \$2,500.00 "The First Rung of Basic Literacy" h) Intergovernmental Agreement with Maricopa County for detention officer certification training i) Twelve-month lease for office space for Major Crimes Apprehension Team (MCAT) funded by High Intensity Drug Trafficking Area grant (HIDTA) j) Application for Supervised Fireworks Display permit submitted by the Heber-Overgaard Chamber of Commerce to be held on July 2, 2016, at the Mogollon High School located at 2450 Mustang Avenue, Heber, AZ k) Arizona State Land Department Amendment to Right-of-Way No. 16-32495 for Stetson Road and Stallion Road l) Appointment to the Navajo County Democratic Committee as a Precinct Committeeman to fill an existing vacancy in Sitgreaves precinct: Brad Carlyon m) Sympathy letter to the family of Ann Day, former State Senator and Pima County Supervisor n) Contract signed by County Manager per Board of Supervisors Resolution: License Agreement between Navajo County and Smith Bagley Inc. dba Cellular One of North East Arizona: **Supervisor Williams made a motion** to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion. **Supervisor Williams** expressed appreciation to APS for their generous donation to The First Rung of Basic Literacy.

EMPLOYEE RECOGNITION: Navajo County Recognizes Amy Bowler (Health District); Renee Pinnell (Public Defender); Sandra Reed (Adult Probation); and Laurie Velde (Assessor), for their excellence in personal performance far exceeding organization expectations: Lea Petersen recognized Amy Bowler, Renee Pinnell, Sandra Reed, and Laurie Velde for their excellence in personal performance far exceeding organization expectations. A short video of the employee recognitions was shown. **Supervisor Williams** thanked the employees for their efforts.

ADMINISTRATIVE SERVICES:

a. Personnel Service Awards: Congratulations to the following employees for their continued service to Navajo County: Clinton Batson (IT) 5 years; Kenneth Hardy (IT) 5 years; Jim Watson (Sheriff) 5 years; Christine

Segovia (Public Fiduciary) 10 years; Catrina Jenkins (Administration/Emergency Management) 15 years; and Jake Salas (Juvenile Detention) 15 years: Sierra Browning recognized the following employees for their continued service to Navajo County: Clinton Batson, Kenneth Hardy, Jim Watson, Christine Segovia, Catrina Jenkins, and Jake Salas.

- b. Consideration and possible approval of Personnel Actions: Sierra Browning reviewed the 24-item Personnel Action Report. **Supervisor Williams made a motion** to approve the Personnel Action Report as presented; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

BOARD OF SUPERVISORS:

- a. ~~Presentation to Show Low High School Show Cheer Team for winning the Arizona State Cheerleading/Pom Tournament~~ Show Low High School Show Cheer Team was unable to attend. They will receive recognition at their school.
- b. Presentation to Board of Supervisors with Certificate of Meritorious and Distinguished Service from the Veterans of Foreign Wars: Terry Hill presented to the Board a Certificate for Meritorious and Distinguished Service in furthering the aims and ideals of the veterans of foreign wars throughout the County. **Supervisor Williams** recognized Commander Hill and his efforts. **Chairman Whiting** expressed appreciation to Commander Hill for all he does for veterans in the community and his service to the Country. **Supervisor Thompson** spoke about how well respected Commander Hill is on the Reservation.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT: Board of Directors Session: **Supervisor Williams made a motion** to enter into the Navajo County Public Health Services District Board of Directors Session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion. Consideration and possible approval of a Memorandum of Agreement between Navajo County Public Health Services District and Whiteriver Indian Health Services Dental Clinic for the acceptance of dental images collected through Teledentistry: Mary Herring discussed the item. **Supervisor Whitesinger** thanked Ms. Herring and her staff for this and other initiatives throughout the tribal community. **Supervisor Whitesinger made a motion** to approve a Memorandum of Agreement between Navajo County Public Health Services District and Whiteriver Indian Health Services Dental Clinic for the acceptance of dental images collected through Teledentistry; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion. **Supervisor Thompson** acknowledged the work that Ms. Herring and her staff do on the Reservation. **Supervisor Williams made a motion** to return to regular session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

JUVENILE PROBATION: Consideration and possible approval of a County match of \$2,996.00 to the Juvenile Probation Department in order to receive the Family Counseling Grant from the Administrative Office of the Courts of \$15,587.00 for a total of \$18,583.00 for the 2016-2017 fiscal year: Arno Hall, Juvenile Probation Director, discussed the item. **Supervisor Thompson made a motion** to approve a County match of \$2,996.00 to the Juvenile Probation Department in order to receive the Family Counseling Grant from the Administrative Office of the Courts of \$15,587.00 for a total of \$18,583.00 for the 2016-2017 fiscal year; motion seconded by **Supervisor Williams**. Vote unanimous approving the motion.

PUBLIC WORKS:

- a. Consideration and possible approval of Amendment No. One to the Hauling Waste Tires Contract #B15-04-027 with CRM of America, LLC, extending the contract for an additional year (June 9, 2016 through June 8, 2017): Bill Bess discussed the item. **Supervisor Thompson made a motion** to approve Amendment No. One to the Hauling Waste Tires Contract #B15-04-027 with CRM of America, LLC, extending the contract for an additional year (June 9, 2016 through June 8, 2017); motion seconded by **Supervisor Williams**. Vote

unanimous approving the motion. **Supervisor Thompson** thanked Mr. Bess and stated that this is a good item for communities.

- b. **VICTORY HEIGHTS ROAD MAINTENANCE DISTRICT: Board of Directors Session: Supervisor Williams made a motion** to enter into the Victory Heights Road Maintenance District Board of Directors Session; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion. Consideration and possible approval of Amendment No. Four to the Victory Heights Road Maintenance Contract #B12-04-010 with Perkins Cinders, Inc., extending the contract for an additional year (June 11, 2016 through June 10, 2017): Mr. Bess discussed the item. **Supervisor Williams made a motion** to approve Amendment No. Four to the Victory Heights Road Maintenance Contract #B12-04-010 with Perkins Cinders, Inc., extending the contract for an additional year (June 11, 2016 through June 10, 2017); motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

Supervisor Williams made a motion to return to regular session; motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion.

- c. Consideration and possible award of Contract #B16-03-023 Supplying and Delivering Liquid Asphalt Products to Western Emulsions, Inc., Hawker and Evans Asphalt Company, Inc., and Cactus Transport, Inc.: Mr. Bess discussed the item. **Supervisor Williams** thanked Mr. Bess for clarifying the issues. **Supervisor Williams made a motion** to award Contract #B16-03-023 Supplying and Delivering Liquid Asphalt Products to Western Emulsions, Inc.; Hawker and Evans Asphalt Company, Inc.; and Cactus Transport, Inc.; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

- d. **NAVAJO COUNTY FLOOD CONTROL DISTRICT: Board of Directors Session: Supervisor Whitesinger made a motion** to enter into the Navajo County Flood Control District Board of Directors Session; motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion. Consideration and possible approval of the funding contribution request from the Army Corps of Engineers for the amount of \$50,000.00: **Chairman Whiting** thanked Homero Vela for his help on this item. Mr. Bess discussed the item. **Supervisor Thompson** stated that they have been working on this project for quite some time and asked for the Board's support. **Supervisor Williams made a motion** to approve the funding contribution request from the Army Corps of Engineers for the Amount of \$50,000.00; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

Supervisor Williams made a motion to return to regular session; motion seconded by **Supervisor Thompson**. Vote unanimous approving the motion.

FINANCE: Consideration and possible award of Contract F16-04-19 for annual newspaper printing and advertising pursuant to ARS §11-255 bid to Navajo County Publishers Inc.: Olivia Todd discussed the item. **Supervisor Whitesinger made a motion** to award Contract F16-04-19 for annual newspaper printing and advertising pursuant to ARS §11-255 bid to Navajo County Publishers, Inc.; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

ELECTIONS: Consideration and possible approval of the Official Canvass of the results for the May 17, 2016 Special Election: Rayleen Richards discussed the item. **Supervisor Williams made a motion** to approve the Official Canvass of the results for the May 17, 2016 Special Election; motion seconded by **Supervisor Black**. Vote unanimous approving the motion.

COUNTY BUSINESS UPDATE: Report from Board members, County Attorney and County Manager: **Supervisor Whitesinger** gave a report from District V. She stated that this past Friday, she was in Flagstaff to attend the State Transportation Board Meeting where she discussed Lion Springs and advocated for our community on Route 60. She spoke about chairing the White Mountain Regional Transportation Committee and the discussion to try to build a collective response to the State's efforts to take the dollars the County needs to

maintain our highways. She indicated that she spoke at Leadership White Mountain about tribal relations and indicated that Leadership White Mountain is a great organization which helps gain a regional perspective. She expressed appreciation for teachers. **Supervisor Black** gave a report from District I. He thanked the County Manager, Elections, Assessor, and the Sheriff's Office for coming out to Kayenta Justice Day. He expressed appreciation for those who participated in graduation activities. He reported that he attended the AZ4A Aging Summit and that he found it interesting to see all of the issues that pertain to aging by professionals who work in these areas, including compassion fatigue. He encouraged those in the social work field to look up compassion fatigue and take time out for themselves. He indicated that he is getting ready to leave for Western Interstate Regional Conference in Jackson, Wyoming, and hopes to gain more knowledge regarding the Western Association. He spoke about the 8th annual Shonto Rock the Canyon Music Festival coming June 4th, and indicated that admission is free. **Supervisor Williams** gave a report from District IV. He spoke about his participation in the Leadership White Mountain Program, which is sponsored through Show Low Chamber of Commerce, along with Clint Metheney and Brandt Clark from the County Attorney's Office. He spoke about how **Supervisor Whitesinger** did a wonderful job of educating the group about tribal issues. He indicated that Brad Carlyon, Sheriff Clark, Paul Watson, and **Chairman Whiting** also presented to the group. He congratulated Skyler Jayne for winning a competition for weight lifting which qualified him to participate in the national championships. **Supervisor Thompson** spoke about his meeting with Bureau of Indian Affairs and the Department of Transportation in Chinle where a verbal agreement was worked out to help one another do a graveling project in the Hardrock area. He indicated that he went to Navajo-Hopi Relocation Commission regarding the infrastructures within Navajo County on the Reservation. He stated that he was involved in a collision, but only had minor scratches. He thanked **Chairman Whiting** for attending the Holbrook Unified School District event. James Jayne thanked **Supervisor Whitesinger** for her leadership on the White Mountain Transportation Committee, which represents the region of Apache and Navajo County to express the importance of the transportation needs in the region. He also thanked Bill Bess and the Public Works team. **Chairman Whiting** spoke about the Eastern Arizona Counties Organization which had its annual legislative summit where individuals identify areas where the organization can come together and work towards solutions. He spoke about the accomplishments of various youth in Track & Field and how he went to the individual schools and recognized the athletes who won at Snowflake, Joseph City, and Holbrook. He expressed how these kids were not only successful in their sport, but have characters of high quality. He expressed appreciation for being able to attend Holbrook Unified School District on behalf of **Supervisor Thompson** to receive the Certificate of Recognition.

BUDGET HEARINGS FOR DISCUSSION ONLY: The following departments were heard beginning at 10:10 a.m. until 12:24 p.m.: Board of Supervisors/Administration, Assessor, County Attorney, Judicial - Superior Court/Clerk of the Court/JP Courts/Adult and Juvenile Probation/Juvenile Detention, Recorder/Voter Registration/Elections, Sheriff/Jail, Superintendent of Schools, Treasurer, Facilities Management, Information Technology, Legal Defender, Library District, and Northeast Arizona Innovative Workforce Solutions. The following departments were heard beginning at 1:11 p.m.: Constables, Public Defender, Public Fiduciary, Public Health Services District, and Public Works/Planning & Zoning/Flood Control.

a. **Board of Supervisors/Administration:** Bryan Layton presented an overview of the 2017 preliminary budget. He indicated that the 2017 preliminary budget is balanced, and there is no increase in the general fund tax levy. He spoke about revenue challenges and the creative solutions which have been found. **Supervisor Thompson** thanked Mr. Layton, Administration, elected officials, and department heads for their efforts in putting together the budget. **Supervisor Williams** thanked Mr. Layton for the presentation and the time that the team and the department heads have put together. **Supervisor Whitesinger** inquired as to whether the co-location in Show Low includes the Courts, and Mr. Layton indicated that it does not. **Chairman Whiting** thanked the Administrative Team, department heads, and elected officials for their creativity in finding solutions.

- b. Assessor: Cammy Darris presented the Assessor's budget. She spoke about the services her office provides for the County and that she is looking to move the Assessor's Office more into digital and mobile. **Supervisor Thompson** expressed appreciation to Ms. Darris for working within her budget.
- c. Constables: Ryan Reinhold, Scott Tipton, Phyllis Romo, and Suzanne Smith spoke about the Constables' services and budget. Mr. Reinhold indicated that there was not a line item for out-of-state travel, which will need to be added in the amount of approximately \$3,000.00 due to Ms. Romo's election to the Board for the Arizona State Constables Association and Board of Directors for the National Constables Association.
- d. County Attorney: Brad Carlyon discussed the compensation factor for attorneys. Joel Ruechel spoke about the schooling required to become an attorney, the pressure of the job of an attorney, and not being able to keep good attorneys. Josh Osborn and Sarah Wolfe spoke about why they are leaving Navajo County. Jason Moore spoke about student loan debt that attorneys have and the difficulty in recruiting and retaining attorneys. Mr. Carlyon urged the Board to find a solution to retain quality attorneys. **Supervisor Williams** expressed his respect and appreciation to Mr. Carlyon and the attorneys who presented today. He indicated that he believes the role of the Board of Supervisors is not to micromanage departments but to set general policy and direction for the County and work in partnership with department heads and elected officials. Mr. Carlyon indicated that reallocating non-mandated program money to salary would be a short-term solution, not long-term. He expressed appreciation to the Board for their willingness to work with elected officials and department heads. **Supervisor Thompson** thanked Ms. Wolfe, Mr. Osborn, and Mr. Ruechel on the jobs they have done. He spoke about how important some of the programs are and that he will continue to work with legislators. **Chairman Whiting** thanked Mr. Carlyon and his staff and expressed an understanding for employees who are making the decision to leave. He spoke about how the conversation with the Legislature continues throughout the year.
- e. Judicial: Superior Court/Clerk of the Court/JP Courts/Adult and Juvenile Probation/Juvenile Detention: Presiding Judge, Michala Ruechel, provided a budget book to the Board of Supervisors. She spoke about the services and budget for the Judicial Branch. She spoke about how the Judicial Branch is asking for less and trying to do as much or more with what they have. **Supervisor Williams** thanked Judge Ruechel for the presentation and what she does.
- f. Recorder/Voter Registration/Elections: Rayleen Richards gave an overview of the Recorder, Voter Registration and Elections Department services and budgets. **Supervisor Thompson** thanked Ms. Richards and expressed how voting is very important to every individual in Navajo County.
- g. Sheriff/Jail: Sheriff K.C. Clark spoke about the Regional Dispatch Center which is coming to fruition and the co-location at the new Show Low building. He reported on the budget for the Sheriff's Department and Jail operations. **Supervisor Thompson** expressed appreciation for the partnership between the Reservation and the Sheriff's Office.
- h. Superintendent of Schools: Jalyn Gerlich discussed the Superintendent of School's budget.
- i. Treasurer: Debra Kester discussed the Treasurer's budget.
- j. Facilities Management: Bret Starns reported on the projects and work orders which the Facilities Management Team has completed and their future projects. He presented the budget for the Facilities Management Team.
- k. Information Technology: Ken Dewitt discussed the budget and services of the Information Technology Department. He spoke about network security.
- l. Legal Defender: Mariclare Hannah discussed the services and budget of the Legal Defender's Office and indicated that they had the lowest ever cost per case this year.
- m. Library District: Bryan Layton, on behalf of Geneva Durkee, discussed the Library District's Budget and the services they provide. **Supervisor Thompson** stated that Ms. Durkee has done a wonderful job throughout her years with Navajo County.

- n. Northeast Arizona Innovative Workforce Solutions: Susan Tegmeyer discussed the services and budget for the Northeast Arizona Innovative Workforce Solutions. She stated that the program is federally funded, and the County is the fiscal agent. **Supervisor Whitesinger** expressed appreciation for the work performed by the Northeast Arizona Innovative Workforce Solutions. **Chairman Whiting** expressed appreciation for Ms. Tegmeyer's leadership.
- o. Public Defender: Michael Penrod spoke about the creative ideas which have been put in place to fill the gaps from attorneys leaving and also spoke about cutting his investigator effective July 1. He discussed the services and budget of the Public Defender's Office and upgrading the current software program.
- p. Public Fiduciary: Sherry Reed spoke about the services and budget of the Public Fiduciary. **Supervisor Williams** spoke about his interaction with Ms. Reed in the past and thanked her for her service. Mr. Jayne expressed appreciation for Ms. Reed.
- q. Public Health Services District: Mary Herring discussed the programs and budget of the Navajo County Public Health Services District. Ms. Herring indicated that she is seeing a trend of losing employees to better paying jobs within the County. She spoke about being prepared for the unknown. **Supervisor Thompson** thanked Ms. Herring for all she does, going above and beyond.
- r. Public Works/Planning & Zoning/Flood Control: Bill Bess discussed the accomplishments and services of Public Works, Planning & Zoning, and Flood Control. Jeanine Carruthers discussed the budget of Public Works, Planning & Zoning, and Flood Control. **Supervisor Thompson** inquired as to whether the new operator for District II is in the budget, to which Mr. Bess confirmed that it was.

RECESS FOR SHORT BREAK: 12:24 p.m.

RECONVENE: 1:11 p.m. Jason E. Whiting, Chairman; Steve Williams, Supervisor; and Dawnafe Whitesinger, Supervisor, were present. Jesse Thompson, Supervisor, was present at 1:23 p.m.; and Robert Black, Supervisor, was present at 1:35 p.m.

BUDGET HEARINGS FOR DISCUSSION ONLY (Continued):

Supervisor Thompson introduced Ralph Scott. **Supervisor Whitesinger** thanked each department for their presentations. She thanked department heads and the management team for the ongoing discussions. **Supervisor Thompson** thanked department heads, staff, and elected officials for their budget presentations. **Supervisor Black** thanked all of the departments for their budget presentations. James Jayne thanked the Board of Supervisors for their support. He spoke about the County being a good organization that works together to find solutions and will continue to work together with the support of the Board of Supervisors, elected officials, and departments. He thanked Bryan Layton for his leadership in the effort. **Chairman Whiting** thanked the department heads and indicated that he looks forward to the new fiscal year and working to better serve the citizens of Navajo County.

ADJOURN: 2:05 p.m. **Supervisor Thompson made a motion** to adjourn; motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

APPROVED:

DATED: June 14, 2016



Jason E. Whiting, Chairman
Navajo County Board of Supervisors

ATTEST:

Melissa W. Buckley

**Melissa W. Buckley, Clerk
Navajo County Board of Supervisors**