



Navajo County Public Works Department

NAVAJO COUNTY PUBLIC WORKS NOTICE OF PRE-QUALIFIED TECHNICAL REGISTRANT LIST

In accordance with *A.R.S. §34-103* and *Navajo County Procurement Code Section 13.9(F)*; *Navajo County invites Technical Registrants* to submit your firm's status and professional qualifications.

Please submit your most current Statement of Qualifications (SOQ) **no later than August 21, 2020**. The preferred method of submission is via e-mail to: cheryl.hollins@navajocountyaz.gov. If you fail to respond by this date, your firm's name and contact information will not be included on the County's Pre-Qualified Technical Registrant List for the term of (September 1, 2020 – August 31, 2021).

The SOQ should include the following information:

1. Experience and Qualifications

- Firm Organizational Chart
- Resumes for Key Team Members (Include Key Team Member Licenses, Registrations, Certifications, etc.)
- Provide a Listing of Services Offered, i.e. Architectural, Engineering, Geotech, Surveying, etc.
- Provide Firm Experience and/or Completed Projects of Services Offered

2. Firm Experience Related to Arizona Counties

- Identify type and location of work performed for Arizona Counties within the past five years.
- Include References that may be contacted
- Qualifications of Firm
- Firm management and organization capabilities
- Firm's responsiveness to Owner's Concerns

3. Prior Performance/Experience with Navajo County

Please limit responses to six (6) 8 ½ x 11 pages, minimum font of 10 pt. (excluding resumes). Should you have any questions, please do not hesitate to contact me by phone at (928) 524-4100 or by e-mail at cheryl.hollins@navajocountyaz.gov.